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## Home



Find out more about our goals and our focus in our philosophy statement (PDF 63B)  
([https://www.preschools.sa.gov.au/sites/default/files/st\\_philips\\_philosophy.pdf](https://www.preschools.sa.gov.au/sites/default/files/st_philips_philosophy.pdf)).

## Governing council

We invite you to join the governing council, which meets twice a term to make sure the preschool runs smoothly. Read through what a governing council does  
(<https://www.decd.sa.gov.au/sites-and-facilities/governing-councils/understanding-governing-councils/what-governing-council-does>) and speak to us to register your interest.

## Acknowledgement of Country

We acknowledge the traditional owners of the land we are on and pay our respects to their Elders past and present, and extend that respect to other Aboriginal people who are present today.

## Contact us

**Preschool director:** Miss Maggie Slattery

**Phone:** (08) 8344 3866

**Fax:** (08) 8344 3285

**Email:** [dl.5663.leaders@schools.sa.edu.au](mailto:dl.5663.leaders@schools.sa.edu.au)

**Street address:** 14 Iona Street Broadview SA 5083

**Postal address:** 14 Iona Street Broadview SA 5083

## What we offer

We offer a number of programs and services to support your child's early years learning (<https://www.decd.sa.gov.au/teaching/curriculum-and-teaching/primary-and-secondary-curriculum/curriculum-taught-south-australia>).

### Preschool program

#### Times

Your child can attend preschool for up to 15 hours per week.

##### Group 1

Monday	Tuesday	Wednesday	Thursday	Friday
8.30am to 3.30pm	8.30am to 3.30pm	–	–	8.30am to 10.30am alternate weeks

##### Group 2

Monday	Tuesday	Wednesday	Thursday	Friday
–	–	8.30am to 3.30pm	8.30am to 3.30pm	8.30am to 10.30am alternate weeks

#### Fees

The parent contribution is \$200 per term. See our enrolment and fees (<https://www.preschools.sa.gov.au/st-philips-preschool-kindergarten/getting-started/enrolment-and-fees>) page for more information.

#### What to bring

Children need to bring these items each day:

- bag
- hat
- change of clothes
- drink bottle containing water
- two healthy snacks
- packed lunch.

Please write your child's name on all their belongings.

## **What not to bring**

Children should not bring food containing nuts (some children have nut allergies that can be dangerous).

## **Additional information**

Medication can only be administered by staff if a 'permission to administer medication' form has been completed and signed by both doctor and parent. If your child has a medical condition, a health care plan will be developed. If your child is unwell and not going to be attending kindergarten, please call us.

Birthdays are celebrated with a pretend cake, singing happy birthday, blowing out candles and making a number badge.

Each term your child will participate in, or attend, special programs, performances and excursions. The children always enjoy these experiences which support and extend on our learning program. At times we may go on short walks in the local neighbourhood. You will receive details of each excursion or walk prior to the event, and children will be closely supervised by the staff team.

## **Disability support**

There is support available for children with disability (<https://www.education.sa.gov.au/supporting-students/children-disability-and-special-needs>). Talk to us for more information.

## **Enrolment and fees**

### **When your child can start preschool**

Your child is entitled to access 1 year of preschool.

If your child turns 4 before 1 May, they can start preschool at the beginning of the year. If your child turns 4 on or after 1 May, they can start the next year.

If you want to delay your child's start to preschool or you're not sure about when they should start, please talk to us about your options.

If your child is Aboriginal or under guardianship (in care) they are eligible for 12 hours of preschool after they turn 3. They will then be eligible for 15 hours per week of preschool in the year before they start school.

## Early entry

Your child may be able to come to preschool 1 term earlier, in term 4 the year before starting their preschool year, if they:

- have additional needs or disability
- are learning English as an additional language or dialect
- are at significant risk because of family circumstances.

Early entry is for up to 6 hours per week, if places are available.

Access is decided on a case-by-case basis.

