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Home



Through open communication we will give you a voice in your child's learning journey, and together we can support them in reaching their full potential.

You can find out more about our goals and our focus in our philosophy statement (PDF 68KB) (https://www.preschools.sa.gov.au/sites/default/files/north_haven_philosophy.pdf).

Volunteering

If you'd like to volunteer with us, we'd love to hear from you. You might be able to help out with cooking, gardening, maintenance work or sharing an interest or talent you have. See volunteering in schools, preschools and children's centres (<https://www.decd.sa.gov.au/supporting-students/parent-engagement-education/volunteers/volunteering-schools-preschools-and-childrens-centres>) and have a chat to us about how you can get involved.

We invite you to join the governing council, which meets twice a term to ensure the smooth running of the preschool. Read through what a governing council does (<https://www.decd.sa.gov.au/sites-and-facilities/governing-councils/understanding-governing-councils/what-governing-council-does>) and speak to us to register your interest.

Acknowledgement of Country

We acknowledge the traditional owners of the land we are on and pay our respects to their Elders past, present and future, and extend that respect to other Aboriginal people who are present today.

North Haven Schools

We are located on the grounds of the North Haven Schools. For more information on the school please visit their website at <https://nhavenr7.sa.edu.au/> (<https://nhavenr7.sa.edu.au/>)

Contact us

Preschool director: Mrs Alicia Clayton

Phone: (08) 8248 4519

Fax: (08) 8341 9917

Email: dl.5636.leaders@schools.sa.edu.au

Street address: Sir Ewen Waterman Avenue North Haven SA 5018

Postal address: PO Box 1121 North Haven SA 5018

What we offer

We offer a number of programs and services to support your child's early years learning (<https://www.decd.sa.gov.au/teaching/curriculum-and-teaching/primary-and-secondary-curriculum/curriculum-taught-south-australia>).

Preschool Program

Times

Your child can attend preschool for up to 30 hours per fortnight.

Monday	Tuesday	Wednesday	Thursday	Friday
8.30am to 3.00pm	8.30am to 3.00pm	8.30am to 12.30pm Even Weeks	-	-

Fees

Our parent contribution is \$130 per Term. See our enrolment and fees (<https://www.preschools.sa.gov.au/north-haven-kindergarten/getting-started/enrolment-and-fees>) page for more information.

Excursions incur additional fees.

What to bring

Children need to bring these items each day:

- bag
- hat
- change of clothes
- drink bottle containing water
- 2 healthy snacks
- packed lunch.

Please write your child's name on all their belongings.

What not to bring

Children should not bring these things:

- food containing nuts or whole eggs (some children have nut allergies that can be dangerous)
- unhealthy food or drink (lollies, chocolate, chips, fizzy drinks)
- toys from home.

Occasional care

Occasional care is for children under school age who aren't in any other early childhood education and care programs, such as preschool, child care or family day care. It promotes young children's development by giving them access to high-quality early childhood education.

It may help parents to take part in a range of activities including non-work and casual work commitments.

Priority of access

The education department has a priority of access policy (<https://www.education.sa.gov.au/parenting-and-child-care/your-childs-education/childcare-and-preschool/occasional-care>) to decide who can get into occasional care. This might mean that some families get more sessions than others.

Talk to us about enrolling in occasional care.

North Haven Kindergarten parent handbook

www.preschools.sa.gov.au/north-haven-kindergarten

Times

Children generally can go to 1 session a week.

Monday	Tuesday	Wednesday	Thursday	Friday
	8:45am to 11:45am		–	–

Cost

This program costs \$5 per session and \$2.50 for siblings.

If you have an Australian Government Pensioner Concession or Health Care Card, the cost is \$1.50 per session and 75 cents for siblings.

Additional information

Subject to capacity - maximum of 8 children per session.

Playgroup

Playgroup is for all children aged 5 and under.

Times

Thursdays 9:00am to 10:30am.

Cost

This service costs \$2 per session.

