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## Home



We are site based at Morphett Vale Primary School-Preschool (<http://www.morphettvaleps.sa.edu.au/>).

Find out more about our goals and our focus in our school philosophy statement (PDF 198KB) ([https://www.preschools.sa.gov.au/sites/default/files/morphett\\_vale\\_primary\\_preschool\\_school\\_vision\\_mission\\_statement.pdf](https://www.preschools.sa.gov.au/sites/default/files/morphett_vale_primary_preschool_school_vision_mission_statement.pdf)).

## Volunteering

If you'd like to volunteer with us, we'd love to hear from you. See volunteering in schools, preschool and children's centres (<https://www.decd.sa.gov.au/supporting-students/parent-engagement-education/volunteers/volunteering-schools-preschools-and-childrens-centres>) and have a chat to us about how you can get involved.

We invite you to join the governing council, which meets twice a term to make sure the preschool runs smoothly. Read through what a governing council does (<https://www.decd.sa.gov.au/sites-and-facilities/governing-councils/understanding-governing-councils/what-governing-council-does>) and speak to us to register your interest.

## Acknowledgement of Country

We acknowledge the traditional owners of the land we are on and pay our respects to their Elders past and present, and extend that respect to other Aboriginal people who are present today.

## Contact us

**Preschool director:** Mr Michael Koutsoukos

**Phone:** (08) 8186 5064

**Fax:** (08) 8326 3521

**Email:** [dl.1906.info@schools.sa.edu.au](mailto:dl.1906.info@schools.sa.edu.au)

**Street address:** Lawrence Street Morphett Vale SA 5162

**Postal address:** Lawrence Street Morphett Vale SA 5162

## What we offer

We offer a number of programs and services to support your child's early years learning (<https://www.decd.sa.gov.au/teaching/curriculum-and-teaching/primary-and-secondary-curriculum/curriculum-taught-south-australia>).

## Preschool program

### Times

Your child can attend preschool for up to 15 hours per week. We offer these hours over 2 1/2 days Tuesday 8:50am to 3:00pm, Wednesday 8:50am to 3:00pm and Thursday 8:50am to 11:30am

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### Fees

The parent contribution is \$60 per term. See our enrolment and fees page (<https://www.preschools.sa.gov.au/morphett-vale-primary-sch-preschool/getting-started/enrolment-and-fees>) for more information.

## **What to bring**

Your child needs to bring these items each day:

- bag
- broad-brimmed, legionnaire or sun-safe hat (without chin straps)
- change of clothes
- nappies if required
- drink bottle containing water
- healthy snack
- packed lunch.

Your child needs to bring their library bag, once a week, on library day.

Please write your child's name on all their belongings.

## **What not to bring**

Children should not bring these things:

- food containing nuts (some children have nut allergies that can be dangerous)
- unhealthy food or drink (lollies, chocolate, chips, fizzy drinks)
- toys from home.

## **Occasional care**

Occasional care is for children under school age who aren't in any other early childhood education and care programs, such as preschool, child care or family day care. It promotes young children's development by giving them access to high-quality early childhood education.

It may help parents to take part in a range of activities including non-work and casual work commitments. Occasional Care follows the Early Learning Framework.

## **Priority of access**

The education department has a priority of access policy (<https://www.education.sa.gov.au/parenting-and-child-care/your-childs-education/childcare-and-preschool/occasional-care>) to decide who can get into occasional care. This might mean that some families get more sessions than others.

Talk to us about enrolling in occasional care.

## Times

Children generally can go to 1 session a week.

Children under 2 years old

Monday	Tuesday	Wednesday	Thursday	Friday
	—	8.45am to 11.30am	—	—

Children over 2 years old

Monday	Tuesday	Wednesday	Thursday	Friday
8.45am to 11.30am or 12 noon to 2.45pm	8.45am to 11.30am or 12 noon to 2.45pm	8.45am to 11.30am	—	—

## Cost

This program costs \$5 per session and \$2.50 for siblings.

If you have an Australian Government Pensioner Concession or Health Care Card, the cost is \$1.50 per session and 75 cents for siblings.

## What to bring

Your child needs to bring these items each day:

- bag
- broad-brimmed, legionnaire or sun-safe hat (without chin straps)
- change of clothes
- nappies if required
- drink bottle containing water
- healthy snack
- packed lunch.

