

## **REPORTING TO PARENTS**

Reporting to parents is both oral and written. Parents are encouraged to discuss their child's interests, strengths, progress or any other concerns with the staff at any point of time throughout the year.

Each child has a portfolio folder while they are at kindy. They are formulated to show children's progress and learning experiences. These folders contain samples of children's work, photos, activities, term overviews etc. They are displayed in the main mat area and we encourage parents to look through these folders with their child. Parents are encouraged to provide feedback and see a staff member if you have any questions. At the end of your child's time at kindy they are given their portfolios and artwork folders showing their progress and a Statement of Learning.

## **COMMUNICATION POCKETS**

Each child is allocated a communication pocket (hung on wall by the entrance door). Important items such as staff notices, invoices, newsletters and other communications are placed in the children's pockets regularly, so it is imperative that you check it each time you visit Kindergarten. We ask that you also advise other people of this who may deliver or collect your child from Kindergarten.

## **CHANGES**

Please notify the kindergarten about any changed circumstances which may affect your child's wellbeing. For example: Change of name/address/phone, custody changes, bereavement, marriage or medical concerns. It is essential that our records are kept up to date.