



Government of South Australia

Department of Education and  
Children's Services

# Kalangadoo Kindergarten Information



## **Kalangadoo Kindergarten**

Address: 48B Kangaroo Flat road, Kalangadoo, South Australia, 5278

Phone: 8739 3271

### **Staff**

Director- Jess Kipping

Finance Officer- Lizzie Grosvenor

Early Childhood Workers- Kelly Gamble, Amanda Sigston

### **Opening Hours**

#### **KINDERGARTEN**

Tuesday	9:00-3:00
Wednesday	9.00-12:00
Thursday	9.00-3.00

#### **3 YEAR OLD PROGRAM**

##### **TERM 1 & 2**

Tuesday	9:00-12:00
---------	------------

##### **TERM 3 & 4**

Tuesday	9:00-3:00
---------	-----------

#### **OCCASIONAL CARE**

Wednesday	9:00-12:00
-----------	------------

#### **PLAYGROUP**

Thursday	9:00-10:30
----------	------------

## **Program information**

**Any programs children are enrolled in we need a copy of their current Immunisation History Statement and Birth Certificate.**

*Note: Programs only run during each school term and exclude Public Holidays.*

### ***Playgroup***

Thursday 9am-10:30am

*Playgroup is a valuable educator supported programme for parents and children to connect and interact with the community in a fun setting. If you and your family are interested in regularly attending please ask our educators for information.*

### ***Occasional Care***

Wednesday 9am – 12pm

Two Occasional Care Programs are offered and are integrated with the full time Kindergarten program. The two programs are:

*Children under 2 years*

*Children Aged 2 – 4 years*

### **Fees**

Health Care Card Concessions: \$1.50 per session

Standard Fee: \$5.00 per session

\*Occasional Care Sibling Fees:

Families with more than one child enrolled receive a 50% reduction of the fee for the second and any subsequent children attending in the same term.

### ***3 Year Old Program – Kickstart Kids***

**TERM 1 & 2**

Tuesday 9:00-12:00

**TERM 3 & 4**

Tuesday 9:00-3:00

Kickstart Kids is a transitional program for children. Term 1 & 2 are half day sessions 9-12pm then transitioning to full day sessions in terms 3 & 4 9-3pm.

### **Fees**

Half day sessions \$5 per ½ day

Termly invoices are given for \$50 for a 10wk term

Full day session \$10 per day

Termly invoices are given for \$100 for a 10wk term

*Kickstart fees can be paid yearly, termly or by instalments in consultation with the Director.*

### ***Kindergarten***

Children turning 4 by 1<sup>st</sup> May are eligible.

Tuesday 9.00-3.00

Wednesday 9.00-12:00

Thursday 9.00-3.00

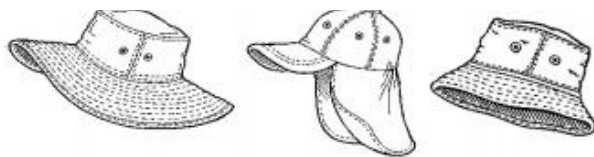
### **Fees**

\$110 per term, families invoiced for the year.

Fees are invoiced for the year at the beginning of the year. You can pay your fees for the year in advance via cheque, cash or directly into the Kindergarten bank account please notify the Director. Fees are to be completely paid by the end of term 3.

## What to pack

•A named hat- which must be a broad brimmed, bucket or legionnaire's cap. Hats are to be kept in children's bags or lockers when they are not wearing them.



- Sunscreen (if your child has sunscreen allergies or sensitive skin).
- Water bottle with water only.
- Healthy snack (ideas may include: fruit, vegetables, dried biscuits, cheese, and yoghurt)
- Lunch if your child is staying for a full day.
- A couple of sets of spare clothes. Appropriate to the weather
- Occasional Care*- please pack nappies and wipes.

## Further information

- Please label everything with your child's name – staff can provide permanent markers.
- Please apply sunscreen at home before coming to kindergarten. If your child is allergic or sensitive to any sunscreens please notify staff and supply your own sunscreen in their bag. Staff will assist children to reapply after lunch.
- It is not recommended to send special toys or valuables to kindy as they may get lost, broken or 'borrowed'. If your child wishes to bring these, please see staff and they can be kept safely in the office.
- Please do not send your child in thongs as this is a safety issue. Comfortable clothing that is not precious is preferable. There are polo shirts available to order through an external business please see staff for details. We actively learn through play at our kindy and so dirt, paint, stains and mud are highly likely!!
- Please follow our Sun Protection Policy when dressing your child – shoulders must be covered.

**Curriculum:** We use the Early Years Learning Framework for Australia as our curriculum guide. Children are seen as capable and competent learners and we endeavour to provide an emergent curriculum following and planning from children's interests. Real life learning and the natural environment are a key focus. The surrounding community is seen as a learning resource and we welcome any suggestions for learning experiences from parents. Educators work with children to follow and extend their interests and learning and we reflect and plan fortnightly for children on an individual and small group basis.

**Daily Routine:** Our daily routine has been organised in a way to support and maximise learning opportunities for the children attending our site. Daily routine times are flexible and not set in stone enabling us to support child learning and engagement through both planned and spontaneous experiences. We believe that is essential for children to have continuous periods of uninterrupted play to fully explore and develop through playful learning opportunities.

**Food Requirements:** We actively promote healthy eating at Kalangadoo Kindergarten. Please provide healthy options for healthy snack time in the morning (fruit, vegetables, cheese, yoghurt, etc.) and a healthy lunch. You may like to put an ice block in your child's lunch box to keep it cool on hot days. Under the National Quality Standards, we are obliged to monitor children's lunch boxes.