Please write your child's name on all their belongings.

## Learn and grow playgroup

Children birth to 5 years old are welcome to attend our playgroup with their parents and caregivers. Your child can enjoy play, craft and learning activities with a trained school services officer.

## **Time**

Fridays 9.00am and 10.30am during school terms.

## **Cost**

Free.

## **What to bring**

Your child needs to bring these items each day:

- bag
- broad-brimmed, legionnaire or sun-safe hat (without chin straps)
- change of clothes
- nappies if required
- drink bottle containing water
- healthy snack.

## **Disability support**

There is support available for children with disability

(<https://www.education.sa.gov.au/supporting-students/children-disability-and-special-needs>). Talk to us for more information.

## **Enrolment and fees**

### **When your child can start preschool**

Your child is entitled to access 1 year of preschool.

If your child turns 4 before 1 May, they can start preschool at the beginning of the year. If your child turns 4 on or after 1 May, they can start the next year.

If you want to delay your child's start to preschool or you're not sure about when they should start, please talk to us about your options.

If your child is Aboriginal or under guardianship (in care) they are eligible for 12 hours of preschool after they turn 3. They will then be eligible for 15 hours per week of preschool in the year before they start school.

## Early entry

Your child may be able to come to preschool 1 term earlier, in term 4 the year before starting their preschool year, if they:

- have additional needs or disability
- are learning English as an additional language or dialect
- are at significant risk because of family circumstances.

Early entry is for up to 6 hours per week, if places are available.

Access is decided on a case-by-case basis.

Please contact us if you want more information about early entry.

## Enrolling your child

You can register your interest to enrol your child with us by using the preschool registration of interest form (<https://www.education.sa.gov.au/doc/preschool-registration-interest-form>). This form is also available from us.

Try to register your interest by 30 June, but you can do this any time during the year.

Priority will be given to children living in our catchment area. If you don't live in our catchment area (<https://www.preschools.sa.gov.au/morphett-vale-primary-sch-preschool#location>) you should indicate at least 2 other preschool options on your form.

If we can give your child a place with us we'll send you an offer letter in term 3 (<https://www.decd.sa.gov.au/teaching/south-australian-state-schools-term-dates>). You can accept the offer by filling in and sending back the acceptance slip by the due date.

## Before your child starts

We will contact you in term 1 about an orientation session. This will be a 1-hour session where you can ask questions.

Before they start preschool your child can come to pre-entry transition visits. These will be in term 4 and are a chance for your child to meet our staff and other children.

## **Fees**

We ask you to contribute towards the cost of your child attending preschool.

The parent contribution is \$240 per year. You can choose to pay the total amount at the beginning of the year or pay 4 instalments of \$60 each term  
(<https://www.decd.sa.gov.au/teaching/south-australian-state-schools-term-dates>).

We offer other programs that may have an additional cost  
(<https://www.preschools.sa.gov.au/morphett-vale-primary-sch-preschool/getting-started/what-we-offer#morphettvaleprograms>).

## **When to pay**

We will invoice by week 2, term 1 via the preschool communication pocket.

Payments are due in week 5 each term.

Please contact us if you have difficulty paying.

## **How to pay**

Cash or EFTPOS

You can pay using cash or EFTPOS at the Morphett Vale Primary School front office.

Qkr! App

You can use the Qkr! mobile app to make direct payments. You will need to download via the App store (iPhone) (<https://apps.apple.com/au/app/qkr-by-mastercard/id589799471>) or Google Play (Android) (<https://play.google.com/store/apps/details?id=com.mastercard.labs.qkr>).

EFT information

You can pay by direct deposit.

BSB: 105136

Account number: 047671040

Please put your child's full name as the reference.



## Immunisations

When you enrol your child you will be asked to provide evidence of their immunisation status (<https://www.education.sa.gov.au/supporting-students/health-e-safety-and-wellbeing/early-childhood-services-immunisation-requirements>).

## Reports and plans

### National Quality Standard rating

Our services are assessed and rated against 7 quality areas of the National Quality Standard.