Please contact us if you want more information about early entry.

## Enrolling your child

You can register your interest to enrol your child with us by using the preschool registration of interest form (<https://www.education.sa.gov.au/doc/preschool-registration-interest-form>). This form is also available from us.

Try to register your interest by 30 June, but you can do this any time during the year.

Priority will be given to children living in our catchment area (<https://www.preschools.sa.gov.au/st-philips-preschool-kindergarten#location>). If you don't live in our catchment area you should indicate at least 2 other preschool options on your form.

If we can give your child a place with us we'll send you an offer letter in term 3 (<https://www.decd.sa.gov.au/teaching/south-australian-state-schools-term-dates>). You can accept the offer by filling in and sending back the acceptance slip by the due date.

## Before your child starts

We will contact you in term 1 about an orientation session. This will be a 1-hour session where you can ask questions.

Before they start preschool your child can come to pre-entry transition visits. These will be in term 4 and will be a chance for your child to meet the staff and other children.

## **Fees**

We ask you to contribute towards the cost of your child attending preschool.

The parent contribution is \$200 per term. This includes incursions and excursions. You can choose to pay the total amount at the beginning of the year or to pay instalments each term (<https://www.decd.sa.gov.au/teaching/south-australian-state-schools-term-dates>).

## **When to pay**

We will invoice you in week 1 of each term.

Payments are due by week 4 each term.

Please contact us if you are having difficulty paying.

## **How to pay**

Cash or cheque

You can pay cash or cheque at the kindy. Please put the payment in a sealed envelope with your child's name on the front. Give the envelope to the nominated staff member.

EFT information

You can pay by direct deposit.

BSB: 065106

Account number: 10101044

Please put your child's first initial and surname as the reference. Print a copy and present it to the nominated staff member.

## **Immunisations**

When you enrol your child you will be asked to provide evidence of their immunisation status (<https://www.education.sa.gov.au/supporting-students/health-e-safety-and-wellbeing/early-childhood-services-immunisation-requirements>).

## Reports and plans

### National Quality Standard rating

Our services are assessed and rated against 7 quality areas of the National Quality Standard.



**Overall Rating:** Exceeding NQS

#### Quality Area Ratings

- |          |  |               |
|----------|--|---------------|
| <b>1</b> | <b>Educational program and practice:</b>           | Exceeding NQS |
| <b>2</b> | <b>Children's health and safety:</b>               | Exceeding NQS |
| <b>3</b> | <b>Physical environment:</b>                       | Exceeding NQS |
| <b>4</b> | <b>Staffing arrangements:</b>                      | Exceeding NQS |
| <b>5</b> | <b>Relationships with children:</b>                | Exceeding NQS |
| <b>6</b> | <b>Partnerships with families and communities:</b> | Exceeding NQS |
| <b>7</b> | <b>Leadership and service management:</b>          | Exceeding NQS |

**Rating for:** St Phillip's Preschool Kindergarten

**Rating issued:** January 2017

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### Quality improvement plan

An assessment of the programs we offer against the National Quality Standard and national regulations. It identifies areas for improvement and includes our philosophy statement.

Quality improvement plan (PDF 641KB)

([https://www.preschools.sa.gov.au/sites/default/files/st\\_philip\\_qip.pdf](https://www.preschools.sa.gov.au/sites/default/files/st_philip_qip.pdf))

## Site context statement

A summary of our:

- general information
- key policies
- curriculum
- staff
- facilities
- local community
- partnership arrangements with other groups.

Site context statement (PDF 109KB)

([https://www.preschools.sa.gov.au/sites/default/files/st\\_philips\\_site\\_context\\_statement.pdf](https://www.preschools.sa.gov.au/sites/default/files/st_philips_site_context_statement.pdf))

## Annual report

A report on our progress, achievements, highlights and challenges for the year.

