

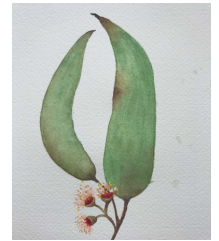


NEWLAND PARK KINDERGARTEN PARENT HANDBOOK

46 Lockwood Road Erindale SA 5066

08 8431 1313

dl.4643.leaders@schools.sa.edu.au



ABOUT US

Newland Park Kindergarten (NPK) is situated in the leafy green suburbs of Adelaide's East, surrounded by SA Blue Gums and Red River Gums. With the picturesque Adelaide foothills as our backdrop, our kindergarten is bordered by residential homes and an expansive oval, nature reserve and tennis courts - all just 8kms from the Adelaide CBD.

Children smile, laugh and enjoy learning at Newland Park Kindergarten. We celebrate learning through play. We are lucky to have a beautiful kindergarten environment and offer inside and outside experiences. The neighbouring creeks, reserves, ovals and courts offer us a variety of local places of interest to explore. We believe that all children are capable, competent and successful learners who learn in different ways and at different rates. We believe that in order for each child to realise their full potential they need opportunities to problem solve, express thoughts and ideas, wonder and inquire, master new skills, imagine and create, reflect on learning and interact with their environment in play-based and active ways.

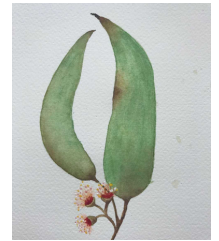
The children and teachers work together to design engaging learning spaces daily, with influence from the children's interests, daily happenings, seasonal changes and curriculum planning. We create using a number of materials and introduce children to the use of real tools so their experiences are authentic. We value and respect our environment by acknowledging the land we are on as Kaurna Land and promise to take care of the land and animals. This helps the children to take interest, ownership and care of their environment. Our kindy animals encourage an understanding of the link between people and other living things. We embed sustainable practices into our everyday programs and our children are supported to become environmentally responsible individuals, who will positively impact their wider communities.

The staff team truly know the children. We talk to them with genuine interest and respect and are keen to learn about the ways the children view the world. Families are invited to share their voices as they talk with Educators. We make children's learning visible to families in a variety of ways including digital documentation, learning stories, Statements of Learning and conversations. We acknowledge the diversity of families within our Kindergarten and the importance of working in partnership with each family in the education of their child. We respect the cultural background of each child and acknowledge that learning first begins in the home. We believe in equity and inclusion for all children.

We recognise and value the knowledge and commitment of our all Educators and support their continued professional learning. We believe in the importance of working as a united team in order to support each other professionally and care for the wellbeing of staff and children.

AT NPK WE:

- RESPECT OURSELVES
- RESPECT OTHERS
- RESPECT OUR ENVIRONMENT



THE A-Z OF NPK

ABORIGINAL CULTURE: TEACHING & LEARNING

Newland Park Kindergarten educators respect all Aboriginal and Torres Strait Islander Peoples and recognise they are the First People of Australia. Educators acknowledge the Kurna people as the traditional custodians of the land on which the Kindy sits. Throughout every day we support children to become more knowledgeable about Aboriginal Australia and embed meaningful and respectful experiences and practices in the Kindy. We aim to involve Elders as much as possible.

ARRIVAL & COLLECTION

Each child will be welcomed at the kindy door by staff and collected from a staff member to ensure appropriate responsibility is taken for their care and safety. An adult must record the child's arrival and departure times on the sign in/out sheet. The sign in/out sheets are an important record of your child's attendance for the Department for Education purposes and for emergency evacuation roll calls.

Children cannot leave the kindergarten with anyone unless they have been authorised by a parent/caregiver. Parents/caregivers must inform staff members in writing if anyone other than the parents/guardians of your child, or those nominated on the enrolment form, will be collecting your child from kindergarten.

