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# Priority Of Access Policy

#### 1. Universal Access

Children enrolled at the kindergarten are eligible to attend 5 sessions of 3 hours each per week. Children may attend two sessions in a day. There is also the option to attend 5 full days per fortnight.

# 2. Capacity

Eden Hills Kindergarten's capacity is determined by

- the physical space of the building
- the number of children's toilets
- educator numbers

Eden Hills Kindergarten's capacity is 30 children attending at each session. When the kindergarten is close to capacity, this Priority of Access Policy will be used to offer the remaining enrolment places.

#### 3. Priority of Access Criteria

The following criteria have been formulated to determine which children have priority for any vacancy at Eden Hills Kindergarten.

#### Priority of Access Criteria

1. Children living in the immediate local area known as the 'DECD priority catchment area' will have first priority.

- 2. If the number of enrolments meeting criteria 1 exceeds capacity: children who meet the first criteria and one or more of the following indicators will have priority;
  - ⇒ Children under the guardianship of the Minister
  - ⇒ Children of Aboriginal or Torres Strait Islander Families
  - ⇒ Children who are at risk
  - ⇒ Children of non-English speaking background
  - ⇒ Children who have a disability
  - ⇒ Children in families which include a person with a disability
  - ⇒ Children cared for in the designated postcode area by a family day care provider, day care centres or family careers.
  - $\Rightarrow$  Children who live in the designated area and do not have access to a vehicle
  - ⇒ Children who have had a sibling attend Eden Hills Kindergarten
  - $\Rightarrow$  Children who are enrolled to attend a major feed school of the kindergarten

When all the children in the local catchment area have been placed at the kindergarten, children outside the catchment can be considered following the same *Priority of Access* criteria

## 4. Waiting List

Children will be placed on the waiting list until a vacancy is available as determined by the *Priority of Access* criteria.

## 5. Special Circumstances

The Kindergarten's Director may use their own discretion in extenuating circumstances.

Reviewed August 2019 Ratified by Governing Council Next date for review August 2021