Annual report (PDF) ([http://docs.decd.sa.gov.au/Sites/AnnualReports/5663\\_AnnualReport.pdf](http://docs.decd.sa.gov.au/Sites/AnnualReports/5663_AnnualReport.pdf))

## Parenting support

### Giving your child a strong start in the early years

Research tells us that quality education and care early in life leads to better health, education and job outcomes in adulthood. Children are learning and growing from the time they are born. The greatest influence on a child's future health, development and happiness is in the first 5 years of life.

We're working with families to take a 'learning together' approach about child development in the early years.



## Parenting resources

Several early childhood parenting resources are available to help your child learn and grow right from the start.

Little Big Book Club (<http://www.thelittlebigbookclub.com.au/>) supports parents to read, sing and play with their children from birth, with access to book recommendations, reading packs and resources.

Dad's Read (<http://dadsread.org.au/>) offers advice for fathers to encourage reading together with their child.

Parenting SA (<https://www.education.sa.gov.au/parenting-and-child-care/parenting/parenting-sa>) has free parenting factsheets, videos and upcoming seminars on many parenting topics.

Positive Parenting program  
(<http://www.triplep-parenting.net.au/au-uk/en/find-help/triple-p-parenting-in-south-australia/?itb=bc37e109d92bdc1ea71da6c919d54907>) has free seminars, workshops and one-on-one sessions for parents of children aged 3 to 12 years.

Learning with your child (GreatStart)  
(<https://www.education.sa.gov.au/parenting-and-child-care/parenting/learning-your-child-greatstart>) gives parents everyday learning ideas and activities to help build their child's maths and language skills.

Raising Children Network (<http://raisingchildren.net.au/>) provides up-to-date, evidence-based, scientifically validated information about raising children and caring for yourself as a parent or carer.

# St Philip's Preschool Kindergarten Philosophy Statement

*'Every child is welcome'*

## **We believe that children:**

- Are competent, capable and successful learners
- Learn best through play, discovery, observation, problem solving, communicating with others, engagement, investigating, creating, persisting and hands on experience
- Have their own knowledge, ideas, experience, interests, culture and abilities
- Learn best when they are happy and feel a sense of belonging
- Have the right to feel safe
- Can learn how they belong to and contribute to the wider community; including how to respect others and their environment
- Have the right to make decisions about their learning and the kindy program

## **We believe in working in partnership with families and communities:**

- Trusting and respectful relationships with families are essential for children's success as learners
- Family engagement and involvement in the kindy program has a positive impact on children's learning
- Open and effective communication with families is essential in building trusting relationships
- We respect differences in parenting practices and include families in decision making about their child's learning and well being
- We celebrate cultural diversity

## **Our Curriculum:**

- Is play based which; builds on children's prior knowledge and interests, allowing them to test their ideas and theories; provides opportunities for children to learn through discovery, exploration, imagination, critical thinking and creativity; fosters independence, collaboration and negotiation
- Is guided by the Early Years Learning Framework and the Preschool Indicators for Literacy and Numeracy
- Has a holistic approach - encompassing the 'whole' child - physical, social, emotional wellbeing and cognitive development
- Meets the needs of the individual child
- Incorporates intentional teaching to extend children's thinking and learning using strategies such as modelling, open ended questions, explaining, engaging in shared thinking and problem solving
- Promotes inquiry
- Provides a wide range of experiences and resources in both built and natural environments
- Developed through building on children's strengths, interests, experiences and ideas

## **Educators will:**

- Build reciprocal, trusting relationships with children, families and each other
- Work collaboratively and affirm, challenge, support and learn from each other
- Promote curiosity, love of learning and learning dispositions
- Have high expectations for children's learning
- Document and reflect on children's learning and interests to guide programming and planning
- Document Critical Reflection on our practice with the goal of continual improvement

## **Our Environment will:**

- Be warm, welcoming, safe and positive
- Promote independence, creativity, discovery, risk taking and engagement
- Provide opportunity for active play, rest and relaxation
- Promote cultural diversity
- Foster environmental sustainability

