

## Arrival and Departure

### Arriving at Kindy

Before 9am, educators are busy planning and preparing for children's learning. Please do not come too early as this interrupts educators' preparation time. There is a **SIGN IN SHEET** on a table at the front entrance. Please encourage your child to find their name, and then try and have a go at writing their own name. Please record who will be picking your child up that day. This is an important safety precaution. Please encourage your child to place their drink bottle in a drink basket and put their bag away in a locker in the dining room.

At times, children have difficulties transitioning between home/parent and kindy. Please be positive and speak positively in front of your child. Reassure them that they will be ok and bring them consistently to kindy. Often it helps if an educator can involve your child in an activity while you leave. When you say you are going, do not hesitate as waiting will often increase children's anxiety levels. Please let staff know if you need assistance in supporting your child to separate at any time.

### End of Session

Please collect your child promptly at the end of each session. Children will be in group time at the end of every session. You are welcome to come in and watch quietly. We expect children to remain seated until we have said goodbye individually to them. We encourage them to make eye contact, and reply by saying 'goodbye' before they leave. Your support of this social skill would be appreciated. Please ring if you are unable to collect your child on time. Please remember to sign your child out before you leave.

You can park along Bailey Street or use the school car park located on Wimmera Street and enjoy the walk through the Land Care garden. **Please do not use the school or kindy staff car park.** Only children enrolled in the Inclusive Preschool Program are able to use the disabled car park.

**PLEASE ENSURE YOU SIGN YOUR CHILD IN AND OUT**