What to bring

A piece of fruit to share.

Out of school hours care (OSHC)

North Haven Primary School offers out of hours school care to children enrolled at North Haven Kindergarten.

Children must be at least 4 years old.

Sessions take place daily at Karinya in the transportable unit closest to the soccer pitch.

Times

Weekdays 7.00am to 9.00am and 3.00pm to 6.00pm.

Additional information

Families, whether casual, regular or emergency users, should complete an enrolment form for each child.

Please speak to us for enrolment forms and current pricing.

Disability support

There is support available for children with disability (<https://www.education.sa.gov.au/supporting-students/children-disability-and-special-needs>). Talk to us for more information.

Enrolment and fees

When your child can start preschool

Your child is entitled to access 1 year of preschool.

If your child turns 4 before 1 May, they can start preschool at the beginning of the year. If your child turns 4 on or after 1 May, they can start the next year.

If you want to delay your child's start to preschool or you're not sure about when they should start, please talk to us about your options.

If your child is Aboriginal or under guardianship (in care) they are eligible for 12 hours of preschool after they turn 3. They will then be eligible for 15 hours per week of preschool in the year before they start school.

Early entry

Your child may be able to come to preschool 1 term earlier, in term 4 the year before starting their preschool year, if they:

- have additional needs or disability
- are learning English as an additional language or dialect
- are at significant risk because of family circumstances.

Early entry is for up to 6 hours per week, if places are available.

Access is decided on a case-by-case basis.

Please contact us if you want more information about early entry.

Enrolling your child

You can register your interest to enrol your child with us by using the preschool registration of interest form (<https://www.education.sa.gov.au/doc/preschool-registration-interest-form>). This form is also available from us.

Try to register your interest by 30 June, but you can do this any time during the year.

Priority will be given to children living in our catchment area (<https://www.preschools.sa.gov.au/north-haven-kindergarten#location>). If you don't live in our catchment area you should indicate at least 2 other preschool options on your form.

If we can give your child a place with us we'll send you an offer letter in term 3 (<https://www.education.sa.gov.au/teaching/south-australian-state-schools-term-dates>). You can accept the offer by filling in and sending back the acceptance slip by the due date.

Before your child starts

We will contact you in term 4 about an orientation session. This will be a 1-hour session where you can ask questions.

Fees

We ask you to contribute towards the cost of your child attending preschool.

The parent contribution is \$13 per week.

We offer other programs that may have an additional cost (<https://www.preschools.sa.gov.au/north-haven-kindergarten/getting-started/what-we-offer>).

When to pay

We will put a contribution envelope in your child's kindy pocket.

Payments are due by week 6 of term.

Please contact us if you are having difficulty paying.

How to pay

Cash or cheque

You can pay by cash or cheque at the kindy. Please put the money or cheque in a sealed envelope with your child's name on the front. Put the envelope in the payments box near the kitchen.

EFT information

You can pay by direct deposit.

BSB: 105018

Account number: 077416640

Please put your child's name as the reference.

Immunisations

When you enrol your child you will be asked to provide evidence of their immunisation status (<https://www.education.sa.gov.au/supporting-students/health-e-safety-and-wellbeing/early-childhood-services-immunisation-requirements>).

Plans and reports

National Quality Standard rating

Our services are assessed and rated against 7 quality areas of the National Quality Standard



Overall Rating: Meeting NQS

Quality Area Ratings

- | | | |
|----------|--|---------------|
| 1 | Educational program and practice: | Meeting NQS |
| 2 | Children's health and safety: | Meeting NQS |
| 3 | Physical environment: | Exceeding NQS |
| 4 | Staffing arrangements: | Meeting NQS |
| 5 | Relationships with children: | Meeting NQS |
| 6 | Partnerships with families and communities: | Meeting NQS |
| 7 | Leadership and service management: | Meeting NQS |

Rating for: North Haven Kindergarten

Rating issued: December 2013

Copyright ACECQA (<https://www.acecqa.gov.au/copyright>)

Quality improvement plan

An assessment of the programs we offer against the National Quality Standard and national regulations. It identifies areas for improvement and includes our philosophy statement.

