Bertram Hawker Kindergarten parent handbook

www.preschools.sa.gov.au/bertram-hawker-kindergarten

Table of contents

- Home
- What we offer
- Enrolment and fees
- Reports and Plans
- Parenting support

Home



Find out more about our goals and our focus in our philosophy statement (PDF 881KB). www.preschools.sa.gov.au/bertram-hawker-kindergarten/our-centre/things-to-know/bertram_hawker_philosophy_statement.pdf

Volunteering

If you'd like to volunteer with us, we'd love to hear from you. See volunteering in schools, preschool and children's centres www.education.sa.gov.au/working-us/volunteering-schools-preschools-buildrens-centres and have a chat to us about how you can get involved.

We invite you to join the governing council, which meets twice a term to make sure the preschool runs smoothly. Read through what a governing council does www.education.sa.gov.au/working-us/governing-councils and speak to us to register your interest.

Acknowledgement of Country

We acknowledge the traditional owners of the land we are on and pay our respects to their Elders past and present, and extend that respect to other Aboriginal people who are present today.

Contact us

Preschool director: Ms Margie Colton

Phone: (08) 8379 3134

Fax: (08) 8338 3782

Email: dl.4607.leaders@schools.sa.edu.au

Street address: 7 Wooltana Avenue Myrtle Bank SA 5064

Postal address: 7 Wooltana Avenue Myrtle Bank SA 5064

What we offer

We offer a number of programs and services to support your child's early years learning www.education.sa.gov.au/schools-and-educators/curriculum-and-teaching/primary-and-secondary-curriculum/curriculum-birth-year-10

Preschool program

Times

Your child can attend preschool for up to 15 hours per week.

group 1

Monday	Tuesday	Wednesday	Thursday	Friday
8.15am to 3.45pm	_	8.15am to 3.45pm	-	_

group 2

Monday	Tuesday	Wednesday	Thursday	Friday
_	8.15am to 3.45pm	_	8.15am to 3.45pm	_

Fees

The parent contribution is \$270 per term. See our enrolment and fees page www.preschools.sa.gov.au/bertram-hawker-kindergarten/getting-started/enrolment-and-fees for more information.

What to bring

Your child needs to bring these items each day:

- A bag/backpack for their belongings
- One lunchbox containing a morning snack, lunch and an afternoon snack
- A drink bottle containing water
- A broad-brimmed, legionnaire or sun-safe hat (without a chin strap) or your child may use a hat kept at kindy
- At least one change of clothes

Please write your child's name on all their belongings including spare clothes.

What not to bring

Children should not bring these things:

- food containing nuts (some children have nut allergies that can be dangerous)
- unhealthy food or drink (lollies, chocolate, chips, fizzy drinks)
- toys from home.

Disability support

There is support available for children with disability www.education.sa.gov.au/parents-and-families/health-and-disability-support/disability-support-preschool-and-kindergarten. Talk to us formore information.

Enrolment and fees

When your child can start preschool

Your child is entitled to access 1 year of preschool.

If your child turns 4 before 1 May, they can start preschool at the beginning of the year. If your child turns 4 on or after 1 May, they can start the next year.

If you want to delay your child's start to preschool or you're not sure about when they should start, please talk to us about your options.

If your child is Aboriginal or under guardianship (in care) they are eligible for 12 hours of preschool after they turn 3. They will then be eligible for 15 hours per week of preschool in the year before they start school.

Early entry

Your child may be able to come to preschool 1 term earlier, in term 4 the year before starting their preschool year, if they:

- have additional needs or disability
- are learning English as an additional language or dialect
- are at significant risk because of family circumstances.

Early entry is for up to 6 hours per week, if places are available.

Access is decided on a case-by-case basis.

Please contact us if you want more information about early entry.

Enrolling your child

You can register your interest to enrol your child with us by using the preschool registration of interest form www.education.sa.gov.au/parents-and-families/enrol-school-or-preschool/preschool-and-kindergarten-enrolment/register-enrol-preschool This form is also available from us.