**Overall Rating:** Meeting NQS

### Quality Area Ratings

- |          |  |               |
|----------|--|---------------|
| <b>1</b> | <b>Educational program and practice:</b>           | Exceeding NQS |
| <b>2</b> | <b>Children's health and safety:</b>               | Meeting NQS   |
| <b>3</b> | <b>Physical environment:</b>                       | Meeting NQS   |
| <b>4</b> | <b>Staffing arrangements:</b>                      | Meeting NQS   |
| <b>5</b> | <b>Relationships with children:</b>                | Exceeding NQS |
| <b>6</b> | <b>Partnerships with families and communities:</b> | Meeting NQS   |
| <b>7</b> | <b>Leadership and service management:</b>          | Meeting NQS   |

**Rating for:** Morphett Vale Primary School Preschool

**Rating issued:** October 2019

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## Quality improvement plan

An assessment of the programs we offer against the National Quality Standard and national regulations. It identifies areas for improvement and includes our philosophy statement.

Quality improvement plan (PDF 516KB)

([https://www.preschools.sa.gov.au/sites/default/files/morphett\\_vale\\_primary\\_preschool\\_qip.pdf](https://www.preschools.sa.gov.au/sites/default/files/morphett_vale_primary_preschool_qip.pdf))

## Site context statement

A summary of our:

- general information
- key policies
- curriculum
- staff
- facilities
- local community
- partnership arrangements with other groups.

Site context statement (PDF 116KB)

([https://www.preschools.sa.gov.au/sites/default/files/morphett\\_vale\\_primary\\_preschool\\_context\\_statement.pdf](https://www.preschools.sa.gov.au/sites/default/files/morphett_vale_primary_preschool_context_statement.pdf))

## Annual report

A report on our progress, achievements, highlights and challenges for the year.

Annual report (PDF) (<https://www.decd.sa.gov.au/>)

## Parenting support

### Giving your child a strong start in the early years

Research tells us that quality education and care early in life leads to better health, education and job outcomes in adulthood. Children are learning and growing from the time they are born. The greatest influence on a child's future health, development and happiness is in the first 5 years of life.

We're working with families to take a 'learning together' approach about child development in the early years.

## Parenting resources

Several early childhood parenting resources are available to help your child learn and grow right from the start.

Little Big Book Club (<http://www.thelittlebigbookclub.com.au/>) supports parents to read, sing and play with their children from birth, with access to book recommendations, reading packs and resources.

Dad's Read (<http://dadsread.org.au/>) offers advice for fathers to encourage reading together with their child.

Parenting SA (<https://www.education.sa.gov.au/parenting-and-child-care/parenting/parenting-sa>) has free parenting factsheets, videos and upcoming seminars on many parenting topics.

Positive Parenting program  
(<http://www.triplep-parenting.net.au/au-uk/en/find-help/triple-p-parenting-in-south-australia/?itb=bc37e109d92bdc1ea71da6c919d54907>) has free seminars, workshops and one-on-one sessions for parents of children aged 3 to 12 years.

Learning with your child (GreatStart)  
(<https://www.education.sa.gov.au/parenting-and-child-care/parenting/learning-your-child-greatstart>) gives parents everyday learning ideas and activities to help build their child's maths and language skills.

Raising Children Network (<http://raisingchildren.net.au/>) provides up-to-date, evidence-based, scientifically validated information about raising children and caring for yourself as a parent or carer.



## Volunteer Policy

### Philosophy

We believe that voluntary workers can make a significant contribution to the School community by giving their time and sharing their skills and expertise with others. Volunteers may have a wide range of interests and abilities that complement school programs, thus providing a wider range of interactions and experiences for students.

Morphett Vale Primary School enjoys the support of volunteers in a range of activities such as canteen service, excursions, Governing Council and sub committees, Reading Club, Fundraising, classroom support, transport of students to extra-curricular activities, sports coaching and administrative duties.

### Volunteer Selection Procedures

The Principal/Delegate will assess volunteers for their suitability to work at the School. This assessment will be made in relation to the skills and contributions being offered and after verification of the person's good character.

Volunteers will be required to have an up-to-date police clearance and volunteer RAN training.

The Principal's decision is final in determining who is eligible to work as a volunteer at the School.