Quality improvement plan (PDF 385KB)

(https://www.preschools.sa.gov.au/sites/default/files/north_haven_qip.pdf)

Site context statement

A summary of our:

- general information
- key policies
- curriculum
- staff
- facilities
- local community
- partnership arrangements with other groups.

Site context statement (PDF 264KB)

(https://www.preschools.sa.gov.au/sites/g/files/net4016/f/north_haven_context.pdf)

Annual report

A report on our progress, achievements, highlights and challenges for the year.

Annual report (PDF) (http://docs.decd.sa.gov.au/Sites/AnnualReports/5636_AnnualReport.pdf)

Parenting support

Giving your child a strong start in the early years

Research tells us that quality education and care early in life leads to better health, education and job outcomes in adulthood. Children are learning and growing from the time they are born. The greatest influence on a child's future health, development and happiness is in the first 5 years of life.

We're working with families to take a 'learning together' approach about child development in the early years.

Parenting resources

Several early childhood parenting resources are available to help your child learn and grow right from the start.

Little Big Book Club (<http://www.thelittlebigbookclub.com.au/>) supports parents to read, sing and play with their children from birth, with access to book recommendations, reading packs and resources.

Dad's Read (<http://dadsread.org.au/>) offers advice for fathers to encourage reading together with their child.

Parenting SA (<https://www.education.sa.gov.au/parenting-and-child-care/parenting/parenting-sa>) has free parenting factsheets, videos and upcoming seminars on many parenting topics.

Positive Parenting program
(<http://www.triplep-parenting.net.au/au-uk/en/find-help/triple-p-parenting-in-south-australia/?itb=bc37e109d92bdc1ea71da6c919d54907>) has free seminars, workshops and one-on-one sessions for parents of children aged 3 to 12 years.

Learning with your child (GreatStart)
(<https://www.education.sa.gov.au/parenting-and-child-care/parenting/learning-your-child-greatstart>) gives parents everyday learning ideas and activities to help build their child's maths and language skills.

Raising Children Network (<http://raisingchildren.net.au/>) provides up-to-date, evidence-based, scientifically validated information about raising children and caring for yourself as a parent or carer.

NORTH HAVEN KINDERGARTEN PHILOSOPHY STATEMENT 2017



What we believe about children and their learning

1. Respectful relationships are integral to our work.

Therefore, we will:

Listen and give children a voice, be honest, communicate, be open, trust, connect with children and their families throughout their time at Kindy. Support children to make respectful choices and have “safe hands”. Celebrate diversity and difference and ensure inclusivity for all.

In practice this will look like:

Our curriculum will be emergent, evolve, be responsive and highly engage all children. The children’s voices will be captured using our learning cycles and children’s voice proformas and a summary will be written of the children’s interests fortnightly. This will inform the “what you might see happening this week” planning proforma in a cyclic ongoing way. An overview of the children’s learning will be captured in the curriculum journal which is available to parents, children and visitors. The learning happening will be analysed using the Early Years Learning Framework and the Numeracy and Literacy Indicators. Equity in the representation of each child will be monitored and we will celebrate each child’s strengths and achievements.

2. Children have a right to a sense of agency

Therefore, we will:

Empower children to make choices and co-construct the curriculum bringing their wealth of experience and knowledge into this process. We will learn from one another, children will be supported to share their opinions, ideas and goals. Children will work collaboratively with each other and the staff. The curriculum will have relevance and meaning and engage each child.

In practice this will look like:

Lots of discussion in small groups, larger groups and one to one with and between children. Children showing a high level of independence. Children playing together and enjoying alone time. Children accessing open ended resources and using them in a multitude of ways driven by their individual creativity and imagination.

