

## LEAVING AND COLLECTING CHILDREN:

Please collect children promptly after their session as children get upset when adults are late, additionally staff need time to clean up and prepare for the next session. Also please try not to arrive early for your session, as we need this time for preparation.

If someone else is collecting your child, please let an educator know and record it in the diary, which is kept on the kitchen bench, with details. Also, always be sure that there is an educator on duty when you leave your child at kindergarten. Please note that children will not be released into the care of persons unknown to staff without prior notice from parents or guardians. Friends and family members can be added to the 'authority to collect' section of the enrolment form at any time.

## PARKING AND SAFETY:

Please be considerate when parking in the car park, so that parking spaces are maximised. Please remember to make sure the kindergarten front gate is closed and ensure that only children you are responsible for go through the gate with you.

## STARTING KINDERGARTEN:

When children start kindergarten for the first time or transfer from another centre, be prepared for them to be a little apprehensive or anxious. Some children take longer than others to settle, and however much your child may be looking forward to going to kindergarten, it is a new experience.

Perhaps

- ☐ The need to share an adult with other children
  - ☐ A larger group of children
  - ☐ A room larger than the child is used to
  - ☐ Unfamiliar materials
- ...maybe unsettling your child.

Your child may begin happily but have anxious moments for a few days later or even after several weeks. This is normal too.

This separation from a parent or caregiver is a major step in your child's life. Rest assured that we are committed to making it as smooth as possible.

Give lots of hugs and cuddles before and after kindergarten to show your child your love, and be prepared to stay at kindergarten to help him/her to settle in. We believe your child is special and we will do all that we can to build their self-esteem.

Never leave without telling your child you are going. Your child needs to know that he/she can trust you. We will support an unsettled child as you leave.

You are welcome to discuss with educators your child's progress or any concerns you have. Please tell us of significant events at home that may affect your child's behaviour and feel free to ask for privacy if matters are confidential. Our aim is to work together for the happiness and growth of your child. If you have any queries or suggestions, please approach us.