

COMMUNICATION

The notice board in the foyer will be used for general information and a regular newsletter will be distributed to all families using the centre. Other information will be placed in the children's communication pockets located in the hallway.

If you have any concerns about any aspect of the centre or you would like to talk about your child's participation or development, you are encouraged to make a time to chat with the appropriate staff member. The Centre has a Grievance procedure which can be obtained by asking the Receptionist for a copy.

You are also able to write to the Lake Windemere B-7 School Governing Council after first raising the matter with a staff member, Director or School Principal.

We also like to hear about things we are doing well.

We treat all information regarding children and their families with the utmost confidentiality. Personal information of educators and families is not given out to anyone without prior consent.

Each year, preschool families are invited to participate in a Department for Education Annual Parent Opinion Survey.