

## Priority of access policy

The Department for Education (DFE) is responsible for providing preschool education programs in government funded centres such as Torrensville Preschool Centre. Enrolments in preschools can vary from time to time and sometimes this can mean that Torrensville Preschool may not have vacancies for all children who would like to attend.

When Torrensville Preschool's enrolments approach the maximum number of children they are licensed to have attend (i.e. Capacity) the Priority of Access Policy is implemented to ensure enrolment numbers are managed efficiently and a high quality, safe and engaging program is provided for your child.

**Priority is given to enrolments that meet any of the following criteria:**

**Priority 1 a.** Children who live within the Preschool's Priority of Access areas.

**Priority 1 b.** The circumstances of the child and the family, such as a child's special rights, cultural, linguistically diverse backgrounds (at the discretion of the Director)

**Priority 2 a.** Children who are cared for by a family day care provider, childcare or other carer in the designated priority catchment area

**Priority 2 b.** Children enrolled or siblings are enrolled at a local feeder school

**Priority 2 c.** Children whose siblings have previously attended the preschool

**Priority 2 d.** Children who already attend an Associated Program at the preschool – e.g. occasional care.

**Priority 2 e.** The distance of the child's residence from the Preschool

**Priority 2 f.** Transportation needs of the family

Families wishing to enrol their children at another preschool, even though there is a preschool closer to their residential address will only be offered positions if, and when, there are vacancies after all other children have been allocated a place. At times of high enrolments families are able to register a preliminary enrolment form and their child's name will be recorded on our waiting list. Places will be offered in line with the above Priority of Access as places become available.

We always recommend that families enrol at their local Preschool, and inform them that you are on the waiting list at our Preschool as a first preference.

**Reviewed by:**

Governing council chairperson: 

Director: 

Date: 7-6-21