

## COMMUNICATION

Staff are always available to talk with families and we hope that you will be comfortable approaching us at any time. If you have an issue or concern that you would like to discuss more privately, please let us know and we will arrange a more appropriate time to do so.

You are welcome to ring the centre at any time. However, we would ask that if you have a query that may take some time to address, contact us outside of session times (staff are on duty from 8:30am until 4:00pm, Tuesday to Thursday). Alternately you could email the centre on [dl.6527.leaders@schools.sa.edu.au](mailto:dl.6527.leaders@schools.sa.edu.au) and an educator will get back to you as soon as they can.

Newsletters are published and emailed directly to families on a regular basis. The newsletters contain information about coming events, the kindergarten program, requests for assistance, notes about our service, samples of children's work etc. **Note pockets** are provided for each child and these should be checked daily for notices, newsletters and receipts from the Treasurer.