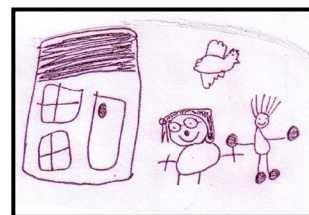


Berri Community Preschool



Key Process for Transition to School from Berri Preschool to feeder schools in the Berri area.

We know that success at school can have a long term impact on children's lives. A successful beginning to school is important. These key processes ensure:-

Purpose: *To ensure ...*

- That preschool children have a seamless and relevant transition to school in the term prior to commencement.

The Transition from Preschool process is underpinned by:

- Our shared values and beliefs about the importance of effective and supportive transition to school
- DECD transition to school resources.
- National Quality Standards – Quality Area 6 – Collaborative Partnerships with Families and Communities
- The 5 domains of the Learner Wellbeing Framework (Emotional, Physical, Social, Cognitive, Spiritual)
- Shared leadership across the partnership and collaboration across the preschools and school.

Operational Issues: *How this will work in practice*

- The school will negotiate times and dates with the preschool Director and a school representative mid-term 3 each year. The Preschool staff will only provide support to students transitioning to other DECD sites.
- Letters to parents and students outlining the visit dates and requirements will be sent home before the end of term 3. Enrolment forms need to be returned to the school of choice prior to term 4 visits.
- In week 1 term 4 the Transition Teacher from each site will visit the preschool and meet the children.
- Visits will commence in week 2 and increase in length of time.
- Visits will be fortnightly and will conclude in week 6 with a full day visit.
- Each feeder school will vary their transition to suit their availability of teachers..

Week	Visit Commences	Visit Concludes	Supervision Notes
Week 5	9.15 a.m.	12.15 p.m.	Parents encouraged to stay during visit and attend a parent meeting at 9.30 a.m. Children will need a hat, water bottle and fruit. Preschool staff will assist during the visit and walk the children back to preschool at the end of the visit.
Week 6	8.55 a.m.	2.30 p.m.	Children will need to bring a packed bag consisting of a hat, water bottle, fruit, recess and lunch. Children will stay for lunch and recess play times. Parents are encouraged to leave and return at 2.30 p.m. Preschool staff will assist during the visit.
Week 7	8.55 a.m.	2.30 p.m.	Children will stay for lunch and recess play times. No kindy staff will be present for this visit.

Roles & Responsibilities: *Include the people involved*

School Staff Responsibilities	Preschool Staff Responsibilities
<ul style="list-style-type: none">• Meet with the preschool staff and negotiate dates for the visits.• Nominate a transition teacher to manage the transition process.• Communicate information about transition to parents of transitioning students.• Facilitate opportunities for information sharing and ensure that the special needs of individual students starting transition are met.	<ul style="list-style-type: none">• Provide names of enrolling children to the feeder schools• Provide copies of the Statements of Learning at the end of Term 4.• Provide information regarding individual children and any special needs or requirements.• Meet and negotiate the dates of the visits.• Ensure all parents receive communication from the school• Attend the first visit and provide support to the students at DECD sites.• Review the transition process at the end of each year in preparation for the next year.