BIRTHDAY CELEBRATIONS

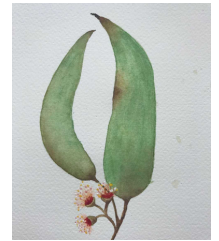
We celebrate special events at the Kindy including children's birthdays. We ask that families refrain from bringing cake, food or gifts to share. Contact details of families are printed in the Buzz List if you need to contact friends to arrange parties or playdates. Please see the section on Buzz List for more information.

CHILD PROTECTION

The Kindy staff have a legal responsibility to defend the rights of children to care and protection. To support this right, the Kindy will follow the procedures set down by the Department of Family and Community Services under the Children's Protection Act 1993 Section 11 (1) & (2) when dealing with any allegations of abuse or neglect of children. All educators are trained to support children's wellbeing and safety. Please see the section on Volunteers and Visitors for information about parental responsibilities for safe practices.

CODE OF ETHICS

The Educators at Newland Park Kindergarten are committed to adhering to the Early Childhood Australia Code of Ethics and to acting in the best interests of all children to ensure they thrive and learn. For more information visit <http://www.earlychildhoodaustralia.org.au/our-publications/eca-code-ethics/>



CONTACT LIST (BUZZ LIST)

The Family Contact List or Buzz List is designed to assist our Kindy community to strengthen links between children and families. The directory is supplied on the understanding that it will only be used for the purpose of organising kindy-focused activities. Inclusion in this directory is voluntary and therefore the list of families is not exhaustive. Permission to be included on the Buzz List will be requested in the enrolment pack and then collated in term 1 and sent home to families who have chosen to be included. We encourage families to use the Buzz List to organise regular group playdates at local parks as well as individual playdates with kindy friends.

CUSTODY & ACCESS

The Family Law Act (1975) states that both parents have rights and responsibilities as joint guardians of children. Newland Park Kindergarten must comply with a court order issued by the Family Court or Supreme Court determining guardianship, custody and access.

DAILY ROUTINE

Named after the beautiful gums that surround our Kindy, NPK has two groups:

River Red Gums

Monday 8:30am to 3pm and
Tuesday 8:30am to 3pm
plus alternate Fridays in odd week of term
from 10:30 am until 3pm

SA Blue Gums

Wednesday 8:30am to 3pm and
Thursday 8:30am to 3pm
plus alternate Fridays in even weeks of term
from 10:30am to 3pm

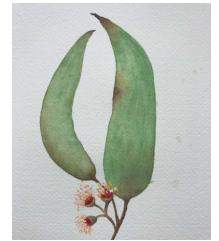
Your Child's Morning Routine

Upon arrival your child is invited to independently start their day with support from a staff member.

1. Firstly they put their full and labelled water bottle on the top of the trolley.
2. Next they put their name-labelled fruit snack on the shelf of the trolley.
3. Then they put their name-labelled lunchbox in the fridge in the foyer.
4. They put their bag containing spare clothes, wet weather gear and a second/afternoon snack into a locker of their choice then go and play.

Please make this routine achievable for your child by having these three items separate inside your child's bag. To support your child please ensure every item is labelled with your child's name – fruit can have their name written on the external skin or on a piece of tape stuck on the skin.

To support your child's independence please name-label every item including their kindy bag, clothes, spare socks, jackets, everything. This way staff can also support your child in maintaining their own belongings. Another way to help your child develop independence is to ensure they can open all their food containers. Please avoid using 'squeeze packs' which are always too hard to open independently. Independence and taking responsibility for their own belongings is an important skill to develop in preparation for school.



Intentional teaching, children's culture and interests and our community and events help to inform our planning. We aim to be inclusive of all families. We vary the days we go on Local Walks, delve deeply into an Inquiry topic in small groups or have local expert visitors. Families will be advised of these events with advanced notice.

8.30 – 9:30	Children arrive
9.30	Greeting Meeting and fruit snack
10.00	Indoor/outdoor learning Play
12.00	Relaxation & healthy lunch
12:30	Indoor/outdoor learning Play
2:30 – 3.00	Home time
3.00	NPK is closed.

