

Salisbury Downs Preschool

Drop-off and pick-up procedure

When your child arrives or departs, you need to sign the daily attendance sheet, which is on the sign in table inside near the main entrance. Please sign and write the time of arrival and departure.

Please notify an educator of any changes to people who regularly collect your child.

If collecting your child early please inform an educator.

Encourage your child to greet and farewell educators.

You need to be over 16 years of age to collect a child from preschool.

Absences

Please let an educator know if your child is sick/absent by prior discussion or a telephone call on the day.