



Assessment and Reporting Policy

At Morphett Vale East Kindergarten our curriculum is based on a number of required documents including:

- the EARLY YEARS LEARNING FRAMEWORK
- Keeping safe Child Protection Curriculum
- Respect Reflect Relate

These documents inform the way we program, monitor, review and report.

Ongoing strategies

Information about each child will be collected and reviewed by all staff through:

- Staff debriefing at the end of each day and at staff meetings.
- Observations
- Use of the floor book to display photos and information about the 'Kindy Day'
- Examples of your child's work which is kept in their learning folder. (Parents and children are welcome to look at their child's profile book at ANY time).
- Learning Stories will be placed directly into their profile folder.
- Informal chats with parents throughout your child's kindergarten time. The staff have an open door policy and parents are welcome to talk to staff at any time.
- Staff offer a formal interview with parents at various stages of the year.
- Meetings occur with Morphett Vale East Primary School with the leadership team and or JP teachers to ensure a smooth transition to school.
- Statement of Learning- a report that is given to families and schools in the middle of the year and at the end of the year. Parents and schools are also given the opportunity to provide feedback.
- Parent opinion surveys and feedback forms are given to families throughout the year

The Kindergarten year:

Children are entitled to access four terms of preschool in the year before they start school. There is one intake at the beginning of each year for children who turn four years of age **before** 1 May.

An Individual Learning Plan is devised specifically for your child. This focuses on your child's strengths, interests and any areas of need and is reviewed throughout the year. Families are given opportunities during the year to formally meet with either the Director or Teacher for a 15-minute discussion about your child's progress. Your input is an important part of this process. Each term the staff will also conduct a short interview with each child.

Tracking and monitoring of children is done throughout the year to inform of progress and development and this is conducted by using the above mentioned strategies.

In your child's final term of kindergarten staff will review your child's progress. This will be collated in your child's final report. Parents are given a copy to read, sign and return to staff. If permission is granted a copy will be forwarded to the school your child will be attending. You will be given a copy to keep after this process is finalised.

At your child's final kindergarten session your child will be presented with their Learning Folder and a certificate.

This policy was endorsed by the Governing Council on:

Date :11/5/12.....

Chairperson :Karina Carlisle.....

Director :Kerri Willmott.....

Policy was reviewed

Date :19/6/15.....

Chairperson :Renee Henley

Director :Kerri Willmott.....

Policy was reviewed

Date :18/05/18.....

Chairperson :Anne Stockwell

Director :Sarah Weightman.....