From 3pm staff take part in lesson preparation or meetings. Please collect your child before 3pm. If you are unavoidably detained please call the centre on 8431 1313 so your child can be informed to minimise distress.

COVID 19 PROCEDURES

To minimise the spread of COVID 19 we have made several allowances in our routines.

Upon arrival families are asked to maintain a social distance of 1.5 metres in our front courtyard. Hand sanitiser is available for adults to use before using pens, doorbell, etc.

Let a staff member know when you are ready to say goodbye for the day. Your child then enters the kindergarten and independently follows the morning routine of unpacking their own bag then finding their friends to play with. They are supported by a staff member. If an adult needs to enter the kindergarten (i.e. excursion volunteer etc.) they complete the "On site attendance form".

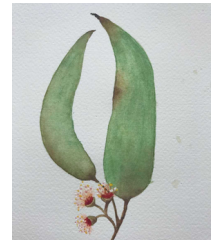
Regular cleaning and sanitising of equipment and surfaces is undertaken and we also encourage outside play in the fresh air, adjusting our program to minimise transfer of the virus. We teach thorough handwashing and encourage regular handwashing throughout the day.

EARLY YEARS LEARNING FRAMEWORK

<https://www.education.gov.au/early-years-learning-framework-0>

EMERGENCIES

Appropriate resources, procedures and routines are in place to deal with emergencies. "Get OUT" or "Get IN" drills are held regularly. Short blasts of a whistle tell everybody to Get IN and sit on the large mat inside. Long continuous blasts of a whistle tell everybody to Get OUT and go to the side gate.



EMERGENCY CONTACT

In the case of an emergency where a child's parents cannot be contacted, the person stipulated on the enrolment form as an emergency contact will be contacted. It is expected that all persons recorded on this form have the authority to collect the child from the centre in the case of an emergency, illness and late collection.

EXCLUSION

The Kindy reserves the right to exclude enrolled children in specific circumstances, which include risk to the child, other children and/or staff. Exclusion from the Kindy would only occur after all other avenues of communication and support have been exhausted. Short term exclusion may occur when:

- a child is unwell on arrival
- symptoms suggest the child may be contagious
- the child becomes unwell at the Kindy
- the staff suspect that the child has a fever
- the child is very distressed
- Noncompliance with the No Jab No Play legislation (see Immunisation)
- COVID 19 testing requirements

EXCURSIONS & INSCURSIONS

Excursions and inscursions (planned educational visitors who come IN to the centre to supplement our learning program) are an integral part of the children's curriculum, offering interest, challenge and discovery within and about the wider community. Excursions and inscursions will be planned to provide a range of learning experiences for children.

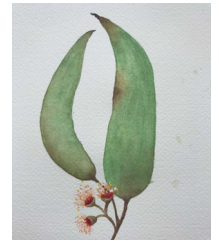
Children cannot leave the preschool without prior parent/guardian consent. Parents/guardians will be notified in advance of local outings (e.g. walks) and/or planned excursions. All necessary information pertaining to planned excursions, and a separate consent form, will be issued for each instance.

Parent volunteers assisting on regular Local Walks will need to have completed the Responding to Abuse and Neglect online training for Volunteers. More information about this is outlined under the Volunteers and Visitors section.

A Risk/Benefits assessment is completed for all outings and/or excursions.

FEES \$240 PER TERM

Invoices will be issued to families via email at the beginning of each term and are payable within 14 days. If there is any hardship, please see the Kindy Director to discuss a payment plan.



GARDEN CARE

Our Kindy garden is integral to our curriculum. We engage Greenhill Living to visit twice a term & teach us about sustainable gardening. We grow seasonal vegetables, fruit trees and Bush Tucker. Our outdoor play space is one big interactive garden for exploration and learning through play.

