



PROCEDURE – Dealing with infectious diseases

QUALITY AREA 2 – CHILDREN'S HEALTH AND SAFETY

QUALITY AREA 3 – PHYSICAL ENVIRONMENT

Regulation 88

This policy covers both the **Occasional Care** and **Kindergarten** programs.

Statement

This procedure outlines the processes for managing and recording the immunisation and infectious diseases requirements in accordance with the South Australian Public Health Act 2011 (the Act) and the Education and Care Services National Regulations (the Regulations) for children attending Klemzig Kindergarten and Occasional Care.

AUSTRALIAN IMMUNISATION PROCEDURE:

1. When families submit preschool interest form and/or occasional care form **prior to child attending**, families must provide their child's approved Australian Immunisation Record (AIR) and it must be UP TO DATE or CATCH-UP SCHEDULE WITH a FUTURE DATE or AN APPROVED EXEMPTION.

NO CHILD CAN BE ENROLLED/ATTENDING THE SERVICE IF THEY DO NOT HAVE AN APPROVED AIR THAT MEETS IMMUNISATION REQUIREMENTS IN ANY CIRCUMSTANCES.

2. Site leaders or site admin staff can then process the child's application and immunisation details will be entered into the IT database (EMS or EYS)
3. Child able to commence attending site
4. Site Leader/Admin staff to monitor catch up schedules and next immunisation due date. Up to dates AIR due dates for the settings are "when a child turns 4 years the AIR is required before they turn 4 years and 8 months)

SITE RESPONSIBILITIES

- Implementation and compliance with this procedure is required
- Ensure that the early childhood service does not enrol a child or provide a service to a child unless all immunisation requirements are met.
- Record and maintain the immunisation status of all children enrolled and attending in such a way that the service has immediate access to the information in the event of an occurrence of a vaccine preventable disease. Implementing the exclusion requirements in the event of an occurrence of a vaccine preventable disease.
- Reporting occurrence of vaccine preventable disease on IRMS

INFECTIOUS DISEASES AND EXCLUSION PERIODS

The spread of certain infectious diseases can be reduced by excluding a person, known to be infectious, from contact with others who are at risk of catching the infection.

- When a known infectious child has attended the service, the service will communicate this via whiteboard at sign in table as soon as it is known.
- The setting will follow the recommended minimum periods of exclusion from preschool and childcare centres for cases of, and contact with, infectious diseases, based on guidelines issued by the National Health and Medical Research Council in December 2005 and the online Australian Immunisation Handbook.
<https://www.sahealth.sa.gov.au/wps/wcm/connect/public+content/sa+health+internet/conditions/infectious+diseases/exclusion+from+childcare+preschool+school+and+work>

Ratified by Governing Council August 2023

to be reviewed annually