Try to register your interest by 30 June, but you can do this any time during the year.

Priority will be given to children living in our catchment area.

(<u>https://www.preschools.sa.gov.au/bertram-hawker-kindergarten#location</u>) If you don't live in our catchment area you should indicate at least 2 other preschool options on your form.

If we can give your child a place with us we'll send you an offer letter in term 3 www.education.sa.gov.au/parents-and-families/term-dates-south-australian-state-schools You can accept the offer by filling in and sending back the acceptance slip by the due date.

Before your child starts

We will contact you in October about an orientation session. This will be a 1-hour session where you can ask questions.

Before they start preschool your child can come to pre-entry transition visits. These will be in term 4 and are a chance for your child to meet our staff and other children.

Policies

Our policies are available on our website and a hardcopy can be viewed at our site and provided on request.

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Fees

We ask you to contribute towards the cost of your child attending preschool.

The parent contribution is \$1,080 per year. You can choose to pay the total amount at the beginning of theyear or pay instalments of \$270 each term.

Concessions

Concessions are available for families with a health care card or Centrelink concession card.

When to pay

We will invoice you via your parent pigeon hole in week 1 of each term.

Payments are due in week 3 of each term.

Please contact us if you are having difficulty paying.

How to pay

Cash or cheque

You can pay cash or cheque at the kindy. Please put the payment in a sealed envelope with your child's full name on the front. Give the envelope to the director or a teacher.

EFT information

You can pay by direct deposit.

BSB: 105125

Account number: 460145640

Please put your child's full name as the reference.

Immunisations

When you enrol your child you will be asked to provide evidence of their immunisation status (https://www.education.sa.gov.au/supporting-students/health-e-safety-and-wellbeing/early-childhood-services-immunisation-requirements).

Reports and plans

National Quality Standard rating

Our services are assessed and rated against 7 quality areas of the National Quality Standard.



Overall Rating: Exceeding NQS

Quality Area Ratings

1 Educational program and practice: Exceeding NQS

2 Children's health and safety: Meeting NQS

Physical environment: Exceeding NQS

4 Staffing arrangements: Exceeding NQS

5 Relationships with children: Exceeding NQS

6 Partnerships with families and communities: Meeting NQS

7 Leadership and service management: Exceeding NQS

Rating for: Bertram Hawker Kindergarten

Rating issued: September 2013

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Quality improvement plan

An assessment of the programs we offer against the National Quality Standard and national regulations. It identifies areas for improvement and includes our philosophy statement.

Quality improvement plan <u>www.preschools.sa.gov.au/bertram-hawker-kindergarten/our-centre/reports-and-plans/betram_hawker_qip_0.pdf.pdf</u>

Annual report

A report on our progress, achievements, highlights and challenges for the year.

Annual report http://docs.decd.sa.gov.au/Sites/AnnualReports/4607_AnnualReport.pdf

Parenting support

Giving your child a strong start in the early years

Research tells us that quality education and care early in life leads to better health, education and job outcomes in adulthood. Children are learning and growing from the time they are born. The greatest influence on a child's future health, development and happiness is in the first 5 years of life.

We're working with families to take a 'learning together' approach about child development in the early years.

Parenting resources

Several early childhood parenting resources are available to help your child learn and grow right from the start.

https://raisingliteracy.org.au/ supports parents to read, sing and play with their children from birth, with access to book recommendations, reading packs and resources.

Parenting SA https://parenting.sa.gov.au/ has free parenting factsheets, videos and upcoming seminars on many parenting topics.

Learning with your child (GreatStart) <a href="www.education.sa.gov.au/parents-and-families/curriculum-and-learning/early-years/learning-your-child-greatstart/greatstart-activities-learning-your-child-greatstart-activities-learning-your-child-greatstart-activities to help build their child's maths and language skills.

Raising Children Network https://raisingchildren.net.au/ provides up-to-date, evidence-based, scientifically validated information about raising children and caring for yourself as a parent or carer.