GOVERNING COUNCIL

Newland Park Kindergarten is a locally managed site. We have a parent committee known as the Governing Council, the members of which represent the kindergarten community. The council comprises a Chairperson, Secretary, and Treasurer, the Director plus at least two other members. We meet twice per term on a day and time that suits the committee. Please consider being a part of your child's education by joining the Governing Council.

GRIEVANCE PROCEDURES

Newland Park Kindergarten fosters positive relations between all parents and educators. Every parent has the right to a positive and sympathetic response to their concerns. Solutions are sought to resolve all disputes, issues or concerns in a fair, prompt, positive and confidential manner. Parents are always welcome to provide feedback and comments either in writing or in person to the Director.

HYGIENE

The Kindy will maintain an environment which ensures the health of children, parents and educators. Within the broader community, the educators will maintain practices which promote a clean and healthy world. Soap and paper towels are provided for children to wash hands before eating or as needed.

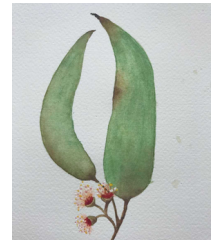
IMMUNISATION

Clause 96B (1) of the South Australian Public Health Act 2011 outlines that “the parent or guardian of a child that is enrolled or attends at premises for the purpose of the provision of an early childhood service must provide immunisation records relating to the child to the provider of the service in accordance with the requirements of the Chief Public Health Officer”

These requirements include the provision of an “Up to Date” Australian Immunisation Record one month prior to starting at kindergarten plus an update of the Australian Immunisation Record within four months of your child receiving their 4 year old immunisations.

INCLUSION

Newland Park Kindergarten aims to provide an environment which is free from bias and prejudice, an environment in which children learn the principles of fairness and respect for the uniqueness of each person. The Kindy involves the community to assist educators and children to understand and accept a range of cultures and abilities. The diversity of the community, families and educators at our Kindy is valued and families are actively encouraged to share their experiences with educators, children and other families.



INDEPENDENCE

When children gain the chance to do things on their own, they are more likely to learn things efficiently as we often learn through trial and error. Children also feel self-worth when they accomplish things on their own and become more confident facing challenges. Educators will help the children after they have shown they have had a problem solving. More often than not, the children as scientists succeed on their own given space and time.

LOCKERS

Children can choose a spot for their own bags each day in the Locker Room. To develop their organisational skills and support their respect for their belongings children are encouraged to store all of their belongings together inside their kindergarten bag throughout the day. Please ensure their kindy bag is big and sturdy enough to hold all they need at kindergarten for the day.

LUNCHTIME, HEALTHY SNACKS & NUTRITION

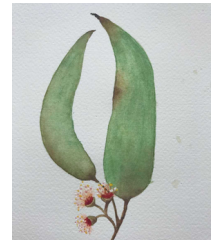
Mealtimes at the Kindy provide a calm, social, positive learning experience for children who are encouraged to develop healthy eating habits. Families are asked to provide a nutritious lunch and two snacks. Fruit and vegetables are encouraged for the morning and afternoon snack. On arrival, children place their lunch box in the fridge and their named morning fruit snack on the trolley in the foyer. The second snack remains in their kindy bag until they want it. This gives children the opportunity to learn to listen to their body and eat as much as they feel they need. Please do not send any food items containing nuts (e.g. peanut butter, nut spreads like Nutella, nut muesli bars etc.) as we have children with nut allergies. Children are asked to bring their own water bottle. This can be refilled throughout the day with fresh filtered water.

Nude Food: As a part of our Kindy's practice to be sustainable we encourage families to participate in the 'nude food' lunchbox initiative, minimising packaging that contributes to 'land fill'. Plastic containers and washable packaging (wax wraps) and washable squeezable tubes have been popular reusable alternatives to cling film, zip lock bags, single use plastics or pre-packaged foods. Wrappers packed in lunch boxes may be sent home for you to recycle at a RedCycle depot. Please do not send packaged sweets (including school bars, LCM bars, squeezable yoghurts/custards, choc coated muesli bars, tiny teddy biscuits, cake or sweet muffins etc.), or salty snacks like Shapes biscuits and crisps. Support your child's learning by providing food which is best for sustained energy and concentration at kindergarten. Save the "Sometimes foods" for their non-preschool days. Nude Food shows respect for our body and respect for our environment.

