

# Welcome to



# Liberman Kindergarten

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A very warm welcome is extended to you and your child. We trust that your time at Liberman Kindergarten will be enjoyable and a valuable learning experience.

Liberman Kindergarten offers a warm and welcoming open space, like a second home for your child. Your child will have lots of fun and develop friendships with children their own age.

Liberman Kindergarten boasts a carefully planned program providing the perfect balance between intentional teaching moments and uninterrupted play times. Your child will explore and experiment, and develop their skills in problem solving, communicating and socialising. They will also develop self-esteem, confidence and the foundations for future learning.

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## Staff

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**Director:** Andrea Pelton

Email: [dl.2638.leaders@schools.sa.edu.au](mailto:dl.2638.leaders@schools.sa.edu.au)

**TEACHER:** Karen Winter

Email: [dl.2638.leaders@schools.sa.edu.au](mailto:dl.2638.leaders@schools.sa.edu.au)

**Early Childhood workers:** Maria (ECW) and Ameera (bilingual support)

**Teacher Relief:** Amy, Tatiana

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## Programs Offered

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### Full Time Preschool

Children start kindergarten a year before school. Your child needs to turn 4 on or before 30th April to start kindergarten at the beginning of the year. A mid-year intake of children born before 31st October occurs in Term 3. If your child turns 4 on or after the 1st November, they begin kindergarten in term 1 the following year.

Upon enrolment, parents need to provide the following:

- Completed enrolment form
- Up to date Immunisation records
- Consent form
- Family questionnaire

**Children who are Aboriginal or Torres Strait Islanders or Guardians of the Minister can attend 12 hours of Kindergarten from 3 years of age.**

**Session times are:**

Tuesday and Wednesdays 9am - 3pm

Thursday from 9am - 12pm

**Fees:** The total cost of kindy is \$330 a year.

Families will be invoiced for \$110 in their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> term

Payments can be made via cash, EFTPOS and Direct Debit

## **Transition to Kindy**

Liberman Kindergarten promotes a smooth transition to kindy through offering visits for enrolled families to attend in the term before formal sessions. Transition visits are negotiated with the Director to best suit the needs of the child, family and kindy. The benefits of these visits include familiarising with the preschool environment and the experiences and learning that happens, encouraging trust with educators, developing relationships with families and promoting children's sense of belonging and confidence.

- Parents are asked to stay with their child in order to meet supervision requirements of the service.
- Children need to bring a hat and a named lunch box containing a healthy snack, eg: Fruit, veggie sticks, yogurt, cheese etc and a named bottle of water.

## **Early Entry**

Early Entry sessions cater for the special needs of individual students who may speak English as an additional language, have speech impairments, disabilities or other special needs. Early Entry is *subject to availability*. Please speak with an educator if you think your child qualifies for Early Entry sessions.

- Children need to bring a hat and a named lunch box containing a healthy snack, eg: Fruit, veggie sticks, yogurt, cheese etc and a named bottle of water.

**Fees:** \$30 per term.

## **Playgroup**

- Coordinated and run by families, under the guidance of the Director. This occurs on Thursday mornings from 9:30am–11:30am.

Playgroup is for children aged 0-5 years accompanied by an adult.

There is a gold coin charge per session. Please pay this into the playgroup donation box.

**Children beginning preschool are encouraged to attend playgroup to become familiar within the environment and begin to build on relationships with educators and other children.**

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## Our Program

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We work under the umbrella of the National Quality Framework which includes the National Quality Standards and the Early Years Learning Framework (EYLF). The EYLF provides the basis of the Kindergarten curriculum. It is a guide for all Australian early childhood educators who work with children aged from Birth to Age 5.

