

Health & Medical Policy

Rational:

Children become ill at various time in their kindy life and some have medical conditions that require management. To allow these children to attend our centre, the following procedures will be followed.

Procedures:

Children with pre-existing illness eg Asthma, Eczema, Allergies, and /or more life threatening illnesses will need a Health Care and Medicine Plan provided by their Doctor. These documents are to be kept for a year before being renewed by the child's family. They will be kept in a confidential folder on a "need to know basis" unless requiring urgent action by staff.

If a child requires medication or creams/lotions a Medical Authority Form must be completed by the child's doctor and returned. All medicines and creams must be in their original container with the Pharmaceutical instruction attached. Staff will check the name of the medication, dosage and the date match the information provided on the Medical Authority form from the doctor.

All medication will be stored correctly and returned daily unless prearranged. When medication or creams are given/applied the staff member will fill in the Medical Log appropriately.

Staff, parents/caregiver and health professionals will develop a support plan if your child has a serious health issue and requires support.

Non prescribed medications eg nappy creams/ lotions will be treated in the same manner and require a Medical Authority Form before they may be used in our Centre.