



Government of South Australia
Department for Education and
Child Development



Park Tce Kindergarten,
5 Park Tce,
Port Lincoln S.A. 5606
Phone: 08 8683 3690
Mobile: 0409 926 645
Email: dl.6655_leaders@schools.sa.edu.au

COUNTER DISASTER PLAN 2018

for

Park Terrace Kindergarten - Centre No: 6655

5 Park Tce, Port Lincoln. 5606.

Phone: 8683 3690

Mobile: 0409 926 645

EVACUATION OF KINDERGARTEN BUILDING (e.g. in case of internal threat)

Staff Person No.1 INSIDE TEACHER

Collect emergency container from kitchen bench

(containing medications, medication plans, attendance sheets, first aid kit, emergency contact details)

Warning signal – sound whistles in blasts at appropriate evacuation point.

Evacuate via Park Terrace

Staff Person No.2 ECW

Collect mobile phone from kitchen pedestal

Contact emergency services-

Emergency Numbers :phone 000

FIRE - 8682 1000

POLICE - 8688 3020

S.E.S. - 1300 300 177

AMBULANCE– - 000

Contact Port Lincoln Junior Primary School – 8682 1226

Check toilet area and other rooms on way out.

Staff Person No.3 OUTSIDE TEACHER

Guide all persons present to evacuation point (as indicated by warning signal)

Assist with roll call and management of children

FURTHER ACTION

Staff Person No. 1 checks roll. Direct search if necessary.

Use PARK TCE. EXIT unless unsafe

Move all persons to CENTENARY OVAL

If unsafe move students to

PT LINCOLN HIGH SCHOOL Phone - 8682 6000

Staff person 2 – contact Pt. Lincoln Education Office – 8682 0700

Copies attached to sign-in sheets and displayed at each exit, on Staff Notice Board, Parent Notice board,
Director's Office, Adult toilet and Parent Information Booklets.

Copies sent to Port Lincoln Education Office

February 2018



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Phone: 8683 3690

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IN-VACUATION OF KINDERGARTEN BUILDING (e.g. in case of external threat)

Staff Person No.1 INSIDE TEACHER

Collect emergency container from kitchen bench

(containing medications, medication plans, attendance sheets, first aid kit, emergency contact details)

Warning signal – sound whistles in blasts at appropriate in-vacuation point - small room on Park Tce side of the building

Staff Person No.2 ECW

Collect mobile phone from kitchen pedestal

Contact emergency services-

Emergency Numbers :phone 000

FIRE - 8682 1000

POLICE - 8688 3020

S.E.S. - 1300 300 177

AMBULANCE– - 000

Contact Port Lincoln Junior Primary School – 8682 1226

Check toilet area and other rooms on way to retreat room

Staff Person No.3 OUTSIDE TEACHER

**Guide all persons present to in-vacuation point- small room on Park Tce side of the building
and close sliding doors**

**Assist with roll call and management of children
lock all doors once children are inside**

FURTHER ACTION

Staff Person No. 1 checks roll. Direct search if necessary.

If unsafe move students to

PT LINCOLN HIGH SCHOOL Phone - 8682 6000

Staff person 2- Contact Pt. Lincoln Education Office -8682 0700

Copies attached to sign-in sheets and displayed at each exit, on Staff Notice Board, Parent Notice board,
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