3. Children learn through play

Therefore, we will:

Support children to drive their own learning, celebrate their strengths and foster a growth mindset in each child using the language “I can’t do it YET!”. We will provide extended periods of uninterrupted time in our daily routine to support children to immerse themselves deeply in their learning. We will create many natural play spaces as we acknowledge the environment as the third teacher. We will provide a variety of loose parts supporting children’s creativity, problem solving and critical thinking. STEM learning will be identified and enhanced, and we will strive to ensure our environment sings with joy.

In practice this will look like:

Children will be engaged in playful and fun learning experiences. Children will be cooperating, collaborating, turn taking, and communicating. There will be evidence of children showing resilience, persistence, and growing confidence in “having a go”. Numeracy and Literacy moments will be seized as opportunities to introduce mathematical and literacy language and there will be evidence of children applying their growing understanding of numeracy and literacy concepts to their play. Children will be inquirers and explorers and will

be more able to implement their own risk assessments as they embrace the next challenge. Staff will guide, not direct children's learning.

4. Children have a responsibility as global citizen to be actively engaged in environmental practices

Therefore, we will:

Support recycling, reuse resources purchased from op shops and pay it forward sites. Grow food, compost scraps and promote sustainability. We will continue our collaboration with NRM and KESAB to support this work.

In practice this will look like:

The children sharing responsibility for caring for the environment at kindergarten. Children placing their scraps in the appropriate bins. Children helping care for the worm garden, frog pond, fruit orchard, vegetable and herb gardens, butterfly and lizard gardens and the green tree frogs. Children will be active participants in discussions around environmental choices including water conservation, landfill, nude food and respect and care of resources.

What we believe about families and their involvement

Families are a child's first and foremost teacher, and we respect their right to make decisions about their child.

Therefore, we will:

Give families an ongoing voice in their child's learning journey while at kindergarten and work in partnership with them to support children to reach their full potential and to build strong foundations for their future learning.

In practice this will look like:

Sharing interviews prior to children commencing kindergarten to commence Individual Learning Plans, sharing ongoing informal discussions, providing information to families about other agencies. Celebrating the learning and uniqueness of each child with their family. Building relationships based on trust, integrity and respect. Honouring confidentiality at all times.

What we believe about community and their involvement

We believe building strong connections with the local and wider community strengthens our work

Therefore, we will:

Support transitions from home to Kindy and Kindy to school. We will access community services to enhance the curriculum and we will contribute to our community.

In practice this will look like:

The kindergarten working closely with the school community on a variety of levels including visiting the library, reciprocal visits between the Kindy and JP classes, writing articles in the school newsletters, accessing resources, and enjoying shared celebrations e.g. Book week and music experiences.

Sharing cultural experiences e.g. cooking, drum making and performances. Inviting community services into the site to enhance the interests of individual children e.g. Police, Fire fighters, Animals Anonymous. Discussing with the children ways we can contribute to our local community e.g. collection of food at Christmas, possible local visits to local nursing homes. Inviting parents to share their skills e.g. Governing Council, gardening, artists and musicians.

North Haven Kindergarten Water Safety Policy



At North Haven Kindergarten we believe water play is an important medium for children to experiment with and explore and adds an engaging dimension to the learning environment. It provides children with another activity where they can clarify their understanding of various numeracy concepts including measurement. It is a wonderful tactile activity and can enhance the children's imaginative play.

We are very conscious of preventing child accidents and illness relating to water hazards and to comply with National Quality Standards. We ensure that children are supervised when playing with water; this also applies to excursions near water.

Drowning is the leading cause of death for children aged 1-4 years in Australia. While most drowning does occur in backyard swimming pools, it is important to be aware that children can drown in as little as 5cm of water.

To ensure that we meet National Quality Standards in relation to water we will:

- Provide water and mud play in specific areas equipment under close supervision.
- Ensure that this equipment is emptied daily and stored appropriately to ensure no water collects in the equipment from rain or the sprinkler system.
- Ensure that the frog pond cover is maintained, to safely cover the pond at all times.
- Provide water for the birds at a height where children cannot access it.
- Children will be changed into dry clothes if they become very wet during water play activities.
- Enforce that children are not permitted in the kitchen without a member of the staff being present or a parent when playgroup is operating.
- Ensure that children are supervised when they are accessing the toilets or washing their hands.

