

Excursion Policy

We acknowledge the importance of excursions to enhance children's learning and development. Therefore, we may organise and participate in excursions. We will notify parents well in advance of the date, destination, times and transport. Each parent will be given a consent form for their participating child. Parents may be asked to help with excursions throughout the year (we truly value your help and support).

Procedure

- A checklist will be used to note the return of consent forms.
- Excursions will be developmentally and age appropriate to the children.
- A Risk Management Assessment will be carried out before the excursion by the Director and staff.
- Parents and volunteers are welcome to participate in excursions.
- Supervision should be arranged on a basis of at least one adult to each five children, or more adults depending on the type of excursion. A roll call will be carried out to account for children on leaving the centre, on arrival at destination, leaving the destination and on return to centre
- Water for drinking, consent forms, mobile phone and the First Aid kit will be taken.
- Excursions scheduled for days of extreme fire danger will be cancelled if they include travel outside the town limits (60km zone)

At times we may go on short walking excursions- these walks will be short distances from the kindergarten and there will be adequate adults in attendance. All due care will be taken to ensure your child's wellbeing and safety at all times. Examples of places we would visit are:

- Kalangadoo Primary School- Including wetland
- Krieger's Post Office
- ‘The Shop’ Kalangadoo General Store
- Community Playground

At the start of each year a permission form will be given out for each child to participate in the activities above.

REVIEWED: 7/6/17