### Sequence of Steps for Volunteers

1. Make informal contact with the School to ascertain School needs re volunteers.
2. Apply to the School providing background information and a copy of police clearance
3. Meet with a supervising staff member to discuss their role.
4. Receive induction training.



## Volunteer Policy

### The School's Responsibilities to Volunteers

- A staff member will be allocated to supervise a volunteer in each of the areas he/she works.
- Accurate records will be kept of a volunteer's training and police clearance.
- Volunteers will be provided with induction training that will include:
  - Mandatory reporting
  - Occupational Health Safety and Welfare procedures
  - Duty of Care responsibilities to students
  - Confidentiality requirements
  - Training specific to the area of volunteer work
- Volunteers may request a reference from the school giving details of their involvement.

### PROCEDURES FOR THE MANAGEMENT OF VOLUNTEERS

- Volunteers will be matched with work that is suitable to their skills, interests, time commitments and health status.
- Changes to a volunteer's area of work or time commitment will be made with full consultation.
- Supervising teachers will be available to discuss volunteers' concerns as they arise.
- Supervising teachers will meet their duty of care to students by not leaving a volunteer to work unsupervised with students.

### Volunteers' Responsibilities

- The volunteer's most important responsibility relates to his/her duty of care to students. Students are a vulnerable group generally, due to their age and lack of experience. Their vulnerability increases if they are very young, if they have an intellectual or physical disability, if they are newly arrived in Australia with English as a second language or if they experience emotional/physical neglect.
- For volunteers, respecting the right of children means they must not:



## Volunteer Policy

- work unsupervised with students
- be involved in toileting students or assisting with change rooms/sickrooms
- have unsupervised contact with students during break times
- encourage affection from or dependency in students eg by giving presents
- have intentional inappropriate physical contact with students (the supervising teacher will provide comfort/first aid to a distressed student)
- display bullying or intimidating behaviours towards students.

Volunteers must:

- Refer all student concerns or behaviour issues to the supervising teacher.
- Refer all requests to access School files to the supervising teacher.
- Sign the visitors' book on arrival and departure.
- Wear the provided name badge at all times.
- Notify the School as early as possible if they are unable to fulfil their volunteer commitment.

## Cancellation of Agreement

When concerns arise about volunteer, opportunities to remedy a problem or improve an area of concern will be offered wherever appropriate. A volunteer's agreement can be cancelled at the Principal's discretion and where the volunteer

- has no more suitable work available
- fails to follow requirements outlined in the volunteer policy and elaborated through the induction training
- behaves towards students, parents or staff in a manner deemed inappropriate or improper
- repeatedly fails to meet commitments without notice to the School.



# Governing Council

The Morphett Vale Primary School Governing Council works with our site leader, Rachel McLennan, to help set and monitor the direction of our site.

Our governing council meets twice each term on a Wednesday night at 6:30pm. All parents are welcome to attend meetings but only elected members can vote.

Meetings are a big part of being on a governing council, but it's not only that. Governing Council members might:

- be on an interview panel to select the site's principal, canteen manager, OSHC director or Pastoral Support Worker
- need to deal with media in response to an event or a good news story
- be an employing authority of out of school hours care (OSHC) or canteen staff.

## **Shared responsibility**

Governing Council members work collaboratively with our Principal on shared responsibilities.

Our governing council works with our Principal to:

- involve the local community
- develop and approve local policies
- set the broad direction and vision of the site
- monitor and review the site improvement plan
- be the employing authority of some services, including OSHC and canteen.

Our Principal works with governing council members to:

- give educational leadership
- carry out the site's policies
- carry out the site improvement plan.

## **The MVPS Governing Council is composed of:**

- the Principal – Rachel McLennan or her delegate
- a staff representative
- a student representative
- up to 13 parent representatives and
- up to 2 community representatives

Parents who don't think Governing Council is for them, can still be involved in school decision making by joining one of our Governing Council sub-committees.

Our Sub committees include:

1. Family Focus Committee
2. Finance Committee
3. Canteen Committee
4. OSHC Committee
5. Sports and Grounds Committee
6. Fundraising Committee
7. Early Years Committee (Preschool, Playgroup and Occasional Care)

These groups meet twice a term and report back to Council meetings.

