



Dorothy Hughes Kindergarten



Dealing with Medical Conditions Policy

Dorothy Hughes Kindergarten aims to provide a safe environment for all children in our care. In the event where a child has been diagnosed with an allergy/medical condition, our staff will aim to restructure programs, routines and activities to enable all children to feel valued and actively engage in the curriculum.

We acknowledge that there may be times when staff need to administer medication to children attending the Kindergarten. In such cases, medication procedures will be followed by staff to ensure that children are given the correct dosages, according to their medical plan (as completed by the child's Doctor).

Sickness

- At Kindergarten children and staff work together. Sickness can easily be transferred from one person to another. Please consider the spread of germs and the wellbeing of others.
- If your child is showing signs of being unwell before coming to Kindergarten, it is important to keep them home for the day.
- **Children who have a temperature, diarrhoea or are vomiting must be kept home for 24 hours after the last episode. The aim is to reduce the chance of cross infection and to ensure children have time for a full recovery prior to returning back to Kindergarten.**
- Should any child become unwell while at Kindergarten, parents/carers will be contacted to collect them as soon as possible. Children will be supported by Educators prior to going home.
- Children requiring Panadol or Nurofen before attending Kindergarten are not well enough to attend Kindergarten and should be kept home.

Infectious Diseases

- Please notify the Kindergarten as soon as possible if your child contracts an infectious disease.
- Recommended exclusion periods apply for cases of infectious diseases. These are based on the time that a person with a specific disease might be infectious to others. Please see staff for more information.
- **A notice of an occurrence of an infectious disease will be displayed at the Centre and information sent home to inform families.**

First Aid

- All centre Educators are trained in basic first aid, including asthma and anaphylaxis management. They will be responsible to provide first aid support when needed.
- All minor accidents/injuries will be treated at Kindergarten by a centre Educator.
- A written report is completed if first aid has been administered by an Educator. A copy will be kept on file and the other will be placed in parent's pigeon holes.

Health Care Plans

- Children with asthma, allergies and other long term health issues will require a Health Care Plan to be completed by their Doctor. Health Care Plan forms will be provided as needed.
- Health Care Plans must be in place before children commence at Kindergarten. Parents are responsible for providing updated Plan's, with medication that has a current expiry date.
- Children with significant health issues must be discussed with the Director to ensure staff have completed the relevant training.
- Children who have a Health Care Plan will have their photo displayed in the office on the window to increase staff awareness.

Medication

- **Staff do not administer paracetamol medication**
- If your child requires medication to be administered during Kindergarten hours, the medication must be supplied in the original container, clearly marked with the child's name, dosage and the use by date with a chemist label.
- All medication must be stored securely in the kitchen cupboard, out of reach of children.
- A copy of the child's Health Care Plan will be placed in the named container with the medication for quick reference.

Allergy Aware

- Families are regularly informed about allergy awareness, policy and practice.
- Everyone is encouraged to wash their hands before eating and after they use the toilet.
- Children do not swap or share food.
- Our curriculum incorporates education about food allergy and healthy eating.
- Food preparation follows standard precautions to avoid cross contamination.