

Nappy changing procedures

- Staff member to notify other staff that they are in process of changing a child.
- Collect child's bag with clean nappy and clothes.
- Put on gloves
- Disinfect surface with spray provided, wipe over with paper towel and dispose in rubbish bin.
- Collect child and place on change area.
- Staff will remain with child **always** when on change area.
- Placed soiled nappy and wipes in disposable bag – keeping one hand on the child
- Redress child and release to the play area.
- Disinfect change area again
- Place all disposable items (including gloves) in the disposable bag, tie and place within another disposable bag.
- Secure and place within the Specialised Nappy Disposal bin located in the bath area.
- Wash hands as per guidelines.
- Record detail of nappy change.
- Notify staff that you are back on the floor.
- Change bin is emptied on Fridays by an outside service provider.