Date Ratified by
Governing Council:

11 September 2017

Date to be Reviewed:

17 October 2018

North Haven Kindergarten Sun Protection Policy



Rationale

"Australia has the highest incidence of skin cancer in the world, with 2 out of 3 people developing some form of skin cancer in their life time." Cancer Council Australia

A balance of ultraviolet (UV) radiation exposure is important for health. Too much of the sun's UV radiation can cause sunburn, skin and eye damage and skin cancer. Sun exposure in the first ten years of life is a major factor in determining future skin cancer risks.

Too little UV radiation from the sun can lead to low vitamin D levels. Vitamin D is essential for healthy bones and muscles and for general health. The Cancer Council recommends sun protection is used during terms 1, 3 and 4 (August until the end of April) and whenever the UV radiation levels reach 3 or above at other times.

Objectives

This SunSmart Policy has been developed to:-

- Encourage children and staff to use a combination of sun protection during terms 1, 3 and 4 (August until the end of April) and whenever the UV radiation levels reach 3 or above at other times.
- Work towards a safe outdoor environment that provides shade for children and staff at wherever possible and appropriate times.
- Ensure all children and staff have some UV radiation exposure for vitamin D.
- Assist children to be responsible for their own sun protection.
- Ensure families and new staff are informed of the centre's SunSmart Policy.

Policy

The staff of North Haven Kindergarten aim to promote positive attitudes towards skin protection and promote lifestyle practices that help reduce the incidence of skin damage.

Staff and parents are encouraged to access the SunSmart UV Alert at www.bom.gov.au/sa/uv to find out daily local sun protection times to assist with the implementation of this policy.

We use a combination of sun protection measures for all outdoor activities during terms 1, 3 and 4 (August until the end of April) and whenever UV radiation levels reach 3 and above at other times. Extra care is taken during the peak UV radiation times and outdoor activities are scheduled outside of these time where possible to ensure all students and staff are protected from skin damage caused by harmful UV rays. Our strategies are:

- The children and staff will wear a broad brimmed hat, whenever they are involved in outside activities. Children not wearing a hat will be expected to play indoors. Parents are given a broad brimmed hat when enrolling their child and must take responsibility for ensuring their child brings their hat to kindy each day and that the hat is kept clean.
- Parents need to apply sunscreen to their children prior to them attending kindergarten.

- The Staff will apply sunscreen to the children and themselves at lunchtime in terms 1, and 4 and if the UV is over level 3. Staff must be informed during enrolment if a child is allergic to a particular brand of sunscreen; parents will then need to supply an appropriate alternative.
- Outdoor activities will be placed in the shade where possible.
- SPF 30 or higher, broad spectrum and water resistant sunscreen is available for staff and children's use.
- Staff will use their discretion when planning outdoor activities during the times 10 am – 3 pm.
- We have large areas which are shaded naturally and with man-made structures. We will continue to review this situation and we will create additional shaded areas with plantings if needed and ensure our current structures are well maintained.
- Staff and children can wear protective eye wear as they see fit when outdoors.
- Staff and children are asked to wear sun-smart clothing i.e. shoulders need to be covered.
- We will incorporate sun and skin awareness into our curriculum including new information and resources from the Cancer Council.
- Children and staff are encouraged to wear close fitting, wraparound sunglasses that meet the Australian Standard AS/NZS 1067:2003 (Sunglasses: lens category 2, 3 or 4) and cover as much of the eye area as possible.

