



THE LADY GEORGE Kindergarten

Fee Policy

Fees are charged for all children attending The Lady George Kindergarten to assist with materials and service expenses. The Lady George Kindergarten is administered by the South Australian Government Department for Education (DfE). Fees, fundraising and donations are fundamental to our preschool budget and education program over the course of the year. Other incidental charges cover optional extras, for example an incursion or excursion, to support the children's learning at kindergarten.

Directors and principals of school-based preschools (principals) and governing councils are responsible for developing, approving and collecting preschool contributions and other charges. Fees are set by the Governing Council and are reviewed annually.

Fee Policy Aims

The purpose of this policy is to:

- Provide a structure to allow fees to be paid in a timely manner.
- Allow flexibility in the payment of these fees.
- Cover the expenses of the preschool and provide equipment for the children attending the preschool.

Fee Payment

- Invoices will be issued via email in the first two weeks of each term.
- Fees must be paid by the due date on your invoice, or the end of week 4 each term.
- Fees can be paid via direct deposit into the kindergarten's bank account.
 - BSB: 633-000
 - Account Number: 167 848 050
 - Reference: Child's Name
- Reminder fee notices will be issued for unpaid fees after week four.
- Fees per child per term are as follows:
 - Sessional preschool \$260 per term (or \$1040 if paying for the full year)
 - Early entry preschool \$130 for the term before your child is eligible to commence.
 - Transition fees of \$40 payable per family for transition to preschool sessions.
 - Excursions/Incursions are payable to cover costs of each event

Information on different enrolment categories can be found here:

<https://www.education.sa.gov.au/policies/pdf/school-preschool-enrolment-policy.pdf>

- Payment plans are at the discretion of the Director. Please discuss this with them before the invoice due date.

Review

This policy will be shared with all new staff and families, and made available on the kindergarten website. This policy has been developed in consultation with the Governing Council, staff and families of the centre. This policy will be reviewed and evaluated regularly and modified as required to ensure continued relevance for the centre, or at least every 3 years.

The Governing Council endorsed this policy on: 13 June 2023

Date of next policy review: June 2026

Director:

Catherine Meyer

Chairperson:

Catherine Stutterheim