**Drinks:** Water in a drink bottle only. Please ensure this has a name on it.

**Allergies or Medical Conditions:** It is vital that staff are notified of any child's allergies and the appropriate treatment, along with a written health care plan from the doctor. If your child develops an allergy or any other form of medical condition while at kindergarten, please let us know immediately.

**Attendance:** We encourage regular attendance as we believe that children gain maximum benefits from the learning programs if they are regularly attending.

Please sign your child in each day and ensure that we know who will be picking them up. We prefer that you call that morning or let a staff member know in advance if your child will not be attending.

Ensure that we have up to date information about contact numbers for both parents and emergency contact people.

Please arrive on time as it supports the children when settling into the learning program for that day. Please note our duty of care does not start until the session time commences, it is important care givers are staying with their child until this time. Give the kindy a call if you are going to be late picking children up or if there is a change of pick up person and ensure that you sign your child out at the end of the day.

**Occasional Care Attendance:** Please note our occasional care policy from DECD states, 'If a session is booked and a child does not attend, families will still be required to pay for the place held for their child. The parent contribution amount recouped from services to the department is based on bookings (not children's attendance).

**Communication:** Each child has a file above the lockers. Notes, newsletters and receipts are placed in these pockets. Please check them every day.

*Staff are available for brief discussions and queries at the beginning and end of sessions, however if you would like an extended time to talk please arrange a meeting with the Director. We enjoy sharing information with families and are happy to organise meetings at any time during their enrolment at our kindergarten.*

**Excursion policy:** We acknowledge the importance of excursions to enhance children's learning and development. Therefore, we may organise and participate in excursions. We will notify parents well in advance of the date, destination, times and transport. Each parent will be given a consent form for their participating child. Parents may be asked to help with excursions throughout the year (we truly value your help and support).

Procedure:

- A checklist will be used to note the return of consent forms.
- Excursions will be developmentally and age appropriate to the children.
- A Risk Management Assessment will be carried out before the excursion by the Director and staff.
- Parents and volunteers are welcome to participate in excursions.
- Supervision should be arranged on a basis of at least one adult to each five children, or more adults depending on the type of excursion. A roll call will be carried out to account for children on leaving the centre, on arrival at destination, leaving the destination and on return to centre
- Water for drinking, consent forms, mobile phone and the First Aid kit will be taken.
- Excursions scheduled for days of *extreme fire danger or sever weather warnings* will be cancelled if they include travel outside the town limits (60km zone)

At times we may go on short walking excursions- these walks will be short distances from the kindergarten and there will be adequate adults in attendance. All due care will be taken to ensure your child's wellbeing and safety at all times. Examples of places we visit are:

-Kalangadoo Primary School (library, oval, wetlands)

-Krieger's Post Office

*There will be a note asking for your permission for your child to attend such short excursions in enrolment packs. If you do not wish for your child to be involved in these short excursions please specify this on the note.*

**Smoke Free Policy:** Smoking is not permitted in the kindergarten or school grounds. Smoking is prohibited at all DECD workplaces (including government vehicles), activities and is not permitted within ten metres of children’s playground or perimeter of a DECD site.

**Library (Kindergarten):** We will be regularly visiting the Primary School’s library, children are welcome to borrow and return books during these visits.

**Laundry Roster:** The laundry roster will be communicated with families. It is expected that Kindergarten & Kickstart families will help out with this to keep our cleaning and laundry costs down.

**Governing Council:** The Governing Council is formed at an AGM in Term 1. Parents of children currently enrolled and other interested parents are eligible and very welcome to join the Governing Council. We hold meetings twice a term at the kindergarten. All parents are welcome to attend Governing Council at any stage during the year.

### **Reporting Children’s Progress:**

#### Kindergarten

A statement of learning for your child will be sent home at the end of terms 2 & 4 of their kindergarten year. At the end of the year these will be passed onto your child’s school as part of their transition. Meetings can be arranged at any time to discuss your child’s progress. Please speak to the Director.

#### Kickstart and Occasional Care

Families can connect with the Kindergarten through the SeeSaw App, this allows you to view work samples, learning inquiries, small short videos and photos of your child’s learning journey during their time at Kalangadoo Kindergarten.

A floor book will be used to document children’s learning across all programs. The floor book is a daily record about the curriculum, observation, interactions, notes, photos and work samples. The children have ownership of this document along with the staff, families and community. This is a place where you as families can also document any observations of learning outside of kindy. Take time to flick through this together as a family at drop off or pick up.

**Transition Program:** Our transition program for Kindergarten children commencing school begins in Term 4. The program is organised in conjunction with the Kalangadoo Primary School. Children attending our site also have regular contact with Kalangadoo Primary School throughout the year with regular visits/special events held both at the Primary School and Kindergarten. Please let us know if your child is intending to go to another school and we can try and help with transition information.

**Special Education Services:** Special Education Services such as Speech Pathology are available for children who have additional needs. Please do not hesitate to discuss your child’s needs with the Director. We can also help you to refer your child to Community Health or Child and Youth Health to support your child’s learning. Early entry and extension of time at kindergarten may be negotiated with the Director for children and families with special needs.

**Parent Participation:** We love having parents joining in with our learning –If you have any particular skills talents or cultural background you would like to share with the children, please let us know. Even if you don’t an extra pair of hands to help with learning, special activities or excursions are always welcome!!!

*If you have any questions please contact the team at Kalangadoo kindergarten.*