MEDICATION, ILLNESS & ACCIDENTS

It is the responsibility of parents/caregivers to provide adequate information regarding their child's health condition/s. Where a diagnosed medical condition or allergy is identified, additional documentation such as the completion of health care plans, medication agreements, and first aid plans will be required for completion in collaboration with the kindergarten Director. This information is important in informing staff members on how they can help with your child's health conditions at kindergarten.

Medication must come to the Kindy in its original container with the child's name, dosage and expiry date clearly visible. Please do not keep sunblock or sanitiser inside your child's bag as they are a danger to other children. All Kindy educators have current first aid qualifications and will tend to any minor accidents as they occur. Families will be notified by a note on the Sign-Out sheet if staff need a signature on a First Aid report. All reasonable precautions will be taken to prevent accidents and to protect children's safety.



Parents will be notified by telephone of any serious accident requiring medical treatment. Staff will seek emergency medical assistance for your child as required (e.g. medical practitioner, ambulance or hospital). Parents/caregivers will be responsible for all costs incurred.

NATURE PLAY

Nature Play is a cornerstone of the educational program provided at Newland Park Kindergarten. It is a time for children to interact with the natural environment and engage in learning experiences that develop problem solving, creativity and critical thinking through managed risk taking within the natural environment.

Weather is part of nature. We encourage children to play outside in all weather apart from extreme heat or extreme wind. We love to play outside in the rain. Families are required to send appropriate attire for the weather which allows children to remain outdoors safely learning and playing in nature throughout the whole kindergarten day.

PARENT CONTACT DETAILS

Please notify educators if any of your contact details change. It is essential that we have your correct details in case of an emergency.

PARENT COMMUNICATIONS

The provision of high quality education and care is based on mutual responsibility. Therefore, the Kindy educators will seek regular information and feedback from families and undertake to provide regular information to families. We will make ourselves available for informal chats as much as possible. You are also welcome to ask for an appointment to discuss your child. Information with regards to family issues and personal lives will be handled confidentially. Please feel free to call or email the educators with any queries. Messages may be left on the Kindy answering machine. Messages will be responded to as soon as possible. If your child will be absent please text the kindergarten mobile before 9:30am that day.

The Kindy may be contacted on:

Kindy Phone: 8431 1313

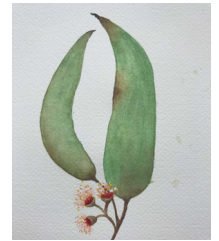
Kindy Mobile TEXT ONLY: 0408 853 291

Email dl.4643.leaders@schools.sa.edu.au

Email will be used to send out newsletters, updates and information. Please be sure to keep your details current with an email address you check daily. Let staff know if you have not received any emails so they can check your information is up to date.

PARENT INVOLVEMENT

Newland Park Kindergarten acknowledges the central role of parents in the three way partnership between child, parent and educators. Parents are encouraged to be actively involved with your child's preschool learning.



You can do this by:

- Stay up to date with the kindergarten program and ask your child open ended questions about how they are engaging with the program.
- Collect their Art/Making/Book making each day and talk with your child about what/how they have created. Note how they are writing their name and if it has changed at all.
- Encourage your child to document their own learning about nature at home in their own "Nature Journal".
- Feedback to kindergarten staff, either in a chat at the front door or by email about what your child is engaged in learning at home.

We are also appreciative of any offers to help on excursions and Local Walks. In order to protect the rights and interests of all children in the Kindy, adults (parents, grandparents, guardians) are required to behave within certain guidelines. A set of guidelines has been developed to help parents to establish appropriate ways of dealing with children other than their own while at the Kindy. Parents assisting regularly in the Kindy need to have completed Reporting Abuse and Neglect online training for Volunteers. More information about this is outlined under the Volunteers and Visitors section.