When enrolling their child, families are:

- Informed of the centre's SunSmart policy.
- Asked to provide their child with suitable outdoor clothing that is cool and covers as much skin as possible (i.e. covering the shoulders, chest, upper arms and legs).
- Asked to provide SPF30 or higher, broad spectrum, water resistant sunscreen for their child.
- Required to give permission for staff to apply sunscreen to their child.
- Families and visitors are encouraged to use a combination of sun protection measures (sun protective clothing and hats, shade, sunglasses and sunscreen) when attending the centre.
- Staff and children to wear sunscreen SPF 30 or higher.

Education

The Kindergarten will ensure sun protection and vitamin D are incorporated into the learning and development program where possible and the SunSmart policy is reinforced through staff and children's activities and displays. Where possible staff will provide families with information on sun protection and vitamin D through family newsletters, noticeboards and the centre's website.

The centre remains open in extreme weather conditions as it is air conditioned and heated.

Date Ratified by Governing Council:	11 September 2017	Date to be Reviewed:	17 October 2018
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North Haven Kindergarten Fees Policy



Fees are charged at North Haven Kindergarten in accordance with the Department for Education and Child Development's (DECD) Preschool Fees Policy, 2012 which states "*the fee is a contribution towards the cost for an individual child undertaking the program*" and that "*items or services that are funded (e.g. through State or Commonwealth Government grants/programs) must not be included in the fee*".

In line with these policies, fees are charged for all children attending our Kindergarten to assist with the purchase of materials and equipment to support and enhance the children's learning.

The North Haven Kindergarten fees are determined in consultation with the Governing Council and will be subject to slight increases when necessary. The fee structure will be discussed with parents/care givers as part of the enrolment process and families will be notified through the Kindergarten Newsletter if there will be an increase in fees.

Payment of Accounts

Fees will be invoiced to families directly and must be paid by the date indicated on the invoice. Each invoice will be accompanied by payment instructions.

If at any time a family is having difficulty paying, a payment by instalments option is available, with all payments being met by the end of the term. Instalment plans are to be negotiated with the Director.

Receipts will be issued for all cash payments.

Method of payment

Money/Money Orders or Cheques for fees should be placed in the fees envelope provided and posted into the fee box located on the wall near the kitchen. Cheques are to be made out to North Haven Kindergarten.

Child Absence

Fees are still required to maintain a kindergarten place if the child is absent for any reason, including holidays and illness which do not extend beyond two weeks. Fees will remain the same if there is a public holiday or kindergarten closure day. If a child is absent for a longer period fee reductions can be negotiated with the Director.

Late Enrolments

Any child starting kindergarten after the starting date of a term will be invoiced a pro-rata amount for the remainder of the term.

Confidentiality

The Governing Council and staff will respect confidentiality regarding matters relating to the payment of fees.

Date Ratified by Governing Council:	11 September 2017	Date to be Reviewed:	17 October 2018
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North Haven Kindergarten

Nutrition, Food, Beverages and Dietary Requirements Policy



The North Haven Kindergarten staff team promote safe healthy eating habits in line with the *Right Bite* "Healthy food and Drink Supply Strategy for South Australian School and Preschools" and relates to the Department for Education and Child Development wellbeing strategy.

We believe that Early Childhood is an important time for establishing lifelong, healthy eating habits which will benefit the children both in the short term and the long term. Healthy eating maximises growth, development and activity whilst minimizing illness.

The Learning Environment and Curriculum

Children at our kindergarten have clean, filtered water available to them at all times and are encouraged to drink water regularly throughout the day. Children are also encouraged to bring their own named drink bottle filled with water.

Children are also encouraged to choose healthy food options in positive ways, including observing the staff modelling healthy eating behaviours.

The children are encouraged to try different foods, including favourites from different cultures.

We use the language of 'sometimes' and 'everyday' food as part of our learning and reinforce the importance of achieving a balanced diet.

