



DROP-OFF AND PICK-UP PROCEDURE

It is important to let staff know if you want someone other than a parent/legal guardian to collect your child.

When arriving at Kindy please:

- Sign your child in (folder on top of lockers)
- Encourage your child to sign in by writing their name or recognising their picture.
- Help your child put their lunch box and water bottle in the fridge
- Help your child put their labelled healthy snack in the tub
- Check the white board for notes
- Say goodbye to your child when you are ready to leave