



# Flagstaff Oval Kindergarten

## Fire safety information and procedures.

On days that are designated '**Code Red**' or '**Catastrophic**' in the Mt Lofty Fire Ban District the Kindergarten will be closed.

Information will be available after 4pm on the previous day via the Radio (ABC 891), on the CFS website and on the nightly news. Please check regularly when weather conditions are likely to indicate closures and staff will endeavour to pass on any information once received.

Upon enrolment you are asked to complete a 'Bushfire Emergency Contacts' form in the case of a fire starting while children are in attendance at kindergarten. Enrolment forms also need to be kept up to date and staff need to be made aware of any changes made.

**Catastrophic days:** A sign will be placed on the outside gate notifying all of our closure the following day. Staff are not allowed to access the site on these days due to the risk. Staff will make every attempt to notify parents however it is the families responsibility to remain informed via media messages.



**Total Fire Ban days:** A sign will be placed outside the gate notifying you of the high risk. Staff are required to park their cars away from the immediate building. It is up to individuals to decide if they wish their child to attend on these days. Staff will monitor the situation and operate as usual.

**If a fire threatens the area:** Children and staff will refer to our Bushfire Action Plan and move to our Refuge which is located inside the main building. We are equipped with water, blankets, first aid, radio and resources needed to manage the situation. Families may be unable to access the site at this time so children will remain under the supervision of all staff. If the danger continues to threaten our site we may be advised to move to the Oval alongside our site. This will depend on the information provided to us and the situation as it arises.

**Communication:** Please contact the **Bushfire Information Hotline on 1800362361** for general information and advice. Phones at the kindergarten may not be working at this time and staff will be busy ensuring children are safe. Children will be released to Parents or a Carer when it is safe to travel in the area, after consultation with emergency services.

**Bushfire Emergency Contacts:** Staff will refer to the 'Bushfire Emergency Contacts' provided upon enrolment as authority to release children only.

**After the fire has passed:** Staff remain on duty until the immediate risk has passed, it is declared safe and all children are collected. Please refer to Invacuation and Evacuation procedures located in red on the doors for more detailed information about specific roles and responsibilities.