### **ANNUAL GENERAL MEETING**

At the beginning of each school year we hold our MVPS Annual General Meeting (AGM). New members are elected to the Governing Council (members serve a two year term). After the AGM at the first Council Meeting, elections are held for Chairperson, Treasurer and Secretary and subcommittees are formed.

## **INTRODUCING OUR 2018 GOVERNING COUNCIL MEMBERS**

**Chair:** Julia Mustac

**Vice Chair:** Jan Dicker

**Secretary:** Ami Rauch

**Treasurer:** Kaitlyn Maxwell-Davis

**Other Council Representatives:** Rebecca Brokenshire, Kristy Sammut, Belinda Gale, Michelle Wallace, Tammy Pass, Jeanette Mumford, Carissa Cook, Donna Davenport, Susan Hayter (staff rep), Rachel McLennan (Principal and Bayleigh (student rep)





## Morphett Vale Primary School: Attendance Policy

### At Morphett Vale Primary School, we believe that:

Every day matters in the school life of a child or young person. Each day of attendance has a positive effect on their development and future success.

As early as preschool, regular absence can be a predictor of later attendance patterns. Even missing one day a week of school from reception to year 10 adds up to missing 2 years and 1 term of schooling.

Long-term studies have shown that not completing school can be linked with poor physical and mental health, poverty and involvement with the criminal justice system.

Children and young people who do not attend school regularly also miss out on planned learning experiences, sequences of instruction and class participation. The impact of this loss is compounded with each absence. It is also more difficult for them to build positive relationships with others.

Long-term studies have shown that not completing school can be linked with poor life outcomes including, poor physical and mental health, poverty and involvement with the criminal justice system.

In contrast, regular attendance at school contributes to opportunities for success, including a population that is better educated and healthier, with improved job choices, financial independence and higher overall wellbeing.

Due to a range of factors, including systemic barriers and life circumstances, Aboriginal children are absent from school about twice as much as non-Aboriginal children. The department will work with Aboriginal families and communities to reduce these barriers and support attendance.

### At Morphett Vale Primary School:

Our school day times are **8.50am – 3.00pm**.

Staff are on duty from 8.30am for students to begin arriving at school. Students must not arrive before 8:30am. If a student does arrive before 8:30am, they are required to wait in the front office lobby.

Teachers are again on duty until 3.20pm.

- If a child is arriving **late**, they must report in through the front office.
- If a child is **absent** please let the school know that morning and send a written note to the teacher when your child returns.



## Morphett Vale Primary School: Attendance Policy

**Student attendance has 3 categories:**

**Chronic non-attendance (with additional risk factors) 10+ days absent per term:** The school will refer to support services. Multiple agencies may be involved: case management / support team around-the-child approach, individualised and intensive support provided, coordinated interagency collaboration, statutory options assessed.

**Habitual and chronic non-attendance (unexplained) 5–10+ days absent per term:** Data is monitored and patterns identified, barriers to attendance determined and addressed, parent involvement, educational needs identified, referral to support services considered.

**Habitual and chronic non-attendance (all absences) (5-10+ days absent per term):** School will contact parents about our concerns, identify any issues causing the absences and provide support where possible.

### **Shared Responsibility**

Ensuring regular attendance at preschool and school is a shared responsibility between parents/caregivers, preschools and schools.

If a parent / caregiver is having problems with their child's school attendance, they should first contact their school to talk about it and ask for help.

If your child misses too much school, the school will contact you to work through ways to address the problem.

### **Role of Schools**

- To identify attendance problems early, to help support parents / caregivers efforts in regular student attendance
- Any barriers to attendance, learning and wellbeing must be investigated so that children and young people can be present and engaged in their learning.

### **It is acceptable for a child to miss school when:**

- they are too sick to leave the house
- they have an infectious illness such as gastroenteritis, chicken pox or measles
- they need to attend medical or dental appointments that could not be made out of school hours
- they have been granted an exemption from school
- they have been sent home or suspended for disciplinary reasons
- a genuine reason that prevents the child from attending school is provided



## **Morphett Vale Primary School: Attendance Policy**

If a student is absent due to reported illness for 3 or more consecutive days, the school will ask for a medical certificate.

