



Communication at Uraidla and Hills Community Kindergarten

What can you expect from us?

At Uraidla and Hills Community Kindergarten we believe that there needs to be close liaison between home and kindergarten to build on the child's first years of learning - their experiences at home.

We encourage parents to become active participants in their child's learning at kindergarten and believe that good communication is vital to maximise children's wellbeing.

During your child's year at kindergarten we will use numerous methods of communication.

□ **Information Evening** Prior to beginning orientation at the kindergarten an information session is offered to all families, detailing our kindergarten curriculum, procedures, routines etc. This is an opportunity to share information, complete enrolment forms and meet other families who are all beginning kindergarten at the same time. Attendance at this meeting is not compulsory, but is recommended.

□ **Email** is the most frequent form of communication. Newsletters, events and general information is shared regularly through email. If your child will be absent, please send us an email informing us of this. Our email is monitored every day.

□ **Learning Folders** Every child will have their own learning folder that contains samples of their work, photos and annotated stories of the children learning and interacting at kindergarten. Educators and children add to these folders throughout the kindergarten year. These folders are the property of the child and they take responsibility for them. The folders can be accessed at any time throughout the year. The folders go home for the July school holidays and at the end of the year.

□ General **newsletters** are emailed home throughout the year. Those families who do not have email access receive paper copies.

□ Incidental **conversations** in the mornings or after kindergarten sessions.

□ **Planned interviews** Throughout the year we invite families to meet with us and discuss their child's progress. We chat about the child's strengths and interests, home life and kindergarten life. Together we establish some learning goals to support the development of the whole child (physical, social, emotional, and cognitive) both at home and at kindy. Interviews are made outside of session time, before 8:50am or after 3:10pm These may be requested by staff or parents. Every family is offered an opportunity for an interview. It is the parent's choice to take up the offer or not. Across the year we may have one or several meetings of this nature depending on the wishes of the family and the staff.

□ **Working Families.** For those families where your child attends before and after kindy OSHC, we will endeavour to keep you informed of your child's progress through regular phone calls. We are available outside of kindergarten hours to talk and manage the same interview conversation over the phone.

□ At the end of their kindergarten year we create a **Summative Statement of Learning** about your child. This statement is a report of your child's progress and highlights what we have seen and our understanding of your child's development in these areas- Cognitive, Health & Physical, Literacy and Language, Numeracy, Self, Social and Wellbeing.
This report is passed on to your child's school, a copy goes to you and a copy stays at the kindergarten.

□ Uraidla and Hills Community Kindergarten **website**- www.uraidlakgn.sa.edu.au

□ We often put notes on the whiteboard outside at the front door as reminders or seeking help.

□ **Displays at kindergarten.** By looking at the displays and talking to your child about them you will discover lots about what happens at kindy.

□ Parents are invited to join our **Governing Council** (Management Committee). This is a great way to get to know other parents, to learn more about the workings of our centre and to have a voice in what happens at kindergarten.

□ In the foyer of the kindergarten we have some information about **local services and events** that families can access. Educators also have information should you have specific areas of concern about your child.

□ We have floor-books that provide a vast array of information for everyone. We invite everyone to read and explore these floor-books and to add their comments, reflections and feedback. We have a Curriculum Learning Floor-book and a Floor-book for our Quality Improvement Plan

Policy ratified by Governing Council 2021 and reviewed in 2023 or as required.