

## *Aldinga Community Kindergarten*

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### Aldinga Community Kindergarten Toileting policy

**Preamble:** While the majority of children enrolling in preschool are toilet trained, a number of children of preschool age are not developmentally ready. The preschool promotes the inclusion of all children, including those with health care needs and to deny them enrolment would be discriminatory. Most children's toileting needs can be managed by the site practices outlined below.

- It is suggested that all families provide their child with a change of clothes in case of accidents (toileting or otherwise). It is quite common for preschool children to have toileting accidents and they are often happier to change into familiar clothes that they identify as their own. The preschool keeps a supply of spare clothes for emergency situations.
- Staff will always support children in the above circumstances and endeavor to change them in a manner that provides privacy, minimizes anxiety and encourages independence.
- DECD policy advises that it is not essential to have two people present although at times it may be necessary. DECD policy also allows for children to be changed by staff of the opposite gender. Staff at Aldinga Community Kindergarten will endeavor to inform another staff member should they need to change a child and do so within hearing of other staff. This is for the protection and safety of all concerned.
- Some children who enroll in preschool are not toilet trained and may require some support in this area. It is important that this information is provided to the preschool when the child is enrolled in order for staff to plan appropriate support.
- Toileting support may involve reminding a child to use the toilet or supporting them in the toileting process.
- Staff may be able to support a toilet training program but they are unable to take full responsibility for toilet training, this is generally a family responsibility. Specific toileting strategies need to be recommended by a professional, with a focus on developing the child's independence and reflective of educators roles and responsibilities. Families are responsible for providing all aids and equipment their child may need i.e. nappies, pull-ups, wipes and spare clothes (including underpants)
- The kindergarten will provide the resources staff may need to complete their duties, i.e. gloves, hand wash, changing facilities.
- Children wearing nappies need to be in a fresh nappy when they arrive at kindergarten, if they soil or become noticeably wet and/or uncomfortable staff will change the child according to the practices outlined above.
- Children who attend for a full day will be checked at lunchtime and changed if necessary
- Wet or soiled clothing will be sent home for washing. Used nappies will be disposed of by the Kindergarten.
- When staff are involved in changing a child who has soiled themselves and is in need of extensive cleaning/washing, a first aid report will be written for parents/ carers.
- If a child needs support that is additional or different to the practices and procedures outlined above an individual continence care plan may be needed. Please speak to the Director for further information and support with this process.

Policy written; February 2013, reviewed 2014, 2016

To be reviewed 2017