

Emergencies and accident procedures

In the event of any emergency a staff member will sound repeated blasts of a whistle. Children and staff are to assemble with the staff member sounding the whistle to hear instructions. Should evacuation be necessary, the assembly area is the school oval.

Emergency procedures are displayed throughout the centre. Emergency drills are practised at least once a term so that children and staff are familiar with the procedure.

It is important that telephone numbers of parents and emergency contacts are kept up to date. Parents are asked to let the centre know if their contact details change to assist us in maintaining accurate records. If you are visiting the centre for any purpose other than dropping off or collecting children, please sign the sign in sheet at the entrance. In the event of an emergency we need to have a record of all adults and children present.

Our centre has been rated as a "low risk" site for bushfire. We will therefore open on days rated as "catastrophic" for the Mid North fire ban region, although school buses will not operate on these days. Families using the bus service will be notified of the catastrophic rating and the cancellation of bus services via a message from Jamestown Community School. Parents are encouraged to monitor the CFS website www.cfs.sa.gov.au and local ABC radio on total fire ban / catastrophic days.

If your child has a minor accident at preschool or childcare, a staff member will administer first aid. A staff member with an approved Early Childhood First Aid qualification is present whenever the centre is operating. We will contact you if the accident / injury is causing the child serious distress or if we are concerned that s/he may need medical attention. All injuries are recorded on a form which must be sighted and signed by the parent/caregiver.