

Drop off/ Pick up Policy

Please bring all children into the kindergarten and sign them in with the time of arrival. Parents may like to stay for a while to settle their children but make sure to say goodbye when you leave. If your child is unsettled when you wish to leave the staff team will be happy to help your child to engage in an activity. Do not leave your child before 8am as that is the official start of the session.

The session ends at 3:30pm please ensure that when your child is collected from the kindergarten they are signed out with the time they left. All adults collecting children must be noted on the enrolment form. Children must not be collected by older siblings, only by a responsible adult and a staff member must be notified when a child is collected.