Newland Park Kindergarten values parent expertise such as: sport, STEM, languages, craft, art, cooking, and encourages parents to share their expertise and networks with the kindergarten community.

PHOTOGRAPHY & MEDIA

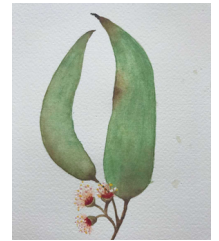
Newland Park Kindergarten develops teaching, learning and promotional materials and publishes them in print and digitally. Photos and videos are taken throughout the year to keep a record of children's learning. The use of photos is integral to making children's learning visible. Parents are asked to give permission for NPK to use the following (which will be referred to as media) - photographs, video or audio recordings of each child.

Newland Park Kindergarten may use children's media for display within the educational setting as well as in: children's Learning Folders and Floor Books; Printed Kindergarten publications used internally ie newsletters, curriculum etc; Power point presentations to educate parents, the community and Educators (not distributed). This media may also be used on the Kindergarten website; in Printed Publications for promotion or on secure intranet websites eg Dept for Ed EMS parent dashboard.

Your child's name and face will not be used in material that is published by external media organisations for publication and/or broadcast without additional permission being sought. Often parents enjoy taking photos of their children at kindy. Under no circumstances are parents to upload images which identify children other than your own – this includes group shots and children playing in the background.

PLAY

Through play children construct every aspect of their knowledge and develop dispositions/attitudes for learning. Social development occurs as children interact with their peers and adults. Intellectual development is promoted as children actively manipulate and explore objects in their environment. Children gain physical skills as they climb, swing, run, dig and manipulate equipment. Language skills are developed as children hear and use language, listen to stories and poetry, sing songs and learn rhymes. Make-believe and role play is fundamental in the development of language. We believe young children learn best through play. For this reason, play experiences are planned and evolve through the creativity and inquiries of the children. Educators use play opportunities to teach literacy and numeracy skills at preschool.



PLAYGROUP

Fridays: 8.30 am -10:30 am

This weekly session for children aged 0-4yrs during school terms (excluding the last Friday of Term and all of Term 4), accompanied by a parent/caregiver, is an ideal way to begin the transition from home to kindergarten. Cost is \$5 per session. Please bring snack and a water bottle.

PRIVACY / CONFIDENTIALITY

Newland Park Kindergarten protects the privacy and confidentiality of individuals. All records and information about individual children, families, staff, management and others are:

- appropriate to providing quality care
- sensitively and accurately collected and recorded
- kept in a protected filing system
- accessed by or disclosed to only those people who need the information to fulfil their responsibilities at the Kindy or have a legal right to know.

PUBLIC HOLIDAYS / PUPIL FREE DAYS

If your child's session days fall on a public holiday or pupil free day, unfortunately, make up days are not available. We hold pupil free days each term for staff development, and balance these days across both groups.

RECYCLED MATERIALS

Donations of recycled materials for construction experiences are always welcome. We would appreciate empty boxes, ribbon, wood offcuts, buttons, magazines or any other clean materials suitable for creative activities. Please check medicine or makeup boxes/ containers carefully to ensure they are empty. We are unable accept toilet roll inner-tubes for hygiene reasons.

REST TIME

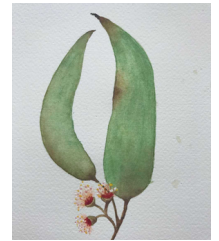
The educators at the Kindy consider rest time an important respite for the children from the stimulating and challenging experiences they engage in at preschool. We use it to teach children about self-regulation of their own bodies. Each child's comfort will be provided for and there will be appropriate opportunities to meet each child's sleep, rest and relaxation needs.

