

If you require staff to administer medication to your child you must have a letter or a Health Care Plan from your doctors stating the child's name, frequency of dosage and size of dosage. A permission note from parents reiterating the above information is also required.

Medication cannot be administered without a signed form or note

Administering staff will communicate name, dosage, and time of administering with parents.

Staff who do not feel comfortable administering medication are NOT compelled to do so and other arrangements will need to be made.

Regular or permanent medication (such as an epi-pen or asthma medication)

Staff must be supplied with a health care plan. Staff will support children to administer medication in accordance with the plan.

Medication and permissions must be given to staff at the beginning of each session