



Munno Para Kindergarten

Drop Off and Pick Up Procedure



Government of South Australia
Department for Education

At Munno Para Kindy, one of the dispositions we encourage is the building of your child's independence. One of the early opportunities to build this skill is on arrival.

Here are the steps for your child to follow as they arrive in the morning.:

1. Take all their belongings (i.e. Kindy bag) and place them in their allocated locker
2. Place their name cards in the sign in box to sign themselves in.

As parents/carers we ask you to follow these steps on arrival:

1. Remind your child of what THEY need to do
2. Sign your child in at the sign on table and look at any notes that may be there
3. If someone else is collecting your child/write their name on the sign on sheet or diary and let an educator know.

In the afternoon:

1. Make sure your child has collected all their belongings and any artistic creations they have made during the day.
2. Sign your child out as you collect them
3. Check your child's locker in case any information has been placed in there during the day