### ***Informing school about absence***

Parents / Caregivers need to notify the school of a child's absence and the reason for it. If they cannot do this in advance, a message on SkoolBag, phone on the day or a note covering the days missed when the child returns is acceptable.

**To Be Reviewed: Term Two, 2019**



## **Our School vision/mission statement**

At Morphett Vale Primary School we are powerful learners who are engaged, creative, challenged, confident and successful

At Morphett Vale PS we recognise that in order to develop powerful learners, we as educators need to explicitly teach, role model and scaffold learning dispositions.

Research (Australian Curriculum and 21<sup>st</sup> Century Learning Design) clearly recognizes that learning- how- to- learn capabilities are critical for student's success in school

Pathway to Positive Learners will support students to develop these capabilities in the following key areas:

- Collaboration
- Communication
- Problem solving
- Self-regulation
- Mindsets

(Capability encompasses knowledge, skills, behaviours and dispositions.

Students develop capabilities when they are able to apply knowledge and skills effectively and appropriately in their learning at school)



## We are here to help

The team at Morphett Vale OSHC and Vacation care are approachable and will endeavor to assist you with any issues or concerns that you might have .

If you have a grievance, please speak directly to the Director who will try and assist you. Please note not all issues can be addressed right away.

Morphett Vale OSHC and Vacation Care is run by the Schools Governing Council and under direct leadership of the School Principal.

OSHC also has its own Advisory Committee who meets at least once a term for 1hr. If you are interested in joining the committee please speak with the director.

## **Staffing as of March 2018**

Tammy Berlemon - Director

Amanda - Qualified Educator

Tammie - Qualified Educator

Jakob - Currently studying Bachelor of Education at Flinders

Cheryl - Certificate 3 Trained

Kerrie - Certificate 3 Trained

Emily - SSO at the school supporting additional needs children

Michelle - School's music teacher, Qualified Teacher, Supports us during Vacation Care



Address: Lawrence Street  
Morphett Vale S.A 5161

Phone: 8382 2901

Mobile: 0434 184 169

## Morphett Vale Primary School OSHC and Vacation Care

### **Opening times:**

Before school care 7am until 8.40am

After school care 3pm until 6.30pm

Early closure last day of each term  
2pm-6.30pm

Vacation care and pupil free days  
7am until 6.30pm



## What we aim to provide you and your child/ren

We aim to provide parents, care givers and children alike a quality service . Children will be taken care of in a safe and secure environment and have their individual needs catered for and cared for during each session.

### **Before School Care:**

Our service opens at 7am and runs until 8.30am (for School children and 8.40am for Preschool children) you should expect a warm greeting on arrival at the service. A healthy breakfast is provided to the children up until 8am .

## After School:

OSHC will take over duty of care for all children who have a booking for this session. It is the parent/ guardian's responsibility to contact OSHC if your child is sent home from school, collected early or has after school sporting arrangements that mean that they will not be at OSHC on a nominated day or they will be late to this session.

Our Program is based on the "My Time Our Place" framework which features play based activities. Children are also encouraged to participate in developing self help skills.

### **Vacation Care:**

Our holiday program aims to meet the needs of children aged between 4-12. We include excursions over the holiday period as well as other incursions. The holiday program and booking sheets are available from around week 7 of each term.

## How does OSHC work

Permanent bookings can be made for before and after school,

Our OSHC service is licenced for a maximum of 45 children a day. Our service has priority of access as follows:

Children in crisis

Working parents/caregivers

Respite parents/caregivers

Studying parents/care/givers

Non working parents/caregivers

### **Fees:**

Before School: \$15.00

After School: \$28.00

Early closure: \$30.00

Vacation Care/

Pupil free days. \$45.00



## Learning Success & Wellbeing Behaviour Management Policy

### **Rationale:**

At Morphett Vale Primary School, staff, students and families work together to create a learning community that is;

- Safe
- Inclusive
- Conducive to learning (Students have the right to learn, teachers have the right to teach)
- Free from harassment and bullying

### **The Policy**

Students are provided with opportunities and support to succeed and to learn from the consequences of their own actions. The Pathways to Powerful Learning Program, which was developed by students, teachers and supports achievement of these expectations and outcomes. Pathway skills are celebrated through awards, teacher and student led conversations and our summative report. All students are encouraged to be active participants in all stages of their learning. Staff are responsible for fostering opportunities to ensure this is common practice.

