

## Riverton Kindergarten

### Drop off and pick up

It is a legal requirement that all children are signed in and out at the beginning and end of the day. Please ensure that this happens each time your child is booked in to the centre.

The safety of children in our Centre is of paramount importance to parents and staff. Only parents and authorised people nominated on the enrolment form may collect your child unless you have advised the staff beforehand, preferably in writing. If staff are unclear about an unfamiliar person collecting a child, identification such as a driver's licence may be requested.

### **CHILDREN WILL NOT BE RELEASED TO UNAUTHORISED PEOPLE**

If at any time a Family Court order is made in relation to your child, the Director must be advised immediately and be provided with a copy of any such order.

No information will be given to persons over the telephone if our staff cannot establish their identity.



5 Gilbert Street Riverton SA 5412  
**Ph:** 8847 2109 **Fax:** 8847 2065  
**Email:** [dl.6669.leaders.sa.edu.au](mailto:dl.6669.leaders.sa.edu.au)



**Government of South Australia**  
Department for Education and  
Child Development