

## Hot Weather Policy

NQS: 2.3

Regulation 168 (2) (a) (i)

Renmark Children's Centre is committed in providing and maintaining a safe and healthy working and learning environment for staff, children and visitors. To achieve these aims Renmark Children's Centre has developed these guidelines regarding sun smart practices for hot weather when working outside.

### Director Responsibilities

The Director will ensure that:

- The Governing Council will endeavor to maintain the number of shelters and trees providing shade, ensuring they provide adequate shade and are in good repair.

### Staff Responsibilities

Each employee is legally responsible for their own health and safety and must avoid adversely affecting the health and safety on any other person.

- When the temperature reaches 36C and above children will play inside
- Staff are to be given the opportunity to have a break from outside duties on hot days to relieve heat stress. The onus is on the staff member to request a break.
- Provide drinking water and encourage all children to keep up fluid levels, including making sure they maintain their own fluid intake
- Be expected to use and direct children to shaded areas in all possible instances
- Provide a cool place to store the children's food.

### Parents Responsibilities

- Parents are to be encouraged to dress children in clothing that minimizes heat gain in layers that can be easily removed during activity and or a type that is sun safe. Refer [www.arpansa.gov.au/radiationprotection](http://www.arpansa.gov.au/radiationprotection) UV Protection Factsheet
- Parents are to be encouraged to ensure child's lunchbox is placed in the fridge upon arrival if required.

### Review and Evaluation

Evaluation of the effectiveness of this policy and associated procedures will occur through analysis of accident and incident reports, staff meetings, during annual hazard checks and annual review of the policy.

**References:**

Cancer Council of South Australia, [www.cancersa.org.au/asp/sunsmart.aspx](http://www.cancersa.org.au/asp/sunsmart.aspx)

Department for Education Policy web link: [www.decd.sa.gov.au/policiesreg168](http://www.decd.sa.gov.au/policiesreg168)

The policy is reviewed annually.

**Policy Developed: August 2018**

**Review Due: August 2019**