

COMING to Kindy



Enrolment Policy

This Preschool is supported by the State Government Department for Education. All children who turn 4 before 1st May in any given year are eligible to attend up to 15 hours of Preschool a week in the year before they start school. We provide early entry for children who are Aboriginal or Torres Strait Islander, Guardianship of the Minister or who have Special Rights. Please contact us for further information.

Preschool Sessions:

Sessions run on a fortnightly pattern of two days one week, three days the next from 9am-3pm. In 2021 the pattern is:

Blue Group: Monday, Tuesday and Even Wednesdays (full days)

Green Group: Thursday, Friday and Even Wednesdays (full days)

If you arrive early, please remain with your child until starting time as staff may have administration tasks to attend to. Please phone the Preschool if you are unavoidably late for pick up, so that we can reassure your child.

Attendance

Regular attendance at Preschool is encouraged. Children will get used to and maintain their Preschool routines more easily through regular attendance. Also, preschools are staffed on the number of children attending each session rather than the number of children enrolled at the centre, and so regular attendance means more funding for adequate resourcing.

Child Absences

If your child is absent due to illness, vacations etc. please contact the Preschool via phone or Class Dojo.

Arrival and Departure of Children

Parents and/or caregivers MUST enter the Preschool to deliver and collect children. NO child will be permitted to leave the Preschool until the parent or caregiver has arrived and the child has been farewelled by staff. If you are leaving early for any reason, please make sure a staff member knows you are taking your child. Please advise staff if somebody other than a parent or caregiver is to collect your child. For your child's sake we will not allow them to go with others without your authority.

Change of Contact Details

If you change your address, phone or mobile number; your email address or emergency contact people, could you please let the Preschool know immediately. In an emergency, we need to know that we can make contact with you or your designated contact person.