

A decorative border consisting of a repeating pattern of stylized black flowers and leaves, framing the entire page.

# Clothes changing procedures

- Staff member to notify other staff that they are in process of changing a child.
- Collect child's bag with clean clothes, or get spare clothes from cupboard.
- Put on gloves
- Disinfect surface with spray provided, wipe over with paper towel and dispose in rubbish bin. (if change mat area is required)
- Collect child and assist them to be as independent as possible in this process.
- Staff will remain with child **always** when on change area.
- Placed soiled clothes in double bag and inside their bag if not soiled. If soiled double bag and leave in the bath.
- Redress child and release to the play area.
- Disinfect change area and clean floor where appropriate.
- Place all disposable items (including gloves) in the disposable bag, tie and place within another disposable bag.
- Wash hands as per guidelines.
- Record detail of change.
- Notify staff that you are back on the floor.