

# **St Helen's Park Kindergarten management committee and volunteering**

## **Management Committee**

An elected committee of the parents in conjunction with the Director is responsible for the management of the kindergarten. This involves input into the kindergarten program, providing support and contributing to the direction of the kindergarten's operational plan and purchase of new equipment. Fundraising is an essential part of the committee's work. Although the Department of Education and Child Development contributes money for staff salaries and some running costs (based on the number of children attending the centre) it is still necessary to charge fees and fundraise in order to cover our expenses. The fees are reviewed by the committee.

## **Committee Meetings**

The management committee currently meets twice per term, choosing a suitable day for the majority of members. All parents are most welcome to attend these meetings whether a member or not. We meet between 5.30pm and 6pm until 7.00pm; and the night is quite informal, although running to an agenda and offer an insight into the running of the kindergarten.

## **How can you help?**

Parents and teachers can work together for the benefit of the children in our kindergarten.

There are many different ways in which you can be involved. You are always welcome to stay for a kindergarten session. Different people contribute in different ways. Some like to work with the children, others like to see a pile of accomplished tasks. We appreciate any and all help we are offered.

Ways in which you can help:

- Join the committee
- Assist with fundraising ventures
- Add your name to the washing roster
- Termly cleaning
- Make children's birthday cards
- Contribute to the program eg cultural interests, hobbies, talents, cooking, gardening
- Offer to assist with sewing tasks.

The management committee is very aware of the valuable resource that parents represent. If you would like to be involved in any way please speak to staff or place your name on a roster or come for a session.