



Government of South Australia
Department for Education



Baden Pattinson Kindergarten

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Address: Cnr Alison St and Kibby Ave
Glenelg North SA 5045
Open: Monday to Friday 8 - 3.30

Welcome to Baden Pattinson Kindergarten,

Some of you may have had a child here before or maybe this is your first time, we welcome you all! We look forward to working with you and your child in a year full of fun, learning and friendship discovery. You may find the information below helpful.

The staff team : Jenny Haskett (Director), Marie Cullen (Acting Director) Sarah Jones, Karen McPherson (Teachers), Mandy Chenoweth and Pam Illsley (Early Childhood Workers), Mary Hynes (Lunch Care, Support Worker), Pamela Pilgrim (support).

Session Times:

Blue Group (St Leonards Primary) – Mondays and Wednesdays 8.15 – 3

and alternate Fridays (odd weeks eg. Weeks 1,3,5 etc.) 8.15 – 11.15

Green Group (Other schools or undecided) – Tuesdays and Thursdays 8.15 – 3

and alternate Fridays (even weeks eg. weeks, 2,4,6 etc.) 8.15 – 11.15

When your child starts Kindergarten, please bring:

- A named bag (to go in your allocated locker)
- A hat (named) – either broad brimmed or legionnaires must be worn during terms 1, 3 (from August) and 4. At other times it is at our discretion. ***Please remind your child daily to wear a hat .It is recommended to remove chin straps for safety.***
- **Two pieces of fruit/veg (to go in morning & afternoon fruit tubs as marked).**
- A packed healthy lunch in a named lunchbox with ice brick to put in the trollies. See separate note for suggested lunch box ideas.
- A named water bottle.
- A change of clothes, just in case!
- Please apply sunscreen at home. The children will reapply this at lunchtime if the UV index exceeds 3 (the UV index is updated daily & displayed on top of the lockers. Sunscreen is also provided for your use.

Please label all belongings with your child's name clearly marked. We have a permanent marker for this purpose by the sign on sheets. Please also keep toys and other valuables at home due to the high risk of such treasures being lost, broken or permanently "borrowed".

Healthy eating:

Due to the kindergarten's practice of encouraging healthy eating, please refrain from sending chocolate bars, lollies, sugary snacks and packaged foods as a substitute for fruit/ lunch time. We also encourage the children to drink water throughout the day. The children can also refill their drink bottles with fresh drinking water provided at Kindy.

Please note we are a NUT FREE ZONE due to severe allergies.

Clothing:

For safety reasons, please avoid bringing your child to Kindergarten wearing thongs. Please also dress your child in clothes that neither you nor your child minds if paint or mud should get on them. As we encourage independence when going to the toilet, please avoid the use of hard to undo belts or pants.

Attendance:

Please also remember to sign your child in each day. Children need to be signed out only if leaving early. This is essential for Department records and in the event of an emergency.

Continuity is important. It is beneficial for your child's social and emotional development and establishes a good routine in readiness for school. Please notify us if your child is unable to attend due to sickness or holidays etc.

Allergies/ Medical Conditions:

It is vital that staff are notified of any child's allergies, appropriate treatment and paperwork. Please also notify the staff if your child develops any medical condition whilst enrolled at kindergarten. Due to health and safety reasons our Kindergarten is a NUT free zone. All staff have been trained in Emergency First Aid and have appropriate and current criminal history checks.

Pick up and Drop off:

Please bring your child into the Kindergarten. If another adult other than the person who drops off your child at kindergarten is to collect that child at the end of the session the staff are to be informed personally or via a phone call. The details are to also be recorded in the diary by the sign on sheets. Please also be prompt to collect your child at the end of the day, this also helps to avoid your child becoming anxious.

Amenities/Fees:

Families will receive an invoice at the beginning of each term. Please return the payment in a named envelope with the correct money. Please speak with Jenny if experiencing any difficulties, **all concerns will be treated confidentially**. The fees can also be paid electronically via EFT:

BSB number: 105-015

Account number: 089025440

**Account name: Baden Pattinson
Kindergarten**

**Please enter your child's surname in
the reference field.**

Notices:

Please check your child's note pockets daily for newsletters etc. The whiteboard by the entrance will inform you if there are new notes in the pockets and an email may also be sent only as a reminder.

Program:

The kindy curriculum and program is displayed at the kindergarten by the office door and is included in the newsletter. A copy of the fortnightly program will be also be a regular email attachment. Photos of previous weeks' fun and learning opportunities are displayed in our news book which is kept on the entrance table. We encourage you to read about what is happening so that you can discuss what your child has been learning and doing at kindy.

Parent Involvement:

Please consider joining our Governing council at any time throughout the year. The meetings are informal and usually held on the first Monday of each month. BPK relies on parental involvement and community, this is also a great way to meet other families and build friendships. Notification of meetings will be provided in newsletters and also on the entrance whiteboard. A parent helper roster is also displayed on this whiteboard. The roster helps to support the children and staff team with the preparation of resources and learning opportunities. Parents are encouraged to be involved. BPK also has a pet borrowing roster so that our Kindy budgie "Aussie" has a home each weekend and other pets are looked after during the holidays. Each family is also asked to take home and wash the kindy laundry. This is usually a one off event and is much appreciated.

Finally:

Please feel free to talk with any staff or make an appointment to share any concerns, joys etc. which you may have. All concerns are treated confidentially. It is our hope that the time you and your child spend at kindy will be enjoyable and rewarding for all. More information is provided in the BPK Information booklet, please see a staff member if you would like another copy of this.

Thank you from the BPK staff team

**Dec 2016. Governing Council approved Feb 2018.
Reviewed Feb 2019.**