SICKNESS

If your child is not attending kindergarten please text the mobile on 0408 853291 to inform staff by 9:30am that day.

If your child has any symptoms of a cold or flu including a sore throat, runny nose or a cough please do not attend preschool to safeguard the health of other children and educators.

To minimise the spread of disease, Parents must keep children home for a minimum of 24 hours after vomiting or diarrhoea has stopped.



Parents will be contacted to collect their child from Newland Park Kindergarten if they present as being unwell. If your child has been administered Panadol/pain relief the morning of kindy, they are too unwell to attend; please keep them home.

Please inform staff if your child has a communicable disease so that we can look for similar symptoms in the other children and anonymously inform the community. Please inform us when your child has an infectious disease or skin infection e.g.

- chicken pox
- measles
- mumps
- school sores
- head lice
- conjunctivitis.

Please inform kindergarten staff if your child has had a COVID 19 test and then let staff know the outcome.

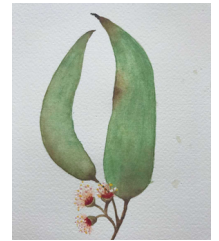
SOCIAL LITERACY / WELLBEING (BEHAVIOUR GUIDANCE)

At Newland Park Kindy we aim to provide an environment based on caring and respectful behaviour. We help children to learn the skills to communicate effectively and show respect for each other. Appropriate and respectful ways of behaving are negotiated with the children as part of our shared Kindy agreement. Incidents of inappropriate behaviour are seen as an indicator that a child is experiencing frustration or distress. We will acknowledge the child's feelings and attempt to assess the reasons for the problem behaviour. This is done in a loving and caring environment that promotes justice and reconciliation. Educators will employ positive teaching and caring techniques. We acknowledge, encourage and praise caring and responsible behaviour. Effective management of children's behaviour occurs in partnership between the Kindy and families. Where a child's behaviour is problematic, parents/guardians will be consulted. We will collaborate with families to ensure behaviour guidance techniques are positive and consistent.

STATEMENTS OF LEARNING (REPORTING)

Assessment for learning is an ongoing process at Newland Park Kindergarten. Educators maintain pedagogical documentation for each child. Teachers provide feedback to Parents on children's progress: during formal Parent/ Teacher Conversations, which are held early in Term 3; Educators are available after Kindy for an informal chat, or by appointment; Photographs and documentation of children's learning are shared with families; Original works are made available to take home each day. Learning stories are collated in a folder which is sent home at the end of the year, ready to be shared with their Reception Teacher; A written Statement of Learning is shared with Parents in term 4 and a copy is forwarded to each child's school.

Parents are invited to contribute to the documentation of their child's preschool learning. Please use the "Take Ten Minutes" survey in your enrolment pack as a guide for the types of information which are useful for you to share with educators. Parents can support their child recording their own learning in the take home "Nature Journal". Emails from parents about their child's learning at home in reference to the preschool program are valuable. Families are asked to create a summative comment about their child's learning throughout the year for the Summative Report in Term 4.



STUDENT TEACHER & PROFESSIONAL INVOLVEMENT

Our Kindy supports the development of professional educators and therefore provides placements for University or TAFE students in Early Childhood (or related) fields.

SUNSMART AND SHADE

Newland Park Kindergarten adopts the SunSmart Policy as recommended by the Cancer Council to ensure that all children attending the kindy are protected from skin damage caused by the harmful ultraviolet rays of the sun.

Children are responsible for their own sun protection at kindergarten. This includes the application of their own sunscreen before kindergarten as well as the reapplication of sunscreen before outside play. Sunscreen is supplied at the kindergarten however if children have specific allergies to sunscreen, and families provide their own (labelled with their child's name), separate health care plans must be completed.

We have lots of established trees in the yard, verandas and shady places to play. Children are provided with a named, wide brimmed hat which will stay at Kindy. Children need to wear appropriate clothing for sun protection e.g. tops with sleeves rather than straps.

