

Absences and drop off and pick up



Absences

If your child is unwell please do not send them to preschool and contact us to let us know of their absence. An unwell child may find the busyness of the preschool day quite challenging and it can create an unpleasant experience for them. This does not benefit the child and we may need to call you to come and take your child home.

If your child has an infectious disease or outbreak, such as chicken pox, or head lice please notify staff immediately. We will keep this sensitive information confidential, but will need to put a notice out for other families to be aware an infectious disease has been notified.

If you will be away on holidays during Term time please let staff know so we can note it in our diary.

Drop off and pick up

We ask that you please observe our session times. Staff are busily preparing for your child's day at preschool before and after each session and we ask you to adhere to our start and finish times.

Please sign your child in on arrival and out again on departure

Please call the preschool if something unavoidable happens and you will be late to collect your child. Children can become quite distressed if they're the last ones at preschool, a phone call from you will help us to reassure your child.