

SERVICE MANAGEMENT

PAYMENT OF FEES/AMENITIES & FUNDRAISING & BUDGET STRUCTURE

Christie Downs Kindergarten is a State Government 'locally managed' and Constituted Centre operated by elected Governing Council, comprising of families attending the preschool. The Governing Council reviews the fee/amenity structure on an annual basis. Currently the Governing Council has adopted the following fee structure.

Preschool (Kindergarten) Fees/Amenities per term

Total **\$35.00**

This is for a child attending 15 hours per week/30 hours a fortnight.

Pre-Entry (to kindergarten)

Total **\$10.00** Our

Pre-Entry program has been introduced to provide transition for children about to commence full time kindergarten in their eligible year. The program has been designed for children to receive **3 hours** – 1 session- a week. The pro-gram would start annually from Term 3. The program is wholly funded from our kindergarten funds. Attendance to Pre-entry is voluntary with priority given to children enrolled to attend full time kindergarten at Christie Downs Kindergarten. Please refer to page 17 for more information regarding our **Priority of Access**.

Please feel free to discuss **confidentially** any **financial concerns** with the Director (Margie Goodwin)

Parent(s) receive their invoices at the beginning of each term – usually in the second week- you can pay weekly, monthly and/or instalments. As the position of Treasurer on the Governing Council is voluntary payments on a termly basis is preferred but not essential.

Fees cover your child's place at the kindergarten therefore refunds are unable to be made for non-attendance.

We accept cash (banked regularly), cheque and Electronic Funds Transfer (**EFT**). Our EFT details are as follows:

Our Bank is **BANK SA**

BSB: 105-119

ACCOUNT NUMBER: 435161340

Please **reference** EFT's with **your child's name**. Please also return the slip attached to your invoice with details of the receipt number and reference, to ensure your payment is cross matched with our records. EFT receipts are written as soon as practicable at the end of each month.

BACKGROUND INFORMATION ON FUNDING

As a government preschool, the Department for Education and Child Development (DECD) pay:

- Salaries
- Some maintenance costs
- Some special project grants

Fees/amenities obtained from families attending Christie Downs Kindergarten all contribute to payment of:

- | | |
|--|------------------------------------|
| ▶ Water and Electricity | ▶ Consumables |
| ▶ Security | ▶ Furniture, indoor and out |
| ▶ Telephone | ▶ Books, toys, puzzles |
| ▶ Employment of staff (finance officer, cleaner, lunch care worker, preschool support worker) | |

This is not a total list of costs. At times situations arise that incur an unexpected expense. **Subsidy is available** for families of **triplets or quadruplets**. Please see the Director – Margie Goodwin – for further information.

If you have any queries about the fee structures please do not hesitate to speak with staff or members of the Governing Council. Fees can be paid by instalments. Also, fees can be paid via Electronic Funds Transfer (**EFT**). **Thank you for your continued support.**

FUNDRAISERS & SOCIAL EVENTS

Fund raising and social events decisions are determined via your Christie Downs Kindergarten Governing Council. Monies raised have meant that we have been able to keep our fees low.

All fundraising and social events will be promoted via our newsletters, displays around the kindergarten and time permitting via e-mail and posters around the Christie Downs community.

Source: <http://www.decd.sa.gov.au/childrensservices/pages/policies/NQFpolicies/> Payment of Fees

Reviewed: May 2016 Next Review: May 2017