Endorsed by Governing Council 2018



## Behaviour Code – St Philip’s Preschool Kindergarten

### We believe:

- Everyone needs to and has the right to feel safe and secure.
- Behaviour is the expression of how we feel and think.
- A respectful environment facilitates the rights of children and teachers to learn and teach.
- A partnership between staff, children and their families is vital. We share the responsibility for modelling appropriate behaviours and sharing information with each other.
- Early behaviour intervention is effective in preventing and minimizing the development and long term effects of ongoing challenging behaviours.
- Strategies must address the needs of individual children

Encouraged Behaviours	Discouraged Behaviours
Language that encourages others	Name calling, teasing
Actions/words that include others	Excluding others
Giving, sharing and taking turns	Threatening others
Positive attitude	Hitting, kicking, pinching, biting, spitting, touching inappropriately
Caring and kindness	Throwing objects inappropriately
Safe / constructive play	Disrespecting others work or property
Working together cooperatively	Ignoring others requests
Taking responsibility for own behaviour	Avoiding or disrespecting group norms
Being polite	Deliberate interruption
Self-control	Deliberate withdrawal and refusal to participate
Listening to others	Talking over others
Using appropriate social language	Swearing or aggressive language

- It is sometimes necessary to restrain and/or redirect a child by holding if they will hurt themselves or another. The staff is trained to do this with care and consideration. Parents will be informed if this is used.

**Review Date: March 2021**

Revision Dates: March 2018, March 2017, March 2016

**Endorsed and Ratified by:**

**Director: *Maggie Slattery***

**Governing Council: *Natalie Worthington-Eyre***

## Using Children's Photos / Images Policy

### **Rationale:**

St Phillips Preschool Kindergarten uses children's photos/ images to enhance the reporting of children's learning and development. Children's activities undertaken during Preschool sessions and family occasions are often photographed or videoed. These images are made in line with the expectations of ACECQA and E Y L F along with Department for Education Reporting Guidelines.

St Phillips Preschool Kindergarten utilises children's photos/images in reporting and educational procedures.

- These photos and images are printed for display on notice boards, the newsletter and in Learning Portfolios. Photos and images of your child may be shared with other families from our Preschool community by inclusion in Portfolios, either in the form of a printed photograph or on a cd of images.
- Please note that photos and images are not used in web applications or advertising without specific consent.

***This Policy** will be shared with all new staff and families, and available to view in the Preschool Policies Booklet and on the Preschool Website.*

***Enrolled families** will be asked to confirm they have read and understand this Policy by signing the Information & Consents Form at the time of enrolment.*

**Review Date: March 2021**

Revision Dates: March 2018, March 2017, March 2016

**Endorsed and Ratified by:**

**Director: Maggie Slattery**

**Governing Council: Natalie Worthington-Eyre**

## Child Safe Environment Policy (Child Protection)

### **Rationale:**

In accordance with Department for Education policy, we recognise that the safety of children is a fundamental responsibility of St Philip's Preschool Kindergarten. All children have the right to feel and be safe in all their interactions with others, understand what it means to be safe, and be in the care and education of adults who respect and advocate their safety and wellbeing. The staff has a legal obligation to respond to abuse and neglect.

Maintaining children's attendance and engagement at preschool is crucial to their safety and wellbeing. This Policy is implemented in conjunction with the Department for Education Child Safe Environments Policy, Australian Children's Education & Care Quality Authority (ACECQA), and Early Years Learning Framework (EYLF) Principles and Outcome 1, "Children have a Strong Sense of Identity – children feel safe, secure and supported".

