## **Banking:**

The Community bank is offering the opportunity for your child to regularly bank. See attached letter if you are interested.

## **Confidentiality**

All information provided in respect to your family and your child will be managed following DECD records management policies and procedures with the aim of ensuring that:

- the integrity and quality of information is maintained
- access is properly authorised and approved
- ♦ information is used appropriately

Reference: www.decd.sa.gov.au docs/documents/1DecsInformationManagement.pdf

## **Complaints Policy**

Our site has a formal complaints policy. If you have any concerns or issues please talk to any staff member or contact the site leader. The site leader's contact details are listed below.

## **Site Specific Policies**

In addition to those policies discussed above, our service has a number of site specific policies which are available to parents.

Questions / Queries if you have further questions about the rural care program, please talk with the site leader.

Ph: 86282221