Students, staff and families work together to outline responsibilities in accordance with our school values.

### **The Responsibilities of All Students:**

#### **Respect**

- Show good manners
- Follow staff instructions in a timely manner
- Be friendly and treat everyone fairly
- Allow everyone to learn
- Keep hands and feet to ourselves
- Look after our school property
- Wear correct school uniform



## Learning Success & Wellbeing Behaviour Management Policy

### **Responsibility**

- Make safe, considered choices
- Look after our personal things
- Know where we need to be and be on time
- "Have a go" at all learning
- Use appropriate 'Wheels of Choice'
- Use Grievance Procedures to seek support
- Not be a bystander of inappropriate behaviour

### **Caring**

- Look after our school environment
- Look after and include each other
- Share space and equipment
- Take pride in our efforts and achievements

### **Honesty**

- Own up to your actions
- Accept that making mistakes is OK and be ready to sort them out calmly
- Treat others how you would want to be treated

### **The Responsibilities of Staff:**

- Follow school expectations and procedures inclusive of a strengths focused, Restorative Justice approach
- Model and acknowledge appropriate behaviour
- Demonstrate persistence to achieve positive behaviour outcomes calmly
- Work with students at the beginning of the year to establish class behaviour codes, routines and responsibilities
- Explicitly teach the Pathways to Powerful Learning and the Child Protection Curriculum (Communication, Persistence, Rights and responsibilities & Personal Safety)





## **Learning Success & Wellbeing Behaviour Management Policy**

- Teach the skills, strategies and language for students to successfully manage in a variety of social and learning situations
- Be aware of and follow the 3 levels of consequence of student behaviour (see below)
- Display our school values of Respect, Caring, Honesty and Responsibility

### **The Responsibilities of Parents:**

- Be aware of relevant policies
- Support and encourage students to maintain the school values and the Learning Success and Wellbeing Policy
- Follow the Grievance Procedures (see separate policy)
- Not approach children or other adults directly but seek support from staff to resolve issues
- Display our school values of Respect, Caring, Honesty and Responsibility

### **Leaders will:**

- Model and positively reinforce the school values and the Pathways to Powerful Learning
- Follow and enforce appropriate policies and procedures
- Support staff in all aspects of their duty of care and their own wellbeing
- Value communication with families and make policies available to the school community
- Liaise with DECD services and providers
- Ensure students clearly understand their rights and responsibilities, negotiated behavioural expectations and support procedures

Policies and documents that sit behind this policy include; Anti-Bullying and Harassment, Grievance Procedures and School Discipline.



## Learning Success & Wellbeing Behaviour Management Policy

### Behaviour in class and during play can be classified into 3 levels

1. **LOW LEVEL**- distracts from teaching and learning, usually responded to by the teacher, still "safe"

#### **Responses include:**

- Reminder of the rule/expectation/agreement
- Interruption of the behaviour
- Redirection- verbal and non-verbal
- Behavioural rehearsal
- Reflection statement

2. **MEDIUM LEVEL**- disrupts teaching and learning, may impact on class or group, still "safe" and requires follow up response by the teacher

#### **Responses include:**

- Reminder of appropriate behaviour
- Logical consequences- redoing work to reflect capability, catch up time
- Community Circle
- Communication with parents
- Buddy class
- Behaviour Book
- Possible exclusion from extra-curricular activities
- Walk with the teacher on yard duty to observe positive play
- Community service
- Restricted play areas
- Counselling
- Inclusion in SKIP (Supporting Kids in Play) Program
- Restorative conferences- make amends-apology, repair damaged relationships

3. **HIGH LEVEL**- severely disrupts the teaching and learning of the whole class, often unsafe or harmful, usually support from other colleagues or leadership is needed and parent contact will be made.



## Learning Success & Wellbeing Behaviour Management Policy

### Responses include:

- Admin response: office Time Out, Detention Room (Yard), Take Home, Internal/External Suspension, Exclusion
- Communication with parents
- Referral to regional support services
- Development and implementation of Student Development Plan
- Alternative program
- Community Circle

**REVIEW 2021**