The preschool implements a Child Protection Program, which aims to empower children with strategies to help themselves feel safe. If they are uncomfortable about a situation they are able to help themselves feel safe. We believe that through this program your children will:

- Become more aware of their feelings and be able to express them more clearly and appropriately
- Improve their own sense of worth
- Recognise acceptable and unacceptable behaviours and attitudes
- Continue to develop good relationships with other children and adults by increasing their own communication skills
- Increase their problem solving ability

### **Curriculum**

There are 2 Primary Themes:

1. We all have the right to be safe
2. We can help ourselves to be safe by talking to the people we trust.

***This Policy** will be shared with all new staff and families, and available to view in the Preschool Policies Booklet and on the Preschool Website.*

***Enrolled families** will be asked to confirm they have read and understand this Policy by signing the Information & Consents Form at the time of enrolment.*

### **Review Date: March 2021**

Revision Dates: March 2018, March 2017, March 2016

### **Endorsed and Ratified by:**

**Director:** *Maggie Slattery*

**Governing Council:** *Natalie Worthington-Eyre*

## Communication

We communicate with you through:

- Informal chats at drop off and pick up times
- Voluntary interviews
- Newsletters
- Notes in your child/children's notice pockets at the centre
- Photographs
- Closed Facebook Group
- Children's Learning Portfolios



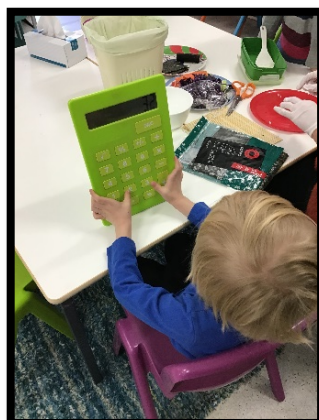
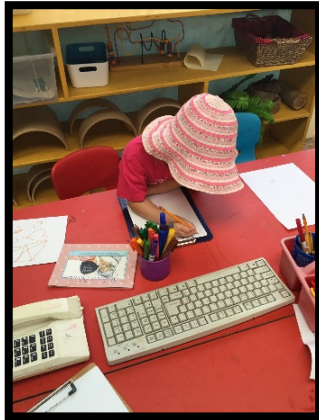
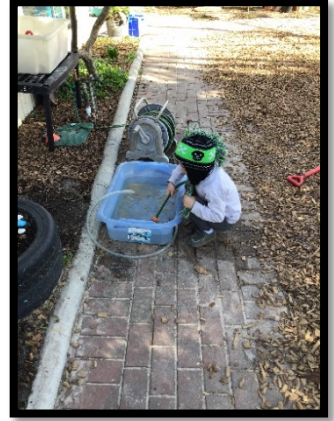
## Curriculum

At St Philip's Kindergarten we use the Early Years Learning Framework and the Preschool Numeracy and Literacy Indicators to develop a play based program which enhances each child's learning and development.

Children's current knowledge, ideas, interests, culture and abilities are the foundation of the program. Through interviews with the children, the use of child profiles provided by families and educator observations, we create individual learning plans for each child tailored to their specific learning and social/emotional needs and goals. Opportunities are then provided to families for chats with teaching staff to discuss their child/children's progress during term 2 and 3. Information about our program is available to families through learning portfolios, displays, face to face discussions and our Facebook group throughout the year. All families receive a Statement of Learning for their child/children at the end of the preschool year.

We use the 'You Can Do It' Program to develop growth mindset thinking. The program helps children understand what it means to be confident, persistent, resilient, organised and how to get along with others.

Families are welcomed into the centre at any time to share in our program and practice.



## Preschool Fees & Payments Policy

### **Rationale:**

St Philip's Preschool Kindergarten is a not for profit Department for Education Preschool that operates under the Universal Access Program. Each child is offered an average of 15 hours per week or 30 hours per fortnight.

The Department for Education funds the warranted staff wages (determined by child attendance data), some bilingual and special needs programs, preventative/breakdown maintenance and some facilities grants.

Parent's fees fund the supply of materials, resources, lunch time care staff, grounds, building works, supply of electricity, water and gas heating/cooling. Once enrolled your fees are set to meet a budget developed by the Governing Council (elected from the parent body of the preschool). Fees allow the Governing Council to meet the educational resources needed to operate this program.