Parental Consultation

The kindergarten also liaises with parents and caregivers to encourage parents to provide healthy food choices for their children's snacks and lunches which reinforce the kindergarten's policy in conjunction with the *Right Bite* strategy and the Australian Dietary Guidelines for children and adolescents which emphasise there is a need to:

- Enjoy a wide variety of nutritious foods.
- Eat plenty of breads, cereals, vegetables and fruits.
- Include dairy products such as milk, cheese and yoghurt.
- Eat foods that are low in saturated fat.
- Balance food intake with physical activity.
- Eat only moderate amounts of sugars and foods containing added sugars.
- Choose low salt foods and use salt sparingly.

Staff will aim to encourage children to practice independence with eating tasks such as eating/peeling whole fruit or opening containers. Children are taught to sort their scraps for the compost bin, recycling and landfill. We encourage nude food.

Food Safety

Our kindergarten promotes and teaches food safety to children during cooking activities. Our kindergarten provides adequate hand washing facilities for both teachers and students. The staff team also promote and teach correct hand washing procedures prior to the children eating their snacks or lunches.

The kindergarten provides suitable storage facilities for the children's lunches and snacks and ensures they remain cool in all weather conditions.

Food Allergies

The kindergarten ensures any child with a food allergy is identified and that relief staff are also made aware of children's allergies. With parental permission we have displayed photos and written information in the kitchen area. When children attending the kindergarten have severe life threatening allergies to particular foods the staff will inform the community and make available storage for any medications which may need to be administered by the staff. Copies of children's health care plans provided by their doctor are also displayed in the kitchen area with parental permission and all staff who work in the Kindergarten are made aware of these plans. The staff team have up to date first aid training which meets the National Quality Standards requirements and includes Anaphylaxis training.

We aim to ensure that our centre is nut free and whole egg free by strongly reinforcing to parents that these foods can cause anaphylactic reactions for some children in our care. This is also applicable to birthday celebrations and community events.

To assist parents' awareness of their child's food intake, when requested, buy monitoring food eaten during a kindy session and encourage children to place all scraps in their lunchbox.

Date Ratified by Governing Council:	11 September 2017	Date to be Reviewed:	17 October 2018
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North Haven Kindergarten Behaviour Guidance Guidelines



At North Haven Kindergarten the staff team believe

- All children have the right to be safe and secure in the kindergarten environment.
- Children have the right to express their feeling in the knowledge they will be respected.
- In inclusivity and in celebrating diversity and difference.
- Strong and positive relationships underpin children developing a strong sense of well-being and belonging.
- Effective and ongoing communication with families is essential to developing individualised curriculum and outcomes for each child.
- Staff should support and encourage each child and celebrate their achievements.
- We will acknowledge each child's developmental stage.

At North Haven Kindergarten children will be encouraged to

- Take responsibility for making respectful choices and caring for their property, kindergarten property and the property of other children.
- Treating others with respect.
- Contribute to ensuring the kindy is a safe and happy place for all.
- Problem solving to find solutions to issues that arise.
- Determine safe and unsafe choices and behave appropriately.
- Develop assertive strategies to combat the unsafe choices of others e.g. saying "Stop I Don't like it!" or accessing the safe and happy kindy book.

The staff will respond to challenging behaviour by

- Reminding children of our expectation that their behaviour will be appropriate and positive.
- Supporting children to reflect on inappropriate behaviour choices.
- Keeping families informed and working in partnership with them to challenge inappropriate behaviours.
- Reflecting on our strategies and seeking the support of special services staff.
- Withdrawing children if they are at risk of hurting themselves or others and supporting them to regain control of their emotions.
- Acknowledging gains.

Where there is bullying or harassment between adult and child

- Will be addressed with the adult concerned and/or reported to Families SA as a Child Protection issue.

Where there is bullying or harassment between adults

In this instance, the grievance procedure will be followed by discussing any concerns with the Educator concerned or the Director. If this is not safely possible or is unsatisfactory in resolving the issue then a report will be made to the Education Director, Deb Graham in the first instance and DECD Central Office, Equal Opportunity Commission, or Police as appropriate.

Date Ratified by Governing Council:	11 September 2017	Date to be Reviewed:	17 October 2018
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