We plan and implement a Kindergarten program that support's children's individual needs and interests and lays the foundation for life-long learning. Our learning program will support and stimulate children's growth in the development of:

- ★ A strong sense of their identity
- ★ Connections with their world
- ★ A strong sense of wellbeing
- ★ Confidence and involvement in their learning
- ★ Effective communication skills

We offer a carefully planned program providing the perfect balance between intentional teaching moments and uninterrupted play. Play is a child's natural way of learning; it is a process by which children learn life skills. The process is the most important element of play.

Your child will explore and experiment, and develop their skills in problem solving, communicating and socialising. They will also develop self-esteem, confidence and the foundations for their formal learning.

Staff will consult and share information with parents and colleagues, monitor, evaluate and adapt the program to promote positive and equitable learning outcomes for all children.

We are always available to meet with families. Please feel free to make a time to discuss any aspects of the preschool program or your child's development.

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## Family Participation

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Families are valued as the primary educators of their children. The success of our Kindergarten is built upon the partnership and close communication between educators and families.

Families are encouraged to contribute to the Kindergarten program in any way they feel comfortable, including sharing their own special gifts and talents with all children in our preschool. Parents and caregivers are welcome to spend time in our kindy to volunteer, or to spend precious time playing and learning with their children.

There is also the opportunity for families to participate in the wider school community as a member of Governing Council.

We invite families to share concerns and information about their children with staff, along with any ideas and responses to our Kindergarten program.

Adults wishing to volunteer need to complete a Working with Children Check and need to meet the requirements for volunteering. Please see an educator for more details.

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## Communication

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We value the opportunity to build partnerships with families and encourage families to be involved and have input into the Kindergarten Community.

A range of communication modes are used to connect with families. These include daily conversations, written reports, emails, displays, Community noticeboard, newsletters, text messages, whiteboard, project book, Liberman Kindergarten website and our Facebook page, to name a few.

Website:

<https://www.preschools.sa.gov.au/liberman-kindergarten>

Facebook Page:

@Liberman Kindergarten Community

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## Leap into Literacy

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Liberman Kindergarten has developed a Literacy Agreement to support the implementation of quality literacy practices to encourage the development of children's oral language, phonological awareness and concepts of print. These are the building blocks needed for being a competent reader and writer. Sharing ideas and supporting families in their role as a child's first teacher is important to us.

Each year we invite families for our Leap into Literacy event to promote rich, quality literacy practices with your children. We are dedicated to working collaboratively with families

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## What to bring to Kindergarten

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### Kindy bag

Bags can be put in named lockers at the beginning of the day. Please ensure the bag is a manageable size, named and your child can identify it in some way.

## Lunches and Snack

Each child needs to bring a named lunch box and water bottle every day. We encourage children to eat healthily – please see our Healthy Eating Policy for more information.

**Snack time:** a piece of fruit or vegetable sticks. Children may also have yoghurt or cheese etc. NO cakes, sweet biscuits, chocolate please.

**Lunch:** Sandwiches, rice, wraps etc

A freezer block is recommended to help keep lunches cool ☺

Please ensure that NO NUTS are brought to Preschool (eg: Peanut Butter, Nutella etc.) as we have children with allergies.

## Clothing

Comfortable play clothes for climbing and exploring are encouraged, especially those with easily managed fastenings etc. Pull on track pants/comfortable shorts and tops (according to season) are ideal. A warm jacket for outside play during the colder weather is recommended.

- **A change of clothes in case of accidents or messy play is recommended.**

We provide smocks for children to wear at Preschool while they are participating in activities such as painting.

In wet weather we encourage gumboots and a raincoat.

## Merchandise

Liberman Kindergarten T-shirts, jumpers and hats are available for purchase in a range of sizes and colours using the QR code below.

Please see the booklet in the locker room for colour options. Orders can arrange to be delivered to your home address or a pick up option is also available.

**Children will receive a complimentary hat on payment of their first fee instalment.**



## Footwear

Sturdy shoes, sandals or sneakers are ideal - NO thongs, as they are not safe for running or climbing activities on the playground equipment. Gumboots are encouraged during wet weather season.