SUPPORT SERVICES

The Department for Education provides specialised help from qualified Speech Pathologists, Social Workers, Psychologists, Special Education advisers, and translators.

Support services are available for families with additional needs. During enrolment, parents are asked to identify any additional needs of their children, thereby ensuring extra support and assistance for them.

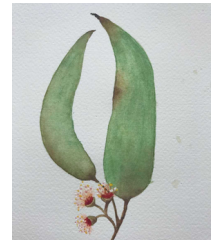
Please advise The Director of any concerns you may have regarding your child's development. We can then make a referral to Support Services. Families are also encouraged to seek private support as required.

SUSTAINABILITY

We value sustainability and endeavour to model sustainable practices. We encourage children to be responsible citizens and to care for our environment. We recycle, re-use and conserve wherever possible. Children are involved in growing fruit and vegetables, composting and reducing waste through 'nude food'. We participate in the Bin Shift program to encourage the responsible processing of all waste at kindergarten and at home. Families are encouraged to support this learning by minimising waste, refusing non-recyclables and reducing waste to landfill.

TOILETING

Children must be toilet trained before starting at Kindergarten, and children are not to wear nappies. It is important for families to understand Kindy is not Child Care and educators will only assist children by explaining ways they can 'do it themselves'. Heavily soiled pants/diarrhoea will be cleaned up as best as we can or families will be called to assist.



TOYS

Children are discouraged from bringing toys from home to the Kindy unless they need it for comfort and security. One toy for emotional support is acceptable. Staff are not able to take responsibility for the cuddle item's safe return.

If your child is keen to show their friends their toys we suggest you use the Buzz List to arrange a playdate. Your child is looking for connection and a playdate is a great way to support them.

VOLUNTEERS & VISITORS

Volunteers may be invited to the Kindy to contribute to the diversity of experiences for the children. Volunteers are supplementary to educator requirements and will not be used to replace staff. Volunteers will be supervised at all times. All volunteers in Early Education and Care settings require a "Working with Children Check" <https://screening.sa.gov.au/home> or a current Department for Communities and Social Inclusion (DCSI) screening check <https://screening.dcsi.sa.gov.au> All parents of children at Newland Park Kindergarten who wish to volunteer on a regular basis (this includes the Governing Council and parent who would like to accompany us on Local Walks) need to complete a short online course called Responding to Risks of Harm, Abuse and Neglect (RRHAN).

WASHING LAUNDRY & RECYCLING PLASTICS

The language at Newland Park Kindy is one of respect to self and to others. With this in mind we would appreciate parents taking home the Washing Bag or Recycling the Soft plastics. An invitation will be at the front door when someone is needed.

WHAT TO BRING TO KINDY

- Sturdy large backpack to hold all belongings and fit in a locker (please put their name on the outside)
- Named Water bottle – stored on the trolley
- a few complete sets of seasonally appropriate spare clothes (all named) and a bag for wet gear – this stays in the backpack. This includes wet weather gear for sustained play in the rain. Nature Play SA sell onsies which keep the head, body and legs dry in the rain and while splashing in puddles or during water play. Please consider buying one or something similar. You can find the onsie recommended by other families at: natureplaysa.org.au/product/onesie/
- Morning fruit snack (from a tree, vine or the earth eg fruits and vegetables - no nuts please). This snack goes on the Snack Trolley and needs to be separate from the lunch box and named. Pieces of fruit can have the name written on the skin or written on a piece of masking tape which is then easily removed.
- Healthy Lunch (no nuts). Lunch goes in the fridge. Chips, lollies and chocolate are discouraged
- At the start of the kindy year please bring named Rubber boots and leave them on our Gumboot rack, ready for water play all year round.

WE HOPE YOUR CHILD ENJOYS THEIR TIME SPENT AT NEWLAND PARK KINDERGARTEN. IF YOU HAVE ANY QUESTIONS, PLEASE DON'T HESITATE TO CONTACT OUR FRIENDLY STAFF.