



## FEE POLICY

Fees are requested for all children attending Kathleen Mellor Kindergarten to assist with materials and services expenses. Our Kindergarten is administered by the South Australian Government Department for Education. A yearly budget is provided and staff salaries are paid by the Department.

However, approximately 70% of all expenses are carried by fees and fundraising. Therefore, we rely heavily on parental financial support to pay for cleaning, maintenance, security, consumables (such as paint, paper etc.), as well as provide new equipment and improvements.

- Education fees are GST free.
- Fees are determined by the Governing Council and are comparable to other local preschools.
- It is expected that fees will be paid in the first three weeks of term or in a manner which can be negotiated with our Director.
- Fee notices will be available in notice pockets on Day 1 of each term.
- Follow up late fee notices will be issued when necessary.
- Families are invited to discuss any financial difficulty with the Director, with reductions being at the discretion of the Director (recognising that s/he may be privy to confidential information).
- Fees per child per term are to be as follows:
  - Pre-Entry (non Govt subsidized) \$10.00 per session
  - Sessional: (Govt subsidized) \$100 Term 1 and 2/ \$150 Terms 3 and 4
  - *Lunchtime Care: 2 x sessions /week in Terms 1 and 2*
  - *3 sessions per week in Terms 3 and 4 included in sessional fee*
  - *Emergency Care Session: \$3 per quarter hour (or waived) at discretion of Director.*
- Twins or children attending less than 4 sessions still need to pay full fee.
- Receipts will be issued for all fee payments.

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*This policy has been developed by the Governing Council. This policy will be reviewed and evaluated regularly by both Staff and Governing Council and modified as required to ensure continued relevance for the Centre.*

*This policy was endorsed by the Governing Council on .....*

*Chairperson .....*

*Director .....*