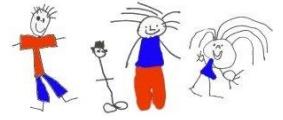


# BURTON PARK PRESCHOOL

## FIRST AID AND MEDICAL POLICY



### ALLERGIES

Please advise us as soon as possible if your child has any allergies. We will require necessary information to ensure your child's safety as it relates to their condition - such as avoiding certain foods; administering epipen, medical plans etc.

**Nut free:** due to severe allergic reactions which some of our students have to nuts, we ask that you do not send any products that contain nuts to preschool - such as peanut paste, Nutella, health bars with nuts, etc.

### FIRST AID

All staff are trained in basic first aid and are retrained every 3 years, including specific training for CPR, asthma and anaphalactic reactions. A staff member with seniors first aid is also on site at all times. Standard procedures are followed when administering first aid and all incidents are recorded. An accident notification sheet will be put in your child's communication pocket if he/she requires minor first aid treatment whilst at preschool. In more severe cases, you will be contacted to seek further medical advice. Thus, please ensure that you keep your emergency contact details updated to help us in such situations.

### HEALTH SUPPORT PLANS

Sometimes children have special health requirements. To help us best care for your child and to ensure all their health care needs are met, we may need to develop a health support plan in conjunction with you. This will also require advice from your doctor. Please raise any medical issues and/or concerns that you may have regarding your child's health when they first begin with us.

### MEDICATION

Please let us know if your child is taking any ongoing medication, such as ventolin for asthma. For us to administer this medication, a health care plan will need to be completed detailing the type of medication and instructions of use and have your signed consent, This medication must be clearly named and kept in our first aid cupboard, out of reach of children. Unfortunately, we are unable to administer general antibiotics or paracetamol.

### SICKNESS

If your child is unwell, we encourage you to keep them at home. We appreciate it if you can let us know so that we can record their absence accordingly.

In the case of infectious illness please let us know as soon as possible so that we can inform other parents/caregivers. In such circumstances, a note will be sent out to families informing them of possible symptoms to look for and necessary precautions to take.