## Sun Protection

We are a SunSmart centre.

We have a Sun Protection Policy which requires children to wear a suitable hat that effectively covers the head, ears and neck areas from the sun's rays (legionnaires or broad brimmed style). Hats are kept in children's bags until they are required for outdoor play.

During Terms 1 and 4 we expect parents to apply sunscreen on their children for maximum sun protection **before arriving** at preschool. Educators will re-apply sunscreen at lunch time before venturing back outside in the afternoons. Clothing must cover the shoulders.

Sun safe hats are available for purchase from the kindergarten.

**Children will receive a complimentary hat on payment of their first fee instalment.**

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## Special Notes

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### Arrivals and Departures

Please escort your child right into the kindy when arriving in the morning so that an educator knows your child is present. Doors are open for families to enter at 9:00am.

At the end of the session we ask that parents/caregivers wait under the verandah until the session is finished. Children will be farewelled by an educator from the inside mat.

Please let staff know if someone else is to collect your child. Children cannot be released without parent's consent. Unfamiliar adults will be asked to produce identification before children are released. Written consent to staff is preferred, but if this is not possible, please make arrangements with staff for alternative "pick-up" procedures.

We require a phone call if your arrangements change unexpectedly. We can then re-assure your child.

### Absences

Regular attendance is vital for the development of peer relationships and learning. If your child will be absent from kindy, a phone call on the morning of their absence is appreciated.

**Our telephone number is: 8264 1550 OR Mobile 0438 488 768**

### Toys

We kindly ask that children's personal toys be kept at home, except for special program activities as requested by the teacher. It can be very disappointing and upsetting for children when toys are lost or broken. Opportunities for sharing are included throughout the year.

## **Pockets**

Each child has their own named pocket on the wall where staff put important information such as newsletters, receipts, lost property, children's work etc. Please check these daily.

## **Newsletters**

A Newsletter is sent home twice each term. A copy will be placed in children's pockets and is available on our website and Facebook page. If you would prefer to view online please support us to reduce paper usage and let us know 😊

## **Transition to Reception (school)**

We maintain close links with local schools to support children in their transition visits. We encourage families to keep us informed about their school choice and dates for visits.

## **Assessment and Reports**

Educators assess children's learning in a range of ways. Observations of learning and development inform teacher's curriculum planning and the learning environment as well as more formal data collected from the TROL-Pa, an assessment of children's oral language and phonological awareness.

Regular communication with families supports the sharing of information about children's progress. Every child has an Individual Learning Plan with identified goals for learning. Parent meetings and termly information is provided about progress towards goals. Children's learning journeys are also documented and available to share in their individual portfolios.

As children progress from kindergarten to school, they are provided with a written Statement of Learning. A copy of this is passed onto your child's Reception teacher. The summative report is developed to help families, children and staff in both the kindergarten and school setting to work together to support children's learning and development.

Children are also presented with their portfolios at the Graduation Ceremony in the last week of Preschool. This is a folder with a collection of your child's work and photographs of them engaged in the Preschool program.



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# Health

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It is vital that families share information about children's medical or health needs. Children with identified health needs must have the required health support forms completed upon enrolment.

We encourage families to keep sick children home from kindergarten to reduce the spread of infection. If your child has a runny nose, temperature, is lethargic or has a persistent cough educators will call emergency contacts to collect them.

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# Policies

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Kindergartens are required to have many different policies. The Department of Education and Child Development (DECD) has developed most of our policies. Our site-specific policies are:

- Cyber Safety
- Nut Aware
- Safe Sleeping
- Sun Protection
- Supporting Positive Interactions
- Healthy Food Supply and Nutrition
- Parent Concerns Procedure

These policies are on our website and in the Policy Folder in the Kindergarten. Please find the other required policies at:

<http://myintranet.learnlink.sa.edu.au/operationsand-management/site-administration/preschool-and-early-childhoodadministration/preschool-policies,-procedures-and-national-regulations>