All children are offered a place accessing 15 hours per week or 30 hours per fortnight and will be charged full fees whether families access all of the hours children are entitled to or not.

### **Payment of Fees**

#### **St Philip's policy is to pay your fees by week 4 of each term.**

Families will receive an invoice for \$200 (which includes \$150 fees plus \$50 for incursions and excursions).

Invoices will be placed in child's notice pocket Week 1 of each term with payment due by Friday Week 4.

It is not the wish of St Philip's to exclude any child on the basis of cost. Please see the Director upon receipt of the fees notice if you are experiencing difficulties with payments. A payment plan can be developed.



## Payment can be made in two ways:

1. By placing money (cash or cheque) in a named envelope with the child's name, and passing it to the nominated staff member who will initial the envelope, record the delivery of the envelope and secure it. The Treasurer will collect the envelopes, and issue a paper receipt. This receipt needs to be retained as proof of payment.

2. By paying electronically: (EFT)

BSB Number:      065 106

Account Number:    10101044

Account Name:      St Philip's Preschool Kindergarten

Please enter your child's first initial and surname as the "Reference". Print a copy of your transaction receipt and present it to the nominated staff member, who will record the payment and initial your receipt. Please retain it as proof of payment.

***This Policy** will be shared with all new staff and families, and available to view in the Preschool Policies Booklet and on the Preschool Website.*

***Enrolled families** will be asked to confirm they have read and understand this Policy by signing the Information & Consents Form at the time of enrolment.*

**Review Date: March 2021**

Revision Dates: March 2018, March 2017, March 2016

**Director: Maggie Slattery**

**Governing Council: Natalie Worthington-Eyre**

## Governing Council

The Governing Council is made up of parent volunteers who meet twice a term. Parents work with staff to contribute to the equitable management of the Kindergarten, including financial strategies, maintenance of building and grounds and future planning.

The Council develops fund-raising activities that seek money outside the local kindergarten community. Your support in these efforts, wherever possible, is greatly appreciated.

## Parent Involvement

Other ways you can be involved and/or help out at kindy:

- Sharing your skills, interests or occupation with the children
- Cooking
- Sharing your cultural traditions, foods, dress or celebrations
- End of term cleaning of kindy furniture and toys
- Weekly washing of smocks, towels and dress ups
- Preparation of materials for the making area
- Reading with children
- Volunteering for excursions



## Healthy Food Supply and Nutrition Policy

### **Rationale:**

St Philip's Preschool Kindergarten promotes safe, healthy eating habits in line with the Dietary Guidelines for Children and Adolescents in Australia (National Health and Medical Research Council, 2003) and the Right Bite Healthy Food and Drink Supply Strategy for South Australian Preschools. It relates to the Australia Early Years Learning Framework and Department for Education Wellbeing strategy.

We believe that early childhood is an important time for establishing lifelong, healthy eating habits and can benefit the children in four ways:

1. Short Term: maximises growth, development, activity levels and good health
2. Long Term: minimises the risk of diet related diseases later in life
3. Good Nutrition contributes to good health and wellbeing and this is vital for positive engagement in learning activities.
4. Speech Pathologists recommend that children should be eating crunchy foods.

Therefore:

- Staff at this preschool model and encourage healthy eating behaviours
- Food and drink are consumed in a safe supportive environment for all children
- Parents and caregivers are asked to supply healthy foods that fit within the Healthy Food Supply and Nutrition Policy for their children at preschool.

This food policy has been established after consultation with the Governing Council as representatives of the parents within the preschool community, to provide children with food and drink that is safe for those children with severe allergies.

### **Curriculum**

Our preschool's food and nutrition curriculum:

- Is consistent with the Dietary Guidelines for Children and Adolescents in Australia (NHMRC, 2003) and the Right Bite Healthy Food and Drink Supply Strategy for SA Preschools.
- Includes activities that provide children with knowledge, attitudes and skills to make positive healthy food choices and learn about the variety of foods available for good health.
- Includes opportunities for children to develop practical food skills like preparing and cooking healthy food.
- Integrates nutrition across the Early Years Learning Framework for Australia where possible, relating to the developmental learning outcome: 'Children have a strong sense of wellbeing'.
- The preschool through the Governing Council employs 2 Early Childhood Workers, to ensure children are taught about food and nutrition in the curriculum, and lunchtime is promoted in a positive, relaxed, social eating environment, and self-help skills are promoted.
- Food experiences are celebrated in conversations throughout the curriculum.

## The Learning environment

Children at our preschool:

- Have access to fresh, clean tap water available at all times and are encouraged to drink water regularly through the day.
- Are asked to bring their own labelled drink bottle.
- Will eat routinely at scheduled break times.
- Eat in a positive, social environment with staff that model healthy eating behaviours.
- Use the preschool garden to learn about and experience growing, harvesting and preparing nutritious foods.

## Food Supply

**We ask that you do not pack:**

- **Nuts** or nut products including peanut butter and Nutella
- **Eggs**

Please ask staff if you are unsure.

## Food Safety

Our Preschool:

- Promotes and teaches food safety to children during food learning/cooking activities
- Encourages staff to access training as appropriate to healthy eating guidelines
- Provides adequate hand washing facilities for everyone
- Promotes and encourages correct hand washing procedures with children and staff.

## Guidelines for Children with specific Dietary Requirements:

This food policy provides for special diet needs as per children's individual health plans.

***This Policy** will be shared with all new staff and families, and available to view in the Preschool Policies Booklet and on the Preschool Website.*

***Enrolled families** will be asked to confirm they have read and understand this Policy by signing the Information & Consents Form at the time of enrolment.*

**Review Date: March 2021**

Revision Dates: March 2018, March 2017, March 2016

**Endorsed and Ratified by:**

**Director: Maggie Slattery**

**Governing Council: Natalie Worthington-Eyre**

## Medical Attention in Case of Accident or Emergency Policy

### **Rationale:**

St Philip's Preschool promotes the health, safety and wellbeing of all children enrolled in the preschool program and in accordance with ACECQA Regulations, and Department for Education Guidelines provides a procedure to provide medical attention in case of accident or emergency.

### **This Preschool will:**

In the event of an accident or emergency staff will make every effort to contact parents or guardians prior to taking action or seeking treatment. By reading and signing this policy you are authorising staff to obtain the medical assistance, which they deem necessary and agree to pay all medical and transport costs incurred on your behalf, in the event that your child requires medical treatment. You further authorise qualified practitioners to administer anaesthetic if the need arises.

The staff at St Philip's Preschool Kindergarten is qualified in the administration of first aid. In the event of minor accidents and daily incidents, they will administer the necessary first aid required. These will be recorded in the accident book and reported to families on collection.

With the onset of any notifiable illness or that which affects a child's ability to participate in the preschool program, a nominated emergency contact will be asked to collect the child before the collection time of any preschool session.

**Review Date: March 2021**

Revision Dates: March 2018, March 2017, March 2016

**Endorsed and Ratified by:**

**Director: *Maggie Slattery***

**Governing Council: *Natalie Worthington-Eyre***



## Short Walks in Local Area Policy

### **Rationale:**

St Philip's Preschool Kindergarten believe there are times when learning can be enhanced by providing short supervised walks and access in the local community, and in accordance with Department for Education Policy and ACECQA (NQS), and EYLF Outcome "CHILDREN ARE CONNECTED WITH & CONTRIBUTE TO THEIR WORLD - Demonstrate a sense of belonging and comfort in their environment."

### **Parents will:**

- Sign a consent form at the time of enrolment giving permission for their child to participate in spontaneous short walks in the local area

### **The Preschool will:**

- Ensure a risk management plan has been made for such short walks and is left on display
- Use the Department for Education Excursion Day Checklist to ensure basic checks are consistently completed by staff and volunteers for the safety of children
- Plan short walks in the local area in accordance with the Camps and excursions – Guidelines for schools and preschools

**Small Groups** may participate spontaneously in a short walk offsite under the correct ratio of adult supervision where it is likely that learning could be greatly enhanced by doing so.

***This Policy** will be shared with all new staff and families, and available to view in the Preschool Policies Folder and on the Preschool Website.*

***Enrolled families** will be asked to confirm they have read and understand this Policy by signing the Information & Consents Form at the time of enrolment.*

### **Review Date: March 2021**

Revision Dates: March 2018, March 2017, March 2016

### **Endorsed and Ratified by:**

Director: *Maggie Slattery*

Governing Council: *Natalie Worthington-Eyre*

## Skin Protection and Hot Weather Policy

### **Rationale:**

St Philip's Preschool Kindergarten promotes skin protection. Australia has the highest incidence of skin cancer in the world and skin damage is the result of cumulative exposure to the sun. The Cancer Council of SA recommends that hats are to be worn in term one and term four.

It is important to balance sun protection with safe sun exposure for the production of Vitamin D for bone growth and development. During June to September sun protection for most people is not necessary. Children will not be required to wear their hats in terms two and three.

**Hot Weather-** Children are susceptible to heat illness and measures can be followed to reduce the incidence of heat related illness. This Policy is in line with ACECQA regulations (NQS) and Department for Education Policy.

The Preschool believes it is important to promote among children, staff and parents:

- Positive attitudes towards skin protection
- Lifestyle practices that can help reduce the incidence of skin cancer and the number of related deaths
- Personal responsibility for and decision making about skin protection and health during hot weather.

It is an expectation that all staff, students and parents of St Philip's Preschool Kindergarten will use the following Skin Protection and Hot Weather strategies:

- Outdoor activities will be scheduled in shaded areas of the service at high UV times.
- Appropriate clothing to protect skin includes wearing a hat whenever involved in outdoor activities. Children not wearing a hat will be expected to stay under the verandas or indoors.
- A broad spectrum, water resistant sunscreen with an SPF of 30+ will be applied at home prior to attendance on high UV days. A broad spectrum sunscreen will be reapplied after lunch by the staff. Families can supply their own – handed to staff. If none is supplied then the kindergarten will apply a broad spectrum, low irritant sunscreen.
- Children are to be offered water or fluids frequently and they have access to water at all times.
- Parents are expected to provide lunch that can be cooled by a freezer brick and the preschool will store food in a cool dry area.
- Staff members are to ensure their own health and safety during times of high temperature and practices are paramount.
- The service provides a safe and comfortable environment for all children at all times that ensures adequate heating and cooling is provided for children.
- In the event of inadequate provision of cooling (breakdown of air-conditioning) when temperature is above 36 degrees, children's families will be contacted to collect children early, and remaining children will be supervised with water cooling activities until time of collection.
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The staff at St Philip's Preschool Kindergarten will reinforce the Sun safe message and heat illness awareness through role modelling and including appropriate teaching activities, in line with the EYLF Learning Outcome "CHILDREN HAVE A STRONG SENSE OF WELLBEING - Shows increasing independence and competence in personal hygiene, care and safety."

- Learning activities are set up in shaded areas and during very hot weather play will occur inside for the majority of the day.
- Staff will be encouraged to keep up to date with new information and resources from the Cancer Council SA and health authorities.
- The Governing Council is committed to the provision of adequate shade and annually reviews the outside area.

***This Policy** will be shared with all new staff and families, and available to view in the Preschool Policies Booklet and on the Preschool Website.*

***Enrolled families** will be asked to confirm they have read and understand this Policy by signing the Information & Consents Form at the time of enrolment.*

**Review Date: March 2021**

Revision Dates: March 2018, March 2017, March 2016

**Endorsed and Ratified by:**

**Director: Maggie Slattery**

**